

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, January 10, 2022, 7:00 p.m.
MCBOA Conference Room & Zoom
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Members Present: Aumack, Foley, Imperveduto, Kalaka, Knox, Lewandowski, Sachs, Sodon (7:04) & Toomey

Members Absent: None

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, P.E. Authority Engineer, T&M Associates
David Ksyniak, Authority Engineer, T&M Associates
Barbara Vilanova, MCBOA Administrative Assistant
Edward Tuberion, Jr. MCBOA Operations Manager

IV. Approval of Minutes – Authority Public Hearing on 2022 Budget Held on 12/13/21

On **Motion** by Mr. Aumack, **Seconded** by Mr. Toomey, the Minutes of the 12/13/21 Public Hearing were approved as presented by all Members present, no nays, one abstain(Aumack), one absent for vote (Sodon).

V. Approval of Minutes – Authority Regular Meeting Held on 12/13/21

On **Motion** by Mr. Aumack, **Seconded** by Mr. Toomey, the Minutes of the Regular Meeting of 12/13/21 were approved as presented by all Members present, no nays, one abstain, one absent.

REPORT OF ADVISORS

Foreman's Monthly Report

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$227.
 - 39SREC's for November sold @ \$227= \$8,853
 - 28 SREC's for December
- UB Surge Valve- New butterfly & surge valve ordered.
- Belford AC investigation – Quote for UPS for AC condenser.
- Belford Boiler service call- bad output temperature sensor since power outage.
- Fire Alarm System investigation.
- Belford Solar weather station calibration.

- 2022/23 Lab contract notice to proceed sent to Garden State Labs.
- Backflow preventers tested 12/9.
- Safety/Employee meeting held 12/17.
- RFP's for professional services put on website 1/5.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- All employees received a memo with their accumulated sick time.
- Employee deductions adjusted to reflect 2022 salary rate.
- 4th Quarter Pension Report of Contributions completed and payment made.
- BRSA 1st Quarter 2022 payment received.
- 4th Quarter Officers report on unencumbered moneys sent to Trustee.
- New Automobile Insurance Cards & Workers Compensation Notices for 2022 received.
- Annual Consulting Engineers Report for 2021.
- Disability Insurance Company notified of new salaries.
- No Commissioner terms expiring this year.
- Annual survey of Local Government & Finances completed.
- NJUA JIF has decided not to release dividends this year.
- RFP's for professional services due January 21, 2022.

Attorney's Report

Mr. Vella provided the following information:

RFP's for professionals have been provided and are on the Authority's website. RFP's will be received on January 21st, 2022.

The temporary note for the force main assessment funding expires June 30, 2022. Mr. Vella will schedule a conference call with bond counsel and the New Jersey Infrastructure Trust to discuss the available options. The Authority will need to have a plan in place and have it approved by the Trust.

The UST claim against Aurora is still proceeding.

Engineer's Report

Mr. Dayback provided a brief review of the meeting discussions for the most recent BRSA Emergency Power meeting. There were some concerns with the verbiage about the operation of our facility during construction that will need to be addressed.

The completed Annual report of Consulting Engineer has been provided to the Authority and each of the Commissioners.

Mr. Dayback will be stepping away from his duties with the Authority after the February meeting and Mr. David Ksyniak will be taking over.

New Business

On **Motion** by Mr. Sachs, **Seconded** by Mr. Aumack the Annual Consulting Engineers Report has been accepted with the changes requested to the Pump Station Operation paragraph. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, none absent.

Resolution offered by Mr. Lewandowki:

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – January 10, 2022**

No.	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$195.00	Phone & internet Union Beach 1/1-1/31/22
2		Comcast	\$460.84	Triple Play Belford 12/26-1/25/22 & service call
3		JCP&L	\$37.06	Belford Street Lighting 11/18-12/16/21
4		New Jersey Natural Gas	\$965.98	Gas charge 11/19-12/22/21
5		NJAWC	\$86.03	Union Beach 11/24-12/22/21
6		NJAWC	\$158.31	Belford 11/23-12/22/21
7		ABB	\$1,590.72	Quarterly Meter Calibrations
8		ADP	\$150.10	Payroll services 12/9 & 12/23/21
9		AEA	\$3,462.00	Annual AEA dues for 2022
10		Barbara Vilanova	\$200.00	Annual Uniform Allowance
11		Brinks Home	\$355.00	Service calls for Fire alarm monitoring
12		Collins Vella & Casello	\$192.00	December legal services
13		Cooper Electric	\$49.85	Supplies for Compressor/motor UB
14		Daniel Feliciano	\$200.00	Annual Uniform Allowance
15		Edward Tuberton	\$200.00	Annual Uniform Allowance
16		Garden State Laboratories	\$5,090.00	November laboratory fees
17		John Roche	\$200.00	Annual Uniform Allowance
18		Michael Dickie	\$200.00	Annual Uniform Allowance
19		NJUA JIF	\$27,458.00	1 st Installment of MCBOA 2022 Insurance
20		NJWEA	\$327.00	Membership & seminars- D. Feliciano
21		Pilot Electric	\$617.60	Motor for Union Beach
22		Quality Electrical Construction	\$450.00	Emergency service call- Compressor & motor UB
23		Robert Chrzan	\$200.00	Annual Uniform Allowance
24		Sakoutis	\$95.12	January garbage pick-up
25		T&M Associates	\$409.50	December Outfall Rehabilitation
26		T&M Associates	\$2,752.50	December General Engineering
27		Tami Nelson	\$200.00	Annual Uniform Allowance
28		The Bank of New York	\$1,650.00	Annual administration fee- 2005 A bond series
29		The Bank of New York	\$1,650.00	Annual administration fee- 2005 A2 bond series

TOTAL

\$49,710.61

Fringe benefits and payroll processed after the December Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 12/13/21

Date	Check No.	To	Amount	Description
12/10/21	ADP	Employee's Payroll & Payroll Taxes	\$22,271.40	Payroll of 12/10/21
12/23/21	ADP	Employee's Payroll & Payroll Taxes	\$17,936.20	Payroll of 12/23/21
01/07/22	ADP	Employee's Payroll & Payroll Taxes	\$22,420.17	Payroll of 01/07/22
01/07/22	7715	Sun Life Financial	\$ 771.12	Jan. long-term disability benefits ins
12/16/21	7711	Chase	\$ 3,650.49	Procurement card purchases
12/28/21	TEPS	PERS	\$ 4,216.98	December PERS
12/15/21	TEPS	NJSHBP	\$13,121.51	December health benefits

Seconded by Mr. Imperveduto and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Imperveduto, Kalaka, Knox, Lewandowski, Sachs, Sodon & Toomey
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Public Portion

None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Knox**, Seconded by **Mr. Aumack**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, none absent, the Meeting adjourned at 7:36 p.m.

Respectfully submitted by: _____
 Barbara Vilanova, Recording Secretary

MCBOA Regular Meeting of January 10, 2022

Actions Taken at this meeting:

Payment of Bills

Approval of Annual Consulting Engineers Report