

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, June 15, 2026, 7:00 p.m.**

I. CALL TO ORDER

Michael C. Sachs, Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

<u>Members Present:</u>	Aitken, Aumack, Buccellato, Kalaka, Lewandowski, Sachs & Sodon
<u>Members Absent:</u>	Foley & Imperveduto
<u>Also Present:</u>	Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C. Rosario Santos, Authority Engineer, T&M Associates Barbara Vilanova, MCBOA Office Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 5/18/26.

On **Motion** by Mr. Buccellato, **Seconded** by Mr. Sodon, the Minutes of the Regular Meeting of 5/18/26 were approved as presented by all Members present, no nays, one abstain, two absent.

REPORT OF ADVISORS

Operations Manager's Monthly Report

Barbara Vilanova, MCBOA Office Manager presented Edward Tuberion's monthly report:

❖ **Monthly Highlights**

- SREC's current pricing - \$183
 - 80 SREC's for May 2026 sold @ \$183 = \$14,640.
- Belford UST/AST – Scope of work – T&M.
- Union Beach generator Fuel Tank (belly-tank)
 - Fuel cleaning completed.
 - Generator fuel tank (belly-tank) integrity test 6/12.
 - Generator replacement new fuel tank (belly-tank) pricing next week.
- Replacement chart recorders received & installed.
- Slump Block & Outfall Pipe Inspections NTP sent.
- HVAC spring PM service completed 6/8.
- Employee safety training held 6/8.
- Congratulations to employee Steven Bufano now a C1 operator.
- Backflow preventers tested 6/11.
- ACOE – Flood wall project Willow Street – 2027 expected start.
- Union Beach- ACOE flood wall project meeting 6/10-several concerns raised.
- BRSA Resiliency project- VFD repair reimbursement approved.
- Many Mind Creek – test borings ongoing – MCBOA staff onsite.

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On **Motion** by Mr. Lewandowski, **Seconded** by Mr. Sodon, the Board authorized the NTP for the Slump Block inspection to be done by TNJ Marine in the amount of \$24,500, by the affirmative voice vote of all Members present, no nays, no abstain, two absent.

On **Motion** by Mr. Buccellato, **Seconded** by Mr. Aitken, the Board authorized the NTP for the Outfall Pipe inspection to be done by TNJ Marine in the amount of \$24,500, by the affirmative voice vote of all Members present, no nays, no abstain, two absent.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- BRSA 2nd Quarter payment received.
- Keansburg 1st Quarter payment received.
- 2026 Wellness grant approved by CJHIF.
- Annual workman's compensation audit completed.
- Annual agreement and resolution with Health Equity/Wage Works for pre-tax medical deduction.
- May monthly report for SED compliance uploaded onto H20 portal.

Attorney's Report

Mr. Vella discussed the repairs for the Union Beach generator fuel tank versus replacing it with a new based on lead time and the timeliness of the BRSA resiliency project. Mr. Vella also discussed the Union Beach flood wall project and the concerns with the soil load and other issues. There will be further meetings and discussions in the future about this project.

Engineer's Report

Ms. Santos reported that she was notified by B.R. Welding that there is a further delay with the material for the Pump Station Valve Replacement project due to the fabrication of a BABA compliant product. The casting has to be domestically made and currently it will be closer to the end of the year.

Ms. Santos also reported that GEI completed the soil boring work necessary to finalize their design parameters and location of MCBOA's existing force main.

Ms. Santos also provided information regarding the meeting with the ACOE regarding the UB flood wall project. The new team from ACOE is getting up to speed with the project. The ACOE team is requesting information about what type of soil load the MCBOA pipe could handle. The project is not expected to begin for a couple years.

On **Motion** by Mr. Sodon, **Seconded** by Mr. Lewandowski, the Board authorized T&M Associates to prepare the technical specifications for the removal of the UST and replacing with an AST, in the amount not to exceed \$3,500.00, by the affirmative voice vote of all Members present, no nays, no abstain, two absent.

Resolution offered by Mr. Aitken:

Certificate of Resolution (2026)
For MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY
Section 125 Premium Only Plan
Plan Year Ending June 10, 2027

The undersigned Secretary or Principal of MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY (the Employer) hereby certifies that the following resolutions were duly adopted by the board of directors of the Employer on June 11, 2026, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Amended Section 125 Cafeteria Plan effective June 11, 2026, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that true copies of the Adoption Agreement, Plan Document, and the Summary Plan Description, approved and adopted in the foregoing resolutions, are attached herewith.

Seconded by Mr. Buccellato and on a roll call the following vote was recorded

AYES:	Aitken, Aumack, Buccellato, Kalaka, Lewandowski, Sachs & Sodon
NAYS:	None
ABSENT:	Foley & Imperveduto
ABSTAIN:	None

Resolution offered by Mr. Kalaka:

**RESOLUTION OF THE
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY
AUTHORIZING THE FOREMAN TO PROCEED WITH REPAIRS
AND/OR REPLACEMENT TO THE ABOVE GROUND
STORAGE TANK AT THE UNION BEACH FACILITY**

WHEREAS, the above ground storage tank at the Union Beach Facility needs to be moved as part of the BRSA Power Resiliency Project; and

WHEREAS, the above ground oil tank also needs to be repaired or replaced; and

WHEREAS, Monmouth County Bayshore Commissioners hereby authorize the foreman to take certain actions related to the Union Beach above ground storage unit; and

NOW THEREFORE RESOLVED, that the Monmouth County Bayshore Outfall Authority's foreman is authorized, after the consultation of the Chairman, to proceed with the removal of the fuel from the above ground storage unit and appropriate maintenance prior to moving the tank to its new location or in the alternative, to purchase a new tank, after consulting with the Chairman. Determination whether to remove and repair, as compared to replacing same shall depend on the price for each option. The Foreman and the Chairman are authorized to make a determination as to how the Authority is going to proceed with the above ground storage tank; and

BE IT FURTHER RESOLVED, that after a decision has been made, the foreman shall update the Commissioner of the Monmouth County Bayshore Outfall Authority regarding the cost and determination.

Seconded by Mr. Lewandowski and on a roll call the following vote was recorded

AYES: Aitken, Aumack, Buccellato, Kalaka, Lewandowski, Sachs & Sodon
NAYS: None
ABSENT: Foley & Imperveduto
ABSTAIN: None

Resolution offered by Mr. Aumack:

**Approval of Vouchers
Monmouth County Bayshore Outfall Authority
List of Operating Vouchers –June 15, 2026**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$270.35	Phone & Internet – Union Beach 6/1-6/30/26
2		Comcast	\$365.92	Phone & Internet- Belford 5/26-6/25/26
3		JCP&L	\$167.50	Sandy Hook 5/4-6/2/26
4		JCP&L	\$8,667.75	Union Beach 4/27-5/26/26
5		JCP&L	\$45.91	Belford Street Lighting 4/18-5/19/26
6		JCP&L	\$1,163.75	Belford 3/31-4/29/26
7		NJAWC	\$208.14	Belford 4/23-5/21/26
8		NJAWC	\$84.27	Union Beach 4/24-5/22/26
9		NJNG	\$421.34	Gas Belford 4/25-5/28/26
10		ADP	\$132.05	W 2's & 4 th quarter tax reporting
11		ADP	\$289.80	Payroll services 5/7, 5/21 & 6/4/26
12	9456	AT&T Mobility	\$88.88	Operations Manager cell phone 5/5-6/4/26
13		Belford Auto Service	\$690.00	Oil change, oil sensor, front brakes-P/U truck
14		Central Jersey Health Ins. Fund	\$26,819.00	Health Insurance for July

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15		Collins, Vella & Casello	\$832.50	April general services
16		Grainger	\$371.07	Weed killer
17		Guardian Protection Services.	\$626.28	Fire alarm monitoring- 6/1-8/31/26
18		Independence Constructors	\$21,200.00	Cathodic protection upgrades – Union Beach
19		Jaspan Brothers South	\$138.72	May.supplies-stakes,hardware,digital meter, file, tape
20		J. Fletcher Creamer	\$26,397.31	Rose Lane Repair
21		Longo Electrical	\$3,292.00	Diagnose and repair VFD in Union Beach
22		Miller Energy, Inc.	\$3,511.32	Chart recorder for Union Beach
23		One Call Concepts	\$568.10	May one call notices
24		PEAC Solutions	\$108.00	Copier rental 5/15-6/14/26
25	9460	People's Plumbing	\$470.00	1 st quarter backflow certification for Union Beach
26		People's Plumbing	\$900.00	Second quarter backflow certifications
27		Red's Generator Service	\$360.00	Service call for Union Beach generator
28		Republic Services	\$204.00	June garbage pickup
29		T&M Associates	\$306.00	Butterfly Valve replacement project -May.
30		T&M Associates	\$1,134.00	General Services – May
31		Thompson Pipe Group	\$1,470.00	12 manhole gaskets
32		Treasurer, State of NJ	\$75,139.65	Annual permit Fee
33	9459	Treasurer, State of NJ	\$50.00	C1 License- Steven Bufano
34		W.B. Mason	\$122.35	Janitorial supplies – Mop heads
35		W.B. Mason	\$140.31	Toilet paper & office supplies
36		W.B. Mason	\$140.79	Office supplies-Ink cartridges
37		Water Environment Fed.	\$121.00	Annual membership – K. Monaghan
38		Water Environment Fed.	\$121.00	Annual membership -P. Dunn
		TOTAL	<u>\$177,139.06</u>	

**Fringe benefits and payroll processed after the May Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 5/18/26**

Date	Check No.	To	Amount	Description
05/22/26	ADP	Employee's Payroll & Payroll Taxes	\$18,742.73	Payroll of 05/22/26
06/05/26	ADP	Employee's Payroll & Payroll Taxes	\$24,961.94	Payroll of 06/05/26
06/05/26	TEPS	Public Employee's Retirement System	\$ 3,546.71	May PERS payment
06/03/26	9461	Sun Life Financial	\$ 763.42	June long term disability ins.
05/21/26	9457	Chase	\$ 226.53	Procurement card purchases
05/21/26	9458	W.B. Mason	\$ 39.76	balance due on prior invoice

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

Seconded by Mr. Buccellato and on a roll call the following vote was recorded:

AYES: Aitken, Aumack, Buccellato, Kalaka, Lewandowski, Sachs & Sodon
 NAYS: None
 ABSENT: Foley & Imperveduto
 ABSTAIN: None

Public Portion

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None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Kalaka**, Seconded by **Mr. Aitken** and passed by the affirmative voice vote of all Members present, no nays, no abstain, three absent, the Meeting adjourned at 7:40 p.m.

Respectfully submitted by: _____
Barbara Vilanova, Recording Secretary