

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, August 21, 2023, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

The Chairman called the Meeting to order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act." Pledge of Allegiance & Moment of Silence

III. ROLL CALL – ATTENDANCE

Commissioners Present: Aumack, Buccellato, Foley, Impreveduto, Kalaka, Lewandowski, Sachs, Sodon & Toomey
Absent: None

In addition to the Members of the Authority hereinabove stated, also present at the Meeting were:

Gregory Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.
David Kysniak, P.E., Authority Engineer, T&M Associates – 7:03
Edward Tuberton, MCBOA Operations Manager
Barbara Vilanova, MCBOA Office Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 7/17/2023

On **Motion** by Mr. Lewandowski, **Seconded** by Mr. Buccellato, the Minutes of the 7/17/2023 Public Meeting were approved as presented by all Members present, no nays, and two abstain (Aumack & Impreveduto).

**REPORT OF ADVISORS
Operations Manager's Monthly Report**

Edward Tuberton, MCBOA Operations Manager, presented his monthly report.

❖ **Monthly Highlights**

- SRECS – \$217
 - 75 SREC's June 2023 sold @ \$206 = \$15,450
 - 82 SREC's July 2023
- Ocean outfall pipe riser repairs.
- ACOE work near outfall pipe.
 - Outfall Inspection Quote \$8,800.
- Union Beach surge valve & control panel update.
 - Valve rebuild diagnoses quote \$3,000.
- Township of Middletown Fire Inspection NOV.
- NJDEP Lab audit corrective action plan sent 8/11.
- Safety/Employee meeting 7/28.
- Employee John Roche returned to work 8/11.
- Many Mind Creek – elevation survey completed.

On **Motion** by Mr. Lewandowski, **Seconded** by Mr. Kalaka, the Board authorized Mr. Tuberton to send out the old surge valve for diagnosis and possible rebuild based on the quote received from Metrovalve for \$3,000 for diagnosis. The motion was approved as presented by all Members present, no nays, none abstain, none absent.

On **Motion** by Mr. Sodon, **Seconded** by Mr. Buccellato, the Board authorized Mr. Tuberton to proceed with an inspection of the outfall pipe once the ACOE is done with their project at a cost of \$8,800.00. The motion was approved as presented by all Members present, no nays, none abstain, none absent.

Office Manager's Monthly Report

❖ Monthly Highlights

- Keansburg billed for 3rd Quarter.
- Keansburg 2nd Quarter payment received.
- TOMSA 3rd Quarter payment received.
- Renewal of Agreement with Monmouth County for shared services- gasoline purchase.
- NJUAHIF Insurance Renewal appointment scheduled for 8/22.
- Workman's compensation audit completed by agent and ready for approval.

Attorney's Report

Mr. Vella discussed the ACOE work near our outfall pipe and the ACOE indicated they aren't dumping sand in the area of our pipe. Mr. Vella agrees that an inspection of the pipe once the ACOE is finished their dredging project is a good idea. The Authority has the most recent documentation from the diver for the riser project and the last outfall pipe inspection.

Mr. Vella will contact the Middletown Township Fire Official in reference to the annual fees for the registrations for the Belford facility.

Engineer's Report

Mr. Kysniak provided the Authority with a proposal for the probable construction costs for the valve replacement and pipe modifications at the pump stations. The approximate costs for this project would be \$743,120. Mr. Vella will use this information along with the prior information and contact bond counsel about the entire project being funded through the NJIB.

New Business

Approval of shared services agreement with Monmouth County.

Resolutions

Resolution offered by Mr. Imprevuduto:

**RESOLUTION
OF THE
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY
AUTHORIZING EXECUTING SHARED SERVICE AGREEMENT WITH COUNTY OF MONMOUTH FOR COMMUNITY RESALE AGREEMENT**

WHEREAS, Monmouth County Bayshore Outfall Authority (“MCBOA”), from time to time requires certain services; and

WHEREAS, County of Monmouth has offered a Shared Service Agreement to provide the following services:

- Gasoline
- Diesel fuel
- Snow removal chemicals
- Public works materials and supplies, including road and roadway construction materials
- Such other materials as may be approved by the Director of the Division of Local Government Services

WHEREAS, MCBOA has determined that the financial and prudent course of action to enter into a Shared Service Agreement with the County of Monmouth for the aforementioned services because the price for these services will be less than the cost of said services if MCBOA would contract with a third party; and

WHEREAS, a copy of the proposed agreement is attached to this resolution; and

NOW, THEREFORE, BE IT RESOLVED that Monmouth County Bayshore Outfall Authority hereby authorized Michael C. Sachs, Chairman to execute the Shared Service Agreement with the County of Monmouth.

Seconded by Mr. Buccellato and on a roll call the following vote was recorded:

AYES: Aumack, Buccellato, Foley, Impreveduto, Kalaka, Lewandowski, Sachs, Sodon & Toomey
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Approval of Vouchers

Resolution offered by Mr. Sodon:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
 List of Operating Vouchers –August 21, 2023**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$234.23	Phone & Internet UB 8/1-8/31/23
2	8306	Comcast	\$222.14	Phone & Internet- Belford 7/26-8/25/23
3		JCP&L	\$42.05	Belford Street Lighting 6/17-7/19/22

4		JCP&L	\$67.84	Sandy Hook 7/7 – 8/4/23 – jcp&l portion only
5		JCP&L	\$8,207.83	Union Beach 6/28-7/27/23
6		JCP&L	\$6,960.79	Union Beach 5/27-6/27/23
7		NJAWC	\$140.17	Union Beach 6/23-7/27/23
8		NJAWC	\$170.39	Belford 6/23-7/24/23
9		ABB	\$1,765.00	3 rd quarter meter calibration
10		ADP	\$161.15	Payroll services 7/06/23 & 7/20/23
11	8308	AT&T Mobility	\$78.74	Foreman’s Cellular Phone 8/5-9/4/23
12	8302	AT&T Mobility	\$130.09	Foreman’s Cellular Phone 7/5-8/4/23
13		Beacon Awards & Signs	\$70.00	Retirement Plaque - Chrzan
14	8305	Central Jersey Health Ins. Fund	\$13,503.12	Health Insurance for Aug. Dental July & Aug.
15		County of Monmouth	\$250.91	90.15 gallons of unleaded fuel- May
16		Fisher Scientific	\$196.92	Thermometer for Lab
17		Fisher Scientific	\$506.14	Deionized water for the Lab
18		Fisher Scientific	\$296.04	Chlorine for Lab
19		Fisher Scientific	\$287.28	Chlorine reagent for Lab
20		HFA	\$2,000.00	Progress billing for 2022 audit
21		Hutchins	\$574.00	Emergency call No A/C transformer
22		Hutchins	\$1,650.00	Replace Static duct pressure sensor AC
23		Hutchins	\$2,592.00	Replace 2 condenser motors & clean condensers
24	8307	Jaspan Brothers South	\$459.64	July supplies-fans,trimmer line,flex seal bug spray etc.
25		Kevin Monaghan	\$100.00	Clothing allowance
26		Loeffels Waste Oil	\$150.00	Waste oil removal
27		Monotronics	\$602.16	Fire alarm monitoring 9/1-11/30/23
28		NJ Natural Gas	\$81.79	Gas charge 6/23-7/27/23
29		One Call Concepts	\$298.87	July call notices
30		Oswald Enterprises	\$650.00	Vacuum sand from manhole
31		Patrick Dunn	\$100.00	Clothing allowance
32		Poster Compliance	\$145.40	Annual Labor Law posters
33		PSI Process Pumping Serv.	\$1,335.70	Pump & Hose rental for surge valve replacement
34		Republic Services	\$118.91	Garbage pick-up August
35		Scofield Marine	\$14,125.00	Jet pump buried diffusers/risers
36		TOMSA	\$80.00	3 rd Quarter sewer
37		Treasurer-State of New Jersey	\$50.00	C4 License Renewal- E. Tuberton
38		Treasurer-State of New Jersey	\$50.00	C1 License Renewal –T. Nelson
39		Treasurer-State of New Jersey	\$50.00	C1 License Renewal – D. Feliciano
40	8300	Treasurer-State of New Jersey	\$70.00	C2 Test fee- T. Nelson
41	8299	Treasurer-State of New Jersey	\$70.00	C2 Test fee-D. Feliciano
42		W.B. Mason	\$271.94	Office supplies-ink, copy paper & agenda items
43		Xerox	\$108.00	Copier rental 7/15-8/14/23
44		Zeek’s Tees	\$448.50	Shirts & Sweatshirts for new employees
		TOTAL	\$59,472.74	

**Fringe benefits and payroll processed after the July Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 07/17/23**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/21/23	ADP	Employee’s Payroll & Payroll Taxes	\$19,878.35	Payroll of 07/21/23
08/04/23	ADP	Employee’s Payroll & Payroll Taxes	\$21,366.55	Payroll of 08/04/23
08/18/23	ADP	Employee’s Payroll & Payroll Taxes	\$23,023.28	Payroll of 08/18/23

08/02/23	8304	Sun Life Financial	\$ 559.01	August long term disability ins.
08/04/23	TEPS	Public Employees Retirement System	\$ 3,479.56	July PERS payment
08/16/23	8308	Chase	\$ 345.26	Procurement card purchases
07/20/23	EFT	Chase	\$ 1,538.94	Procurement card purchases

Seconded by Mr. Lewandowski and on a roll call the following vote was recorded:

AYES: Aumack, Buccellato, Foley, Impreveduto, Kalaka, Lewandowski, Sachs, Sodon & Toomey
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Public Portion

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion by Mr. Impreveduto, Seconded by Mr. Buccellato** and passed by the affirmative voice vote of all members present no nays, no abstain, none absent the Meeting adjourned at 7:33 p.m.

Respectfully submitted by:

Barbara Vilanova
 Recording Secretary