

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, July 18, 2022, 7:00 p.m.**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Members Present: Aumack, Foley, Imperveduto, Kalaka, Lewandowski, Sachs, Sodon & Toomey
Members Absent: Knox
Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
David Kysniak, Authority Engineer, T&M Associates
Courtney Winters, CPA, HFA
Barbara Vilanova, MCBOA Administrative Assistant
Edward Tuberion, Jr. MCBOA Operations Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 6/20/22

On **Motion** by Mr. Lewandowski, **Seconded** by Mr. Imperveduto, the Minutes the Regular Meeting of 06/20/22 were approved as presented by all Members present, no nays, none abstain, one absent.

REPORT OF ADVISORS

Foreman's Monthly Report

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$217.
 - 77 SREC's for May 2022 sold @ \$227 = \$17,479
 - 83 SREC's for June 2022 sold @ \$217 = \$18,011
- Slump block inspection notice to proceed sent to Randive.
- Ocean Outfall Inspection notice to proceed sent to TNJ Marind.
- Union Beach surge valve update.
- NJDEP enforcement inspection 6/27.
- Emergency generator preventative maintenance completed 6/24.
- Employee/Safety meeting held 6/24.
- All computers backed up 6/22.
- Final fire alarm inspection completed for Belford 6/30.
- All meters calibrated 7/11.
- Compton's Creek flood wall ACOE- no updates.
- Many Mind Creek – no updates.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- Keansburg & BRSA billed for 3rd Quarter.
- TOMSA 3rd Quarter payment received.
- 2nd Quarter unencumbered monies sent to Trustee.
- 2nd Quarter report of contributions (Pension) completed.
- Final payment for 2002 & 2003 Bonds.
- Flett Exchange set up for ACH payments as per Trustee request.

Attorney's Report

Mr. Vella reported that the funds from the two-year note were received, and payment was made to NJIB for the temporary note that was due on July 1, 2022.

Auditor

Courtney Winters, HFA, presented the 2021 Draft Audit to the Authority. The report won't be finalized until the state finishes their reports and has the numbers for the GASB figures. Ms. Winters went over key components of the Audit and reported that there were no current year findings.

Engineer

Mr. Kysniak reported that he received prices on the valves, and he was quoted \$110,000 for each one. The cost seems high, and the Authority will try to get some additional prices.

Resolution offered by Mr. Lewandowski:

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

Monmouth County Bayshore Outfall Authority

List of Operating Vouchers – July 18, 2022

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$211.47	Phone & Internet UB 7/1-7/31/22
2		Comcast	\$350.05	Triple Play Package- Belford 6/26-7/25/22
3		JCP&L	\$37.08	Belford Street Lighting 5/20-6/20/22
4		JCP&L	\$166.40	Sandy Hook 6/7 – 7/7/22
5	EFT	JCP&L	\$952.20	Belford 4/3-5/3/22
6		JCP&L	\$8,991.87	Union Beach 5/28-6/28/22

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7		NJAWC	\$125.86	Union Beach 5/24-6/22/22
8		NJAWC	\$167.54	Belford 5/21-6/21/22
9		ADP	\$150.10	Payroll services 6/9/22
10	7906	AT&T Mobility	\$78.73	Foreman's Cellular Phone 6/5-7/4/22
11		Belford Auto Service	\$880.00	Front & rear brakes and rotors- Tahoe
12		Collins,Vella & Casello LLC	\$1,365.00	June general services
13		Fisher Scientific	\$462.90	2 cases deionized water
14		Garden State Labs	\$4,368.00	Outside Lab costs May 2022
15	7909	Home Depot	\$128.23	Gas detector
16	7909	Home Depot	\$59.33	Air diffuser cover
17	7911	Jaspan Brothers South	\$96.66	June supplies- bug spray, sealant, trimmer line, faucets
18		NJ Natural Gas	\$265.31	Gas charge 5/24-6/23/22
19		NJWEA	\$30.00	Virtual classes- Tuberton 2/2021
20		Norwood Auto Parts	\$33.79	Freon & brakleen
21		One Call Concepts	\$174.46	June one call notices
22		People's Plumbing	\$800.00	2 nd Quarter backflow testing
23		Republic Services	\$95.12	Garbage pick-up July
24	7910	U.S. Postal Service	\$210.00	Annual PO Box rental fee (price went up- last month's check void)
		TOTAL	<u>\$20,200.10</u>	

Fringe benefits and payroll processed after the June Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 6/20/22

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
06/24/22	ADP	Employee's Payroll & Payroll Taxes	\$18,035.12	Payroll of 06/24/22
07/08/22	ADP	Employee's Payroll & Payroll Taxes	\$23,060.47	Payroll of 07/08/22
06/28/22	7907	Sun Life Financial	\$ 774.35	July long term disability ins.
07/07/22	TEPS	Public Employees Retirement System	\$ 3,595.76	June PERS payment
07/14/22	TEPS	NJSHBP	\$13,610.24	July Health Insurance

Seconded by Mr. Aumack and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Imperveduto, Knox, Kalaka,, Lewandowski, Sachs, Sodon & Toomey
 NAYS: None
 ABSENT: Knox
 ABSTAIN: None

Public Portion

None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Toomey**, Seconded by **Mr. Imperveduto**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, four absent, the Meeting adjourned at 7:34 p.m.

Respectfully submitted by: _____
 Barbara Vilanova, Recording Secretary

