

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, August 19, 2024, 7:00 p.m.**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aitken, Foley, Impreveduto, Lewandowski, Sachs & Sodon  
Members Absent: Aumack, Buccellato & Kalaka  
Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
Barbara Vilanova, MCBOA Administrative Assistant  
Edward Tuberon, Jr. MCBOA Operations Manager

**IV. Approval of Minutes – Authority Regular Meeting Held on 7/15/24**

On **Motion** by Mr. Sodon, **Seconded** by Mr. Aitken, the Minutes the Regular Meeting of 07/15/24 were approved as presented by all Members present, no nays, three abstain, three absent.

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberon, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$195
  - 89 SREC's sold @ \$195 = \$17,355
  - 84 SREC's for July 2024
- 42" Force main damage/repairs Union Beach.
- Ocean outfall pipe inspection.
- Lined surface impoundment (LSI) permit.
- BRSA resiliency project update.
- Generators – preventative maintenance service complete 7/22.
- Sandy Hook composite sampler replacement.
- Automatic discharge valve control repairs.
- Pump repairs – Belford – shaft sleeve/bearings.
- Many Mind Creek – No updates.

**Office Manager's Monthly Report**

Ms. Vilanova reported on the following items:

❖ **Administrative Highlights**

- Keansburg billed for 3<sup>rd</sup> Quarter.
- NJUA JIF Insurance Renewal appointment 8/19.
- Letter to Trustee to close out 2022 Note D/S account and move remaining funds into the Revenue account.
- Letter to Trustee to move the remaining balance of \$2,988.08 for the 2024 Cost of Issuance account into the Revenue fund. All invoices were paid.
- 2024 Post-Issuance Compliance Questionnaire for 2005 Project Loan completed.
- New hires enrolled in Pension, Contributory Life Insurance, Long term disability and health benefits.
- CJHIF meeting 7/17.

**Attorney’s Report**

Mr. Vella provided the following information:

Once we receive the T&M proposals for the bid specs for the valve project we need to submit them to the I-Bank.

Mr. Vella will prepare a letter to the Army Corp of Engineers in reference to the drilling of the force main to find out how they wish to proceed. Mr. Vella instructed Mr. Tuberton and Ms. Vilanova to keep track of all the expenses and correspondence regarding this matter.

**Resolution offered by Mr. Impreveduto:**

**Approval of Vouchers**

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – August 19, 2024**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$247.77	Phone & Internet – Union Beach 8/1-8/30/24
2		Comcast	\$226.61	Phone & Internet- Belford 7/26-8/25/24
3		Direct Energy	\$908.35	Belford -6/1-7/01/24
4		Direct Energy	\$5,404.73	Union Beach 6/27-7/29/24
5		Direct Energy	\$82.76	Sandy Hook 7/4-8/5/24
6		Direct Energy	\$71.66	Sandy Hook 6/6-7/3/24
7		JCP&L	\$7,674.03	Union Beach 6/27-7/29/24
8		JCP&L	\$85.96	Sandy Hook 7/4-8/5//24
9		JCP&L	\$46.61	Belford Street Lighting 6/19/24-7/18/24
10		JCP&L	\$1,712.88	Belford 7/2-7/31/24
11		NJAWC	\$188.39	Belford 6/22-7/23/24
12		NJAWC	\$68.03	Union Beach 6/22/24-7/24/24

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13		NJNG	\$67.78	Gas Belford 6/24-7/25/24
14		ABB	\$1,771.00	3 <sup>rd</sup> quarter meter calibrations
15		ADP	\$155.60	Payroll services 7/18/24 & 8/01/24
16	<b>8712</b>	AT&T Mobility	\$83.71	Foreman's cellular phone 7/5-8/4/24
17		AT&T Mobility	\$83.71	Foreman's cellular phone 8/5-9/4/24
18		Barbara Vilanova	\$181.44	Reimbursement of petty cash fund
19	<b>8716</b>	Central Jersey Health Ins. Fund	\$11,773.26	Health Insurance for August
20		Collins, Vella & Casello	\$665.00	Legal services - July
21		CSS Inc.	\$285.00	Service call for security cameras
22		Curtis Power Solutions	\$1,653.40	Service/maintenance UB Generator
23		Curtis Power Solutions	\$1,934.26	Service/maintenance for Belford Generator
24		Fisher Scientific	\$119.76	Lab supplies- 2 packs of silica reagent
25		Fisher Scientific	\$555.16	2 cases of deionized water
26		Garden State Laboratories.	\$4,174.00	Outside Lab - June
27		Grainger	\$29.70	Respirator
28		Grainger	\$712.24	4 jugs of weed killer
29		Hach Company	\$2,000.40	Chlorine meter & case
30		Kepwel	\$33.00	6- 5 gallon jugs of water for office
31		Longo	\$7,410.00	Pump 1 Belford- troubleshoot & repair
32	<b>8717</b>	Jaspan Brothers South	\$231.94	July supplies-black top, battery, trashbags, bug spray
33		Monitronics	\$626.26	Fire alarm Monitoring 9/1-11/30/24
34		Norwood Auto Parts	\$133.46	Battery,oil & sealant for UB mower
35		One Call Concepts	\$247.39	July one call notices
36		Republic Services	\$143.39	August garbage pickup
37	<b>8714</b>	TOMSA	\$115.75	1 <sup>st</sup> quarter sewer fee with interest
38		TOMSA	\$106.00	3 <sup>rd</sup> quarter sewer fee
39		Treasurer, State of New Jersey	\$50.00	C2 License renewal-D. Feliciano
40		Treasurer, State of New Jersey	\$50.00	C4 License renewal-E. Tuberton
41		W.B. Mason	\$105.02	Gloves, mop heads and post its
42		W.B. Mason	\$99.98	Ear muffs for new hires
43		W.B. Mason	\$140.25	Hard hats,safety vests for new hires
44		W.B. Mason	\$254.94	3 dust mop kits and dust mop refills
45		W.B. Mason	\$583.25	Janitorial supplies & Office supplies
46		Xerox	\$108.00	Copier rental 7/15-8/14/24
47		Zeek's Tees	\$616.75	Safety shirts for all & clothing for new hires
		<b>TOTAL</b>	<u>\$54,018.58</u>	

**Fringe benefits and payroll processed after the June Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 7/15/24**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/19/24	ADP	Employee's Payroll & Payroll Taxes	\$16,766.78	Payroll of 07/19/24
08/02/24	ADP	Employee's Payroll & Payroll Taxes	\$19,042.72	Payroll of 08/02/24
08/16/24	ADP	Employee's Payroll & Payroll Taxes	\$25,889.79	Payroll of 08/16/24
08/07/24	TEPS	Public Employee's Retirement System	\$ 2,557.83	July PERS payment
07/22/24	8715	Sun Life Financial	\$ 564.00	Aug. long term disability ins.
07/18/24	8711	Chase	\$ 12.50	Procurement card purchases

**MCBOA Regular Meeting of August 19, 2024**

**Seconded by Mr. Lewandowski** and on a roll call the following vote was recorded:

AYES: Aitken, Foley, Impreveduto, Lewandowski , Sachs & Sodon  
NAYS: None  
ABSENT: Aumack, Buccellato & Kalaks  
ABSTAIN: None

**Public Portion**

None

**Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Mr. Impreveduto**, Seconded by **Mr. Aitken**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, three absent, the Meeting adjourned at 7:25 p.m.

Respectfully submitted by: \_\_\_\_\_  
Barbara Vilanova, Recording Secretary