

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, April 11, 2022, 7:00 p.m.**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Members Present: Imperveduto, Kalaka, Lewandowski, Sachs & Sodon

Members Absent: Aumack, Foley, Knox & Toomey

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
David Kysniak, Authority Engineer, T&M Associates
Barbara Vilanova, MCBOA Administrative Assistant
Edward Tuberion, Jr. MCBOA Operations Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 3/21/22

On **Motion** by Mr. Sodon, **Seconded** by Mr. Lewandowski, the Minutes the Regular Meeting of 03/21/22 were approved as presented by all Members present, no nays, none abstain, four absent.

REPORT OF ADVISORS

Foreman's Monthly Report

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$227.
 - 45 SREC's for February 2022 sold @ 227 = \$10,215
 - 63 SREC's for March 2022
- Belford HVAC
 - Waiting on quotation for AC condenser/boiler to UPS
 - New high temperature limit switch ordered by SRJ Mechanical
 - Boiler annual service quote \$2,435
- RFP for slump block inspection – due 4/13.
- RFP for ocean outfall inspection – due 4/13.
- Fire alarm system updated to cell service.
- Sandy Hook building refurbishment completed.
- Manhole repairs – air release valve Ellison Ct. – UB
- Employee/safety meeting held 4/1.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- TOMSA & BRSA second quarter payment received.
- Keansburg 1st Quarter payment received.
- 1st Quarter unencumbered monies sent to Trustee.
- 1st quarter Report of Contributions completed and send to PERS.
- Quarterly Flow of Funds completed by Trustee.
- Annual Pension Payment made.
- 2021-2022 Elected Officials Risk Management Seminar-Online seminar – complete by May 1,2022 and the Authority receives a \$250 credit towards our Insurance for each commissioner that completes it.
- Annual on-site audit completed.
- Annual Workman's Compensation Audit completed online.
- 2022 Census of Governments, Survey of Public Employment & Payroll completed.

Attorney's Report

Mr. Vella provided the following information:

Mr. Vella began the process with bond counsel to do a two year note to pay off the NJIB temporary note. The temporary note is due on July 1, 2022. The board can use the two year time frame to prepare a construction plan to address the items that were identified in the pipeline assessment and then try to secure the funding from the NJIB for the project.

On **Motion** by Mr. Sachs, **Seconded** by Mr. Sodon, the Board authorized T&M Engineering to prepare plans to address the needed improvements at the Pump Stations as identified in the pipeline assessment analysis.

Engineer's Report

Mr. Kysniak reported that there have been no changes since last month's meeting. Mr. Kysniak will assist in getting the construction specs prepared for the pump stations.

Resolution offered by Mr. Lewandowski:

RESOLUTION OF THE MONMOUTH COUNTY BAYSHORE OUTFALL
AUTHORITY DIRECTING APPLICATION BE MADE TO THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6.

WHEREAS, THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY (the “Authority”) desires to make application to the Local Finance Board for its review of a proposed project financing in connection with the undertaking of Payment of I-Bank Loan which funded the Internal Inspection of over 14 miles of pressurized concrete pipe force though 13 municipalities in Monmouth County and for investigation and design of plans for force main rehabilitation for the Authority: and

WHEREAS, THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY believes that:

- (a) it is in the public interest to accomplish such purposes,
- (b) said purposes or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units,
- (c) the amounts to be expended for said purposes or improvements are not unreasonable or exorbitant,
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and such purposes or improvements will not cause any undue financial burden to be placed upon the local unit or units,

NOW, THEREFORE, BE IT RESOLVED BY THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY, as follows:

Section 1. Application to the Local Finance Board for consideration by said Board of the Authority's proposed project financings is hereby approved and the Authority's Counsel and Bond Counsel, along with the other representatives of the Authority, are hereby authorized to prepare such application and to represent the Authority in the matters pertaining thereto.

Section 2. The Secretary of the Authority is hereby directed to cause a copy of this resolution to be filed with the Local Finance Board as a part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings as provided in subsection (7) of the Local Authorities Fiscal Control Law, constituting Chapter 313 of the Pamphlet Laws of 1983, of the State of New Jersey.

Seconded by Mr. Kalaka and on a roll call the following vote was recorded:

AYES:	Imperveduto, Kalaka,, Lewandowski, Sachs &, Sodon
NAYS:	None
ABSENT:	Aumack, Foley, Knox, Toomey
ABSTAIN:	None

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers –April 11, 2022**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Comcast	\$350.69	Triple Play Package- Belford 3/26-4/25/22
2		JCP&L	\$37.06	Belford Street Lighting 2/17-3/18/22
3		JCP&L	\$8,511.41	Union Beach 2/25-3/28/22
4		JCP&L	\$3,498.15	Belford 2/2-3/2/22
5		NJAWC	\$81.61	Union Beach 2/24-3/22/22
6		NJAWC	\$167.54	Belford 2/23-3/21/22
7		ADP	\$150.10	Payroll services 3/17 & 3/31/22
8		Electro Maintenance	\$625.00	Repair & replace air compressor pressure sensors
9		ERA	\$153.77	Annual WPT study- PH & chlorine
10		Garden State Labs	\$3,605.00	Outside Lab costs February 2022
11		Home Depot	\$106.72	Shutter Fan & vent for Sandy Hook
12		Home Depot	\$28.84	Return air grille for Sandy Hook
13	7821	Jaspan Brothers South	\$213.26	March supplies-glass cleaner, paint & brushes, wrench
14		Longo Electrical	\$1,400.00	Troubleshoot & repaired Pump#1 check valve
15		Monmouth County.	\$304.17	112.15 gallons of unleaded fuel - February
16		NJ Natural Gas	\$831.93	Gas charge 2/23-3/24/22
17		People's Plumbing	\$800.00	Quarterly backflow testing
18		Pilot Electric Company	\$398.00	Two sump pumps for Sandy Hook
19		Staples	\$642.45	Lap top, ink, copy paper, packing tape
20		Tek-Sales, Inc.	\$228.00	Gaskets, Pins & rings
21		Tom's Ford	650.27	Oil change and front rotors on P/U truck
22		Treasurer, State of New Jersey	\$97,095.21	Annual Permit Fee 7/1/21-6/30/22
23		W.B. Mason	\$586.00	Janitorial & Office Supplies
24		Xerox	\$108.00	Monthly copier rental 3/15-4/15/22
25		Barbara Vilanova	\$166.42	Reimbursement for Petty Cash 11/21-3/31/22
26		Collins,Vella, Casello	\$2,135.00	March General Services
27		One Call Notices	\$213.07	March One call notices
		TOTAL	<u>\$123,087.67</u>	

**Fringe benefits and payroll processed after the March Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 3/21/22**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
04/01/22	ADP	Employee's Payroll & Payroll Taxes	\$18,507.70	Payroll of 04/01/22
04/05/22	7820	Sun Life Financial	\$ 771.12	Mar. long term disability benefits ins.
04/07/22	TEPS	Public Employees Retirement System	\$ 3,904.77	March PERS payment
03/30/22	TEPS	Public Employees Retirement System	\$62,471.00	Annual Employer Appropriation

MCBOA Regular Meeting of April 11, 2022

Seconded by Mr. Imperveduto and on a roll call the following vote was recorded:

AYES: Imperveduto, Kalaka,, Lewandowski, Sachs &, Sodon
NAYS: None
ABSENT: Aumack, Foley, Knox, Toomey
ABSTAIN: None

Public Portion

None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Sodon**, Seconded by **Mr. Lewandowski**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, four absent, the Meeting adjourned at 8:03p.m.

Respectfully submitted by: _____
Barbara Vilanova, Recording Secretary