

**Minutes of the Annual Reorganization Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, February 3, 2025, 7:00 p.m.**

Mr. Vella delivered the Oath of Office to Mr. Lewandowski

I. CALL TO ORDER

John T. Sodon, Authority Vice-Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

Mr. Sodon announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present: Aitken, Buccellato, Foley, Impreveduto, Kalaka,
Lewandowski & Sodon

Members Absent: Aumack & Sachs

Also present: Gregory W. Vella, Esq., Authority Attorney, Collins, Vella & Casello
Rosario Santos Authority Engineer, T&M Associate
Edward Tuberion, Operations Manager
Barbara Vilanova, Recording Secretary.

The Vice-Chairman, John T. Sodon, turned the chair over to Mr. Vella, Authority Attorney, for election of officers.

Mr. Vella, Authority Attorney, noted that the first order of business was the election of a chairman and called for nominations.

Mr. Lewandowski **Moved, Seconded** by Mr. Impreveduto, that Michael Sachs, be nominated for Chairman.

There being no further nominations, Mr. Lewandowski **Moved, Seconded** by Mr. Impreveduto that the nominations for the election of the chairman be closed. Mr. Vella, as Authority Attorney, declared the nominations closed.

Roll Call:

AYES: Aitken, Buccellato, Foley, Kalaka, Impreveduto, Lewandowski &, Sodon

NAYS: None

ABSENT: Aumack & Sachs

ABSTAIN: None

Mr. Vella noted that the next order of business was the election of a Vice-Chairman and called for nominations.

Mr. Lewandowski **Moved, Seconded** by Mr. Impreveduto that Mr. Sodon, be nominated for Vice-Chairman.

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There being no further nominations, Mr. Lewandowski **Moved, Seconded** by Mr. Imprevduto, that the nominations for the election of the vice-chairman be closed. Mr. Vella, as Authority Attorney, declared the nominations closed.

Roll Call:

AYES: Aitken, Buccellato, Foley, Kalaka Lewandowski, Imprevduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Mr. Sodon noted that the next order of business was the appointment of the Authority Professional Advisors for the period of 2/3/25 to 2/6/25.

Mr. Lewandowski **Moved, Seconded** by Mr. Aitken, to appoint Gregory W. Vella, Esq., of Collins, Vella and Casello, L.L.C., to continue in his capacity as Authority Attorney.

There being no other nominations, Mr. Lewandowski **Moved, Seconded** by Mr. Aitken, that the nominations for the election of the Authority Attorney be closed.

Roll Call:

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Imprevduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Mr. Sodon noted that the appointment of an Authority Engineer was next on the agenda.

Mr. Aitken **Moved, Seconded** by Mr. Imprevduto, that T&M Associates, be appointed as Authority Engineer.

There being no other nominations, Mr. Aitken **Moved, Seconded** by Mr. Imprevduto, that the nominations for the election of the Authority Engineer be closed. The vice-chairman declared the nominations closed.

Roll Call:

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Imprevduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Next on the Agenda was the appointment of the Auditor.

Mr. Kalaka **Moved, Seconded** by Mr. Lewandowski, that Suplee, Clooney & Company, LLC, be appointed to the position of Authority Auditor.

There being no other nominations, Mr. Kalaka **Moved, Seconded** by Mr. Lewandowski, that the nominations for the election of the Authority Auditor be closed. The vice-chairman declared the nominations closed.

Roll Call:

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AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Impeveduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Next on the Agenda was the appointment of Bond Counsel.

Mr. Buccellato **Moved, Seconded** by Mr. Impeveduto that John Draikiwicz, Esquire of the firm Gibbons, P.C., be retained for Authority Bond Counsel.

There being no other nominations, Mr. Buccellato **Moved, Seconded** by Mr. Impeveduto, that the nominations for the election of the Authority Bond Counsel be closed. The vice-chairman declared the nominations closed.

Roll Call:

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Impeveduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Resolutions

Resolution Offered by Mr. Buccellato:

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY ATTORNEY

WHEREAS, the Monmouth County Bayshore Outfall Authority has a need to acquire Legal Goods and Services by the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, the Monmouth County Bayshore Outfall Authority has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the term of the contract is for One (1) year from February 3, 2025 to February 2, 2026 and may be extended as approved by this governing body; and

WHEREAS, Gregory W. Vella, Esquire of the firm Collins, Vella & Casello, L.L.C. in Manasquan, New Jersey has submitted a proposal indicating they will provide the legal goods and services for \$5,575.00 as retainer per year and an hourly rate of \$185.00 per hour; and

WHEREAS, Gregory W. Vella, Esquire of the firm Collins, Vella & Casello, L.L.C. has submitted a proposal pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq* ; and

WHEREAS, Monmouth County Bayshore Outfall Authority has complied with certification of the availability of funds requirements – N.J.S.A. 50:30-5.4; and

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Bayshore Outfall Authority authorizes entering into a contract for legal services with Gregory, W. Vella, Esquire of the firm Collins, Vella & Casello, L.L.C. as described herein; and

Resolution was Seconded by Commissioner Aitken and approved by roll call vote.

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Impreveduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Resolution Offered by Mr. Aitken:

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND
OPEN CONTRACT FOR ENGINEERING FOR MONMOUTH COUNTY
BAYSHORE OUTFALL AUTHORITY**

WHEREAS, the Monmouth County Bayshore Outfall Authority has a need to acquire Engineering Services by the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, the Monmouth County Bayshore Outfall Authority has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, T&M Associates in Middletown, New Jersey has submitted a proposal indicating they will provide Engineering Services consistent with the request for proposal at a fee structure identified in their proposal and their contract; and

WHEREAS, T&M Associates also represented that an Engineer from T&M Associates will be attending MCBOA's monthly meetings and MCBOA will not be charged for his attendance at the MCBOA's monthly meetings; and

WHEREAS, the term of the contract is for One (1) year from February 3, 2025 to February 2, 2026 and may be extended as approved by this governing body; and

WHEREAS, T&M Associates has submitted a proposal pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, Monmouth County Bayshore Outfall Authority has complied with certification of the availability of funds requirements – N.J.S.A. 50:30-5.4; and

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Bayshore Outfall Authority authorizes entering into a contract for Engineering Services with T&M Associates as described herein; and

BE IT FUTHER RESOLVED. MCBOA hereby require that Rosario Santos, P.E. of T&M attend MCBOA's monthly meeting.

Resolution was Seconded by Commissioner Impreveduto and approved by roll call vote.

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Impreveduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Resolution Offered by Mr. Kalaka:

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR AUDITOR FOR MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY AUDITOR

WHEREAS, the Monmouth County Bayshore Outfall Authority has a need to acquire Accounting Services by the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, the Monmouth County Bayshore Outfall Authority has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, Suplee, Clooney & Company, LLC has submitted a proposal indicating they will provide accounting services set forth in the request for proposal for a gross fee not to exceed \$24,500.00; and

WHEREAS, the term of the contract is for One (1) year from February 3, 2025 to February 2, 2026 and may be extended as approved by this governing body; and

WHEREAS, Suplee, Clooney & Company, LLC have submitted a proposal pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, Monmouth County Bayshore Outfall Authority has complied with certification of the availability of funds requirements – N.J.S.A. 50:30-5.4; and

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Bayshore Outfall Authority authorizes entering into a contract for accounting services with Suplee, Clooney & Company, LLC as described herein; and

Resolution was Seconded by Commissioner Lewandowski and approved by roll call vote.

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Impreveduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Resolution offered by Mr. Buccellato:

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR BOND COUNSEL FOR THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY

WHEREAS, the Monmouth County Bayshore Outfall Authority has a need to acquire Legal Goods and Services by the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, the Monmouth County Bayshore Outfall Authority has determined and certified in writing that the value of the services will exceed \$17,500.00; and

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WHEREAS, Monmouth County Bayshore Authority plans to apply for financing in 2025 and the financing regulations requires the Authority to retain Bond Counsel; and

WHEREAS, the term of the contract is from February 3, 2025 to February 2, 2026 and may be extended as approved by this governing body; and

WHEREAS, John D. Draikiwicz, Esquire of the firm Gibbons, P.C. in Newark, New Jersey has submitted a proposal indicating they will provide the legal services for a fee structure identified in their proposal; and

WHEREAS, John D. Draikiwicz, Esquire of the firm Gibbons, P.C. has submitted a proposal pursuant to the fair and open process in accordance with N.J.S.A. 19:44A-20.4 *et seq*; and

WHEREAS, Monmouth County Bayshore Outfall Authority has complied with certification of the availability of funds requirements – N.J.S.A. 50:30-5.4; and

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Bayshore Outfall Authority is authorized to enter into a contract for legal services with John D. Draikiwicz, Esquire of the firm Gibbons, P.C. as described herein; and

Resolution was Seconded by Commissioner Lewandowski and approved by roll call vote.

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Imprevuto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Resolution offered by Mr. Kalaka:

**Resolution of the
Monmouth County Bayshore Outfall Authority**

Appointing Official Newspaper

BE IT RESOLVED that the official newspaper of the Monmouth
County Bayshore Outfall Authority for publication of all notices as required by
law will be the Asbury Park Press.

Resolution seconded by Commissioner Aitken and approved by roll call vote.

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Imprevuto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Resolution offered by Commissioner Foley:

**Resolution of the
Monmouth County Bayshore Outfall Authority
Providing For “Annual Notice” Of Meetings
Pursuant To Section 13 of The Open Public Meetings Act**

WHEREAS, the Open Public Meetings Act requires that all public bodies at the time of their annual organization meeting, or within 7 days thereof, shall post, mail to newspapers, and give notice to certain other persons the schedule of meetings for the succeeding year.

NOW, THEREFORE, BE IT RESOLVED, that the meeting dates of the Monmouth County Bayshore Outfall Authority be hereby fixed:

March	17, 2025
April	21, 2025
May	19, 2025
June	16, 2025
July	21, 2025
August	18, 2025
September	15, 2025
October	20, 2025
November	17, 2025
December	15, 2025 —Public Budget Hearing, 7:00 PM
	15, 2025 —Regular Meeting, Immediately after the Public Budget Hearing
January	12, 2026
February	2, 2026—Reorganization Meeting, 7:00 PM
	2, 2026—Regular Meeting, Immediately after the Reorganization Meeting

All Meetings will be held on the third Monday of each month **with the exception of the January 2026 meeting which is the second Monday, and the February 2026 Meeting, which is the first Monday.** The meetings will take place at the Authority’s offices, 200 Harbor Way, Belford, New Jersey, at 7:00 PM

BE IT FURTHER RESOLVED, that the Secretary is hereby authorized to transmit the notice of these meetings to the Authority’s official newspaper, the County Clerk, the County Commissioners, the Customer Authorities, the Clerks of the municipalities served or to be served by the Monmouth County Bayshore Outfall Authority and to post said notice on the south door of the Authority’s offices in Belford, New Jersey.

BE IT FURTHER RESOLVED, that this resolution and the schedule contained herein may be amended from time to time provided the terms of the Act are followed.

Resolution seconded by Mr. Aitken, and approved by roll call vote.

AYES: Aitken, Buccellato, Foley, Kalaka, Lewandowski, Impreveduto & Sodon
NAYS: None
ABSENT: Aumack & Sachs
ABSTAIN: None

Public Portion

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The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting the board moved forward to the Regular meeting of the Authority.

Respectfully submitted by:

Barbara Vilanova
Recording Secretary