

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, March 16, 2026, 7:00 p.m.**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Members Present: Aitken, Aumack, Kalaka, Sachs & Sodon
Members Absent: Buccellato, Foley, Impreveduto & Lewandowski

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
Rosario Santos, Authority Engineer, T&M Associates
Barbara Vilanova, MCBOA Office Manager
Edward Tuberion, Jr. MCBOA Operations Manager

IV. Approval of Minutes – Authority Annual Reorganization Meeting held on 2/2/26 and Authority Regular Meeting Held on 2/2/26.

On **Motion** by Mr. Aitken, **Seconded** by Mr. Sodon, the Minutes of the Annual Reorganization Meeting of 2/2/26 and the Regular Meeting of 2/2/26 were approved as presented by all Members present, no nays, no abstain, four absent.

REPORT OF ADVISORS

Operations Manager's Monthly Report

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$180
 - 24 SREC's for December 2025 sold @ \$180 = \$4,320.
 - 27 SREC's for January 2026 sold @ \$180 = \$4,860.
 - 41 SREC's for February 2026 sold @ \$180 = \$3,780.
- VFD #2 Union Beach water damage – 2nd repair.
- Belford UST – C3 ABS proposal.
- Solar Inverter repairs.
- Belford water meter replacement complete.
- Lab renewal application submitted.
- Safety training 2/26.
 - Onsite confined space training through JIF 3/6.
- Tech transfer seminar 3/6.
- ACOE – Flood wall project Willow Street, Port Monmouth.
- 42" Force main Union Beach – Rose Lane. Repair 3/16.

- BRSA Resiliency project – VFD damage – PDE installed.
- Many Mind Creek – meeting 3/6.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- 2025 Billing Adjustment completed.
- Keansburg billed for 1st Quarter.
- TOMSA & BRSA billed for 2nd quarter with adjustment.
- Belford Ferry Pump Station billed for annual fee.
- Meeting Schedule & Professional Appointments published on website.
- Sunshine notices mailed.
- Physical connection permit (backflow preventers) submitted.
- February monthly report for SED compliance uploaded on to H20 portal.

Attorney's Report

Mr. Vella discussed the Authority doing a two year note through the local finance board since the current note is due in June. This will give the Authority the time to secure the funding through the NJIB which hopefully will include partial project forgiveness.

Engineer's Report

Ms. Santos reported that T&M has approved the shop drawings for the valves and actuators. The contractor anticipates receiving all materials mid-July 2026. Mobilization is anticipated to occur mid-2026 subject to delivery of fabricated equipment. The timeline could be late summer to early fall.

Ms. Santos also reported that she participated in the TEAMS meeting for the Many Mind Creek cleanup to discuss the proposed plans and timeline for the review submission.

Resolution offered by Mr. Aitken:

RESOLUTION OF THE MONMOUTH COUNTY BAYSHORE OUTFALL
AUTHORITY DIRECTING APPLICATION BE MADE TO THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6.

WHEREAS, THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY (the "Authority") desires to make application to the Local Finance Board for its review of a proposed project refinancing in connection with the undertaking of internal inspection, investigation, planning and design in connection with rehabilitation and/or repair of the Authority's existing fourteen (14) mile pre-stressed concrete cylinder pipe force main; and

WHEREAS, THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY believes that:

MCBOA Regular Meeting of March 16, 2026

- (a) it is in the public interest to accomplish such purposes,
- (b) said purposes or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units,
- (c) the amounts to be expended for said purposes or improvements are not unreasonable or exorbitant,
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and such purposes or improvements will not cause any undue financial burden to be placed upon the local unit or units,

NOW, THEREFORE, BE IT RESOLVED BY THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY, as follows:

Section 1. Application to the Local Finance Board for consideration by said Board of the Authority's proposed project financings is hereby approved and the Authority's Counsel and Bond Counsel, along with the other representatives of the Authority, are hereby authorized to prepare such application and to represent the Authority in the matters pertaining thereto.

Section 2. The Secretary of the Authority is hereby directed to cause a copy of this resolution to be filed with the Local Finance Board as a part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings as provided in subsection (7) of the Local Authorities Fiscal Control Law, constituting Chapter 313 of the Pamphlet Laws of 1983, of the State of New Jersey.

Seconded by Mr. Sodon and on a roll call the following vote was recorded

AYES: Aitken, Aumack, Kalaka, Sachs & Sodon
NAYS: None
ABSENT: Buccellato, Foley, Impreveduto & Lewandowski
ABSTAIN: None

Resolution offered by Mr. Sodon:

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers –March 17, 2026**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$270.43	Phone & Internet – Union Beach 3/1-3/31/26
2	9341	Cablevision	\$270.43	Phone & Internet – Union Beach 2/1-2/28/26
3		Comcast	\$366.18	Phone & Internet- Belford 1/26-2/25/26

MCBOA Regular Meeting of March 16, 2026

4		Comcast	\$366.18	Phone & Internet – Belford 2/26-3/25/26
5		JCP&L	\$170.71	Sandy Hook 2/3-3/3/26
6	9346	JCP&L	\$149.41	Sandy Hook 1/5-2/2/26
7		JCP&L	\$8,489.42	Union Beach 1/26-2/24/26
8	9347	JCP&L	\$8,778.05	Union Beach 12/26/25-1/25/26
9		JCP&L	\$5,095.96	Belford 1/30-3/1/26
10		JCP&L	\$45.78	Belford Street Lighting 1/20-2/17/26
11	9345	NJAWC	\$208.14	Belford 12/24/24-1/24/26
12		NJAWC	\$208.14	Belford 1/27-2/24/26
13	9344	NJAWC	\$74.71	Union Beach 12/27/25-1/28/26
14		NJAWC	\$74.61	Union Beach 1/28-2/25/26
15		NJNG	\$1,696.48	Gas Belford 1/23-2/24/26
16	9348	NJNG	\$1,465.22	Gas Belford 12/23/25-1/23/26
17		ABB	\$1,819.00	1 st quarter meter calibrations
18		ADP	\$169.90	Payroll services 1/15 & 1/29/26
19		ADP	\$132.05	Payroll services – 2025 year end & W2's
20		ADP	\$185.60	Payroll services – 2/12/26 & 2/26/26
21	9350	AT&T Mobility	\$88.89	Foreman's cellular phone 2/5-3/4/26
22		Barbara J. Vilanova	\$199.87	Reimbursement for petty cash fund
23	9343	Central Jersey Health Ins. Fund	\$26,819.00	Health Insurance for March
24		Central Jersey Health Ins. Fund	\$26,819.00	Health Insurance for April
25		County of Monmouth	\$203.65	91.65 gallons of unleaded fuel - December
26		Electro Maintenance	\$1,152.00	Troubleshoot & replace air compressor UB
27		EMA	\$8,970.00	18 diodes for UB VFD
28		Globe Petroleum	\$10.58	Balance due on Invoice #3363379
29		Garden State Laboratories	\$3,904.00	Outside Lab costs - Febraury
30		Garden State Laboratories	\$6,121.00	Outside Lab costs – January
31		GL Power	\$6,595.64	Clutch Pack – UB Diesel
32		Grainger	\$1,385.22	Fuses for VFD
33		Guardian Protection Services	\$626.28	Fire alarm monitoring 3/1-5/31/26
34		Home Depot	\$487.53	Flooring & supplies
35	9349	Jaspan Brothers South	\$258.95	Jan.supplies- spraypaint,keys,ice melt,tape,hardware
36	9352	Jaspan Brothers South	\$531.35	Feb. supplies-paint,bulbs, heater,drains,degreaser,gloves
37		Metrovalve & Actuation	\$2,031.12	Repair kits, float guise and valve float parts
38		NJWEA	\$921.00	Seminars for 5 employees
39		Norwood Automotive	\$44.32	Oil for UB diesel
40		One Call Concepts	\$748.60	January one call notices
41		One Call Concepts	\$362.90	February one call notices
42		PEAC Solutions	\$108.00	Copier rental 1/15-2/14/26
43		PEAC Solutions	\$108.00	Copier rental 2/15-3/14/26
44		PERS	\$63,388.00	Annual employer appropriation bill
45		Republic Services	\$204.00	February garbage pickup
46		Republic Services	\$204.00	March garbage pickup
47		T&M Associates	\$2,905.73	Pump Station Valve Replacement
48		T&M Associates	\$215.00	General Engineering services
49	9351	Treasurer, State of New Jersey	\$70.00	C1 test fee for S. Bufano
50		Treasurer, State of New Jersey	\$835.00	Laboratory renewal fee
51		W.B. Mason	\$334.13	Janitorial supplies and office supplies
52		Water Environment Federation	\$121.00	Annual membership- Tuberion

MCBOA Regular Meeting of March 16, 2026

53	Zeek's Tees	\$1,129.80	Uniform shirts & sweatshirts
	TOTAL	<u>\$187,939.96</u>	

**Fringe benefits and payroll processed after the February Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 2/02/26**

Date	Check No.	To	Amount	Description
02/13/26	ADP	Employee's Payroll & Payroll Taxes	\$24,073.01	Payroll of 02/13/26
02/27/26	ADP	Employee's Payroll & Payroll Taxes	\$20,186.65	Payroll of 02/27/26
03/13/26	ADP	Employee's Payroll & Payroll Taxes	\$24,686.69	Payroll of 03/13/26
02/05/26	TEPS	Public Employee's Retirement System	\$ 3,546.71	January PERS payment
03/05/26	TEPS	Public Employee's Retirement System	\$ 3,546.71	February PERS payment
02/20/26	9337	Sun Life Financial	\$ 763.42	February long term disability ins.
02/20/26	9338	Chase	\$ 2,301.72	Procurement card purchases

Seconded by Mr. Aitken and on a roll call the following vote was recorded:

AYES: Aitken, Aumack, Kalaka, Sachs & Sodon
NAYS: None
ABSENT: Buccellato, Foley, Impreveduto & Lewandowski
ABSTAIN: None

Public Portion

None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Sodon**, Seconded by **Mr. Sachs**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, four absent, the Meeting adjourned at 7:26 p.m.

Respectfully submitted by: _____
Barbara Vilanova, Recording Secretary

