

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, November 14, 2022, 7:00 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Commissioners Present : Buccellato, Foley, Impreveduto, Sachs, a Sodon & Toomey

Commissioners Absent: Aumack, Kalaka & Lewandowski

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
Edward Tuberon, Operations Manager  
Barbara Vilanova, Recording Secretary

**IV. Approval of Minutes – Authority Regular Meeting Held on 10/17/22**

On **Motion** by Mr. Buccellato, **Seconded** by Mr. Sodon, the Minutes of the Regular meeting held on 10/17/22 were approved as presented by all Members present, no nays, three absent, one abstain (Impreveduto).

**REPORT OF ADVISORS**

**Operations Manager's Monthly Report**

Edward Tuberon, MCBOA Operations Manager, presented his monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$220- 68 SREC's sold for September 2022 @ \$220.  
49 SREC's earned for October 2022.
- UB surge valve updates.
  - Butterfly valve received 10/14/22.
  - Surge valve shipping 2/23/23.
- Ocean Outfall pipe- Cape May responded about their risers.
- Union Beach Cathodic testing results.
- NJUAJIF Cyber Security- Tier 1 compliance met.
- Force Main air release valve replacement.
- Raritan/Sandy Hook Bay Resilience Study.
- Boiler service & repair.
- EJIF inspection (UST's) 11/4/22.
- Compton's Creek flood wall ACOE- no updates.
- Many Mind Creek -no updates.

## Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

### ❖ Administrative Highlights

- Preliminary Budget sent to state 10/28/22.
- Preliminary Budget sent to customer Authorities and Trustee.
- Budget comments received from DCA and addressed. Revised Budget submitted.
- Open Enrollment for Health Benefits completed.
- Claims experience reports received from Health Insurance.
- All necessary information was sent to Mr. Casagrande. He will coordinate with the CJHI and also get quotes from outside vendors.
- Annual UST Registration Certificates received.
- Right of Entry Agreement for Arm. Corp. of Engineers'.

### Attorney

Mr. Vella reported that the BRSA Resiliency agreement is almost done. Once done there will need to be a determination of costs that will be the Authority's share. Once Mr. Vella has the information the Authority can review and discuss it.

### New Business

NONE

### Approval of Vouchers

#### Resolution offered by Mr. Buccellato:

**BE IT RESOLVED** by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

#### Monmouth County Bayshore Outfall Authority List of Operating Vouchers – November 14, 2022

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$210.99	Phone & Internet UB 11/1-11/31/22
2		Comcast	\$351.66	Triple Play Package- Belford 10/26-11/25/22
3		JCP&L	\$39.75	Belford Street Lighting 9/21-10/19/22
4		JCP&L	\$218.35	Sandy Hook 10/7 –11/3/22
5		JCP&L	\$12,820.11	Union Beach 9/30-10/27/22- estimate
6		JCP&L	\$4,468.92	Belford 9/2-10/3/22
7		New Jersey Natural Gas	\$165.63	Gas service 9/21-10/21/22
8		NJAWC	\$115.53	Union Beach 9/28-10/26/22

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9		NJAWC	\$159.00	Belford 9/23-10/24/22
10		ADP	\$153.30	Payroll services 10/13 & 10/27
11	<b>8020</b>	AT&T Mobility	\$78.83	Foreman's Cellular Phone 10/5-11/4/22
12		ATS Environmental Services	\$1,250.00	UST Cathodic Protection Testing
13		Collins, Vella & Casello	\$262.50	October general services
14		County of Monmouth	\$219.02	80.5 Gallons on gas September 2022
15		Garden State Labs	\$4,102.00	Outside Lab costs September 2022
16		Home Depot	\$115.53	Supplies to make a sign post
17		Independence Constructors	\$2,000.00	Tri-Annual Hydrostatic Testing UB
18		Jaspan Brothers South	\$57.83	Sept. supplies- drain opener, trash bags, hardware
19		Metrovalve & Actuation	\$1,691.50	12 inch butterfly valve
20		Monitronics	\$195.87	Service call for fire alarm system- battery replaced
21		Monitronics	\$341.46	Service call for fire alarm system- transmitter
22		Monitronics	\$557.58	Fire Alarm Service 12/01/22- 2/28/22
23		Norwood Auto Parts	\$30.02	Hybrid Polymer
24		Republic Services	\$95.12	Garbage pick-up November
25		Staples	\$101.94	Copy paper, date book and desk calendars
26		TOMSA	\$80.00	4 <sup>th</sup> Quarter Sewer
27		W.B. Mason	\$216.02	Printer ink,pens,agenda tabs & report covers
28		Zeek's Tees	\$300.00	Confined space signs and MCBOA sign
		<b>TOTAL</b>	<b><u>\$30,398.46</u></b>	

**Fringe benefits and payroll processed after the October Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 10/14/22**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
10/28/22	ADP	Employee's Payroll & Payroll Taxes	\$18,808.04	Payroll of 10/28/22
11/10/22	ADP	Employee's Payroll & Payroll Taxes	\$22,565.77	Payroll of 11/10/22
10/31/22	8022	Sun Life Financial	\$ 774.35	November long term disability ins.
11/07/22	TEPS	Public Employees Retirement System	\$ 3,596.19	October PERS payment
10/14/22	TEPS	NJSHBP	\$13,610.24	November Health Insurance
10/20/22	8021	Chase	\$ 591.47	Procurement card purchases

**Seconded by Mr. Impreveduto**, and on a roll call the following vote was recorded:

AYES: Buccellato, Foley, Impreveduto, Sachs, Sodon & Toomey  
 NAYS: None  
 ABSENT: Aumack, Kalaka & Lewandowski  
 ABSTAIN: None

**Public Portion**

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion by Mr. Buccellato, Seconded by Mr. Impreveduto**, and passed by the affirmative voice vote of all Members present, no nays, none abstain, none absent, the Meeting adjourned at 7:23 p.m.

Respectfully submitted by:

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Barbara Vilanova,  
Recording Secretary