

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, September 21, 2026, 7:00 p.m.**

I. CALL TO ORDER

John T. Sodon, Vice- Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

<u>Members Present:</u>	Aitken, Aumack, Buccellato, Foley, Imperveduto, Kalaka, Lewandowski & Sodon
<u>Members Absent:</u>	Sachs
<u>Also Present:</u>	Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C. Rosario Santos, Authority Engineer, T&M Associates Edward Tuberion, MCBOA Operations Manager Barbara Vilanova, MCBOA Office Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 8/17/26.

On **Motion** by Mr. Aumack, **Seconded** by Mr. Lewandowski, the Minutes of the Regular Meeting of 8/17/26 were approved as presented by all Members present, no nays, one abstain, one absent.

REPORT OF ADVISORS

Operations Manager's Monthly Report

Edward Tuberion, Operation's Manager presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing – Class I SREC's -\$25
 - 80 SREC's for July 2026
 - 75 SREC's for August 2026
- Belford UST – 3000 gallon tank.
- Union Beach generator Fuel Tank (belly-tank)
 - Fuel transfer to UST completed 9/10.
 - Weld repair completed 9/14.
 - Relocation completed 9/16.
 - Fuel refilled 9/16.
- LAB Notice of Violation - missed oil and grease samples.
- Architect proposals – T&M will review.
- Ocean outfall sand removal -diffusers proposal \$24,500.
- UB roof drain repair quote.
- UB Liner underdrain system.
- NJDEP Permit renewal.
- 2027 Budget.
- BRSA Resiliency project.
- Many Mind Creek update.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- PERS Chapter 52 Annual Membership Certification completed.
- Wellness grant reimbursement check received from CJHIF.
- Reimbursement check received from EPIC for VFD damages.
- 2027 Preliminary Budget Preparation.
- Letter sent to Trustee requesting closure of 2025 account and funds transferred to Revenue account.
- E-mail sent to TD Bank Account Manager for 2011 Series account that has .46 cents in it to be closed. TD will coordinate that with MCIA.
- Request for 2026 Annual Consulting Engineer's Report.
- CJHIF meeting – rates increasing approximately 9%.

Attorney's Report

Mr. Vella discussed the temporary funding through the I-Bank for the pump station valve project. The credit report has to be completed before the Authority can secure funding.

Engineer's Report

Ms. Santos reported that the main valves are still expected to be shipped in December. Per the latest construction schedule the contractor anticipates mobilizing early December and starting demolition work the week of December 7, 2026, subject to confirmation of valve shipment.

Ms. Santos reported that T&M confirmed historical and anticipated fuel consumption to verify sizing of the new UST proposed. Ms. Santos provided the Authority with the final RFP for their use and to request vendors under state contract.

Resolution offered by Mr. Buccellato:

Monmouth County Bayshore Outfall Authority List of Operating Vouchers –September 21, 2026

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$270.59	Phone & Internet – Union Beach 9/1-9/30/26
2		Comcast	\$367.12	Phone & Internet- Belford 8/26-9/25/26
3		JCP&L	\$211.82	Sandy Hook 8/4-9/2/26
4		JCP&L	\$8,185.19	Union Beach 7/28-8/25/26
5	9567	JCP&L	\$59.44	Belford Street Lighting 7/21-8/19/26
6	9568	JCP&L	\$1,827.58	Belford 7/1-7/30/26
7		NJAWC	\$235.99	Belford 7/23-8/21/26
8		NJAWC	\$80.56	Union Beach 7/24-8/24/26
9		NJNG	\$62.32	Gas Belford 7/28-8/24/26
10		ADP	\$192.90	Payroll Processing 8/13&8/27/26
11		ADP	\$192.90	Payroll Processing 7/16 & 7/30/26

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12		AT&T Mobility	\$89.89	Operations Manager cell phone 9/5-10/4/26
13	9561	AT&T Mobility	\$88.89	Operations Manager cell phone 8/5-9/4/26
14		Barbara Vilanova	\$157.84	Reimbursement of petty cash fund
15	9569	Central Jersey Health Insurance	\$26,819.00	September Health Insurance
16		Central Jersey Health Insurance	\$26,819.00	October Health Insurance
17		Collins, Vella & Casello	\$444.00	August general services
18		Fisher Scientific	\$80.12	Sodium Thiosulfate for lab
19		Garden State Laboratories	\$6,816.00	July outside Laboratory
20		Garden State Laboratories	\$4,185.00	August outside Laboratory
21		Grainger	\$126.24	Vacuum pump oil
22		Grainger	\$757.83	Pulley block/shackle for hoist, multi gas detector
23		Guardian Protection	\$626.28	Fire alarm monitoring 9/1-11/30/26
24		Independence Constructors	\$2,000.00	Annual Tank Monitoring Certification
25		Jaspan Brothers South	\$383.37	Aug.supplies-sockets,bug spray,bleach,gas cans, bulbs
26		Mission Communications	\$1,300.00	Annual SCADA service 2/1/26-1/31/27
27		One Call Concepts	\$321.10	August one call notices
28		PEAC Solutions	\$108.00	Copier rental 8/15-9/14/26
29		People's Plumbing	\$353.27	Remove and replace non working can vent from boiler
30		People's Plumbing	\$900.00	Quarterly backflow testing- 3 rd Q
31		Randive, Inc.	\$24,500.00	Outfall Pipe Inspection
32		Randive, Inc.	\$24,500.00	Slump Block Inspection
33		Republic Services	\$263.16	September garbage pickup
34		Rutgers	\$925.00	Advanced wastewater class – S. Bufano
35		T&M Engineering	\$982.43	UST/AST RFQ PREP
36	9564	Treasurer, State of New Jersey	\$50.00	C1 License renewal – S. Bufano
37	9559	Treasurer, State of New Jersey	\$50.00	C4 License renewal – E. Tuberion
38	9558	Treasurer, State of New Jersey	\$50.00	C2 License renewal – D. Feliciano
39	9557	Treasurer, State of New Jersey	\$50.00	C1 License renewal – K. Monaghan
40	9570	Treasurer, State of New Jersey	\$50.00	C1 License renewal – P. Dunn
41		Treasurer, State of New Jersey	\$50.00	Registration renewal Union Beach UST
42		Treasurer, State of New Jersey	\$50.00	Registration renewal Belford UST
43		W.B. Mason	\$200.93	2 cases of paper towels & ink
		BR Welding, Inc.	\$43,455.24	Payment Certification #1
		TOTAL	<u>\$179,239.00</u>	

**Fringe benefits and payroll processed after the August Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 8/17/26**

Date	Check No.	To	Amount	Description
08/28/26	ADP	Employee's Payroll & Payroll Taxes	\$17,796.56	Payroll of 08/28/26
09/11/26	ADP	Employee's Payroll & Payroll Taxes	\$25,034.37	Payroll of 09/11/26
09/04/26	TEPS	Public Employee's Retirement System	\$ 3,546.71	August PERS payment
08/31/26	9565	Sun Life Financial	\$ 763.42	Sept. long term disability ins.
07/24/26	9560	Chase	\$ 356.87	Procurement card purchases

Seconded by Mr. Aitken and on a roll call the following vote was recorded:

AYES: Aitken, Aumack, Buccellato, Foley, Imperveduto, Kalaka & Lewandowski & Sodon

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NAYS: None
ABSENT: Sachs
ABSTAIN: None

New Business

On **Motion** by Mr. Aitken, **Seconded** by Mr. Lewandowski, the Board authorized T&M Engineering to complete the Annual Consulting Engineers Report for 2026., by the affirmative voice vote of all Members present, no nays, no abstain, one absent.

Public Portion

None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Imperveduto**, Seconded by **Mr. Buccellato**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:40 p.m.

Respectfully submitted by: _____
Barbara Vilanova, Recording Secretary