

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, November 17, 2025, 7:00 p.m.**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aitken, Aumack, Buccellato, Foley, Imperveduto, Kalaka & Sachs  
Members Absent: Lewandowki & Sodon  
Also Present: Gregory W. Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
Rosario Santos, Authority Engineer, T&M Associates  
Barbara Vilanova, MCBOA Office Manager  
Edward Tuberion, Jr. MCBOA Operations Manager

**IV. Approval of Minutes – Authority Regular Meeting Held on 10/20//25.**

On **Motion** by Mr. Buccellato, **Seconded** by Mr. Aitken, the Minutes of the Regular Meeting of 10/20/25 were approved as presented by all Members present, no nays, one abstain, two absent.

**REPORT OF ADVISORS**

**Operations Manager's Monthly Report**

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$181
  - 65 SREC's for September 2025 sold @ \$181 = \$11,115.
  - 52 SREC's earned for October 2025.
- 42" Force main Union Beach – Rose Lane- DEP.
- EJIF UST insurance inspection – Belford UST.
- Pump #1 repairs – Union Beach.
- UB diesel pump recommended repairs
  - Curtis Power \$10,767
  - Certified Truck Repair \$8,932.
- Annual boiler service 10/14.
- UB sump pump replacement dry well.
- Lab contract bid for 2026-2027 bids due 11/26.
- All meters calibrated 10/29.
- ACOE flood wall Willow St.
- BRSA resiliency project update.
- Many Mind Creek.

On **Motion** by Mr. Aumack, **Seconded** by Mr. Buccellato, the Board authorized Mr. Tuberton to proceed with the recommended repairs for the Union Beach diesel pump, passed by the affirmative voice vote of all Members present, no nays, no abstain, two absent.

**Office Manager’s Monthly Report**

Ms. Vilanova reported on the following items:

❖ **Administrative Highlights**

- Keansburg 3<sup>rd</sup> Quarter payment received.
- TOMSA 4<sup>th</sup> Quarter payment received.
- Preliminary Budget sent to State on 10/31/25.
- Preliminary Budget sent to Customer Authorities.
- Open Enrollment Season for Health benefits completed and changes input.
- Check received from Insurance Co. for UB claim \_ \$9,064.06.
- Quarterly report for SED compliance uploaded on the H20loans portal.

**Attorney’s Report**

Mr. Vella reported that the Aurora claim has been settled for the full amount of \$14,916.00. The Authority just needs to sign off on the paperwork.

**Engineer’s Report**

Ms. Santos reported T&M has completed review of the initial shop drawings the Contractor submitted. Minor corrections are needed on some of the submissions and will be addressed upon resubmission. Mobilization is anticipated to occur in late Spring 2026. Submission of the monthly SED report was completed and uploaded to the NJDEP portal. The Annual report of the Consulting Engineer should be completed for next month’s meeting.

**Resolution offered by Mr. Kalaka:**

**RESOLUTION  
OF THE  
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY  
AUTHORIZING SETTLEMENT OF MONMOUTH COUNTY  
BAYSHORE OUTFALL AUTHORITY VS. AURORA ENVIRONMENTAL, INC.**

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**WHEREAS**, Monmouth County Bayshore Outfall Authority (“MCBOA”) authorized the filing of a Complaint against Aurora Environmental, Inc. for damages to the underground storage tank sensor with a claim of damages of \$14,916.00; and

WHEREAS, Aurora Environmental, Inc. has agreed to pay the entire claim in the amount of \$14,916.00; and

WHEREAS, as part of the settlement for the full amount of the claim, MCBOA hereby authorizes the Chairman to execute a Release, approved by the Authority’s attorney.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Monmouth County Bayshore Outfall Authority to settle the matter entitled “Monmouth County Bayshore Authority vs. Aurora Environmental, Inc.” for the full value of the claim in the amount of \$14,916.00 and authorize the Chairman to execute the Release, which was approved by the Authority’s attorney.

**Seconded by Mr. Impreveduto** and on a roll call the following vote was recorded:

AYES: Aitken, Aumack, Buccellato, Foley, Impreveduto, Kalaka & Sachs  
 NAYS: None  
 ABSENT: Lewandowski & S0don  
 ABSTAIN: None

**Resolution offered by Mr. Buccellato:**

**Approval of Vouchers**

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
 List of Operating Vouchers –November 17, 2025**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$270.50	Phone & Internet – Union Beach 11/1-11/30/25
2		Comcast	\$304.34	Phone & Internet- Belford 10/26-11/25/25
3		JCP&L	\$45.46	Belford Street Lighting 9/19-10/25/25
4		JCP&L	\$193.15	Sandy Hook 10/3-11/4/25
5		NJAWC	\$191.07	Belford 9/24/25-10/22/25
6		NJAWC	\$80.25	Union Beach 9/25/25-10/23/25
7		NJNG	\$289.72	Gas Belford 9/24-10/23/25
8		ADP	\$185.60	Payroll services 10/09/25 & 10/23/25
9	<b>9233</b>	AT&T Mobility	\$83.81	Foreman’s cell phone 10/5-11/4/25
10		Central Jersey Health Ins. Fund	\$18,782.64	Health Insurance for December
11		Collins,Vella & Casello	\$1,498.50	General Services - September
12		County of Monmouth	\$224.91	90.8 gallons of unleaded fuel - August

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13	EMA	\$8,900.00	VFD Pump #1 repairs UB
14	ERA	\$189.19	WPT samples
15	Garden State Laboratories	\$5,669.00	Outside lab costs-October
16	Globe Petroleum	\$337.63	111.7 gallons of diesel fuel for UB generator
17	Globe Petroleum	\$1,349.03	446.3 gallons of diesel fuel for Belford generator
18	Jaspan Brothers South	\$60.11	Oct. supplies-sparry paint,rust remover, rubber cement
19	One Call Concepts	\$212.80	October one call notices
20	PEAC Solutions	\$108.00	Xerox copier rental 10/15-11/14/25
21	People's Plumbing	\$900.00	3 <sup>rd</sup> Quarter backflow testing
22	Pilot Electric Co.	\$2,320.00	Pump for Union Beach
23	Poster Compliance	\$68.19	Annual labor law posters
24	Republic Services	\$204.00	November garbage pickup
25	T&M Associates	\$2,068.83	October – Pump Station Valve Replacement
26	TOMSA	\$120.00	4 <sup>th</sup> Quarter Sewer fee
27	W.B. Mason	\$309.37	Windex, desk calendars, planner & Ink
	<b>TOTAL</b>	<u>\$44,966.10</u>	

**Fringe benefits and payroll processed after the October Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 10/20/25**

<b>Date</b>	<b>Check No.</b>	<b>To</b>	<b>Amount</b>	<b>Description</b>
10/24/25	ADP	Employee's Payroll & Payroll Taxes	\$17,812.58	Payroll of 10/24/25
11/07/25	ADP	Employee's Payroll & Payroll Taxes	\$23,810.53	Payroll of 11/07/25
11/05/25	TEPS	Public Employee's Retirement System	\$ 3,443.03	October PERS payment
10/24/25	9231	Chase	\$ 1,280.17	Procurement card purchases
10/24/25	9232	Sun Life Ins.	\$ 759.20	November LTD insurance

**Seconded by Mr. Imperveduto** and on a roll call the following vote was recorded:

AYES: Aitken, Aumack, Buccellato ,Foley, Imperveduto, Kalaka & Sachs  
 NAYS: None  
 ABSENT: Lewandowski & Sodon  
 ABSTAIN: None

**Public Portion**

None

**Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Mr. Kalaka**, Seconded by **Mr. Imperveduto**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, two absent, the Meeting adjourned at 7:18 p.m.

Respectfully submitted by: \_\_\_\_\_  
 Barbara Vilanova, Recording Secretary

