

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, September 20, 2021, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

John T. Sodon, Authority Vice-Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Vice-Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present : Aumack, Foley, Impreveduto, Kalaka, Knox, Lewandowski, Sodon & Toomey

Commissioners Absent: Sachs

Also Present: Gregory W. Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, Authority Engineer, T&M Associates
Edward Tuberon, Operations Manager
Barbara Vilanova, Recording Secretary

IV. Approval of Minutes – Authority Regular Meeting Held on 8/16/21

On **Motion** by Mr. Lewandowski, **Seconded** by Mr. Aumack, the Minutes of the Regular meeting held on 8/16/21 were approved as presented by all Members present, no nays, one absent, none abstain.

REPORT OF ADVISORS

Operations Manager's Monthly Report

Edward Tuberon, MCBOA Operations Manager, presented his monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$227- 78 SREC's sold for July 2021 @ \$227 = \$17,706.
66 SREC's earned for August 2021.
- UB surge valve control repairs.
- Belford air conditioning update.
- 9/1 Storm update- UB roof repair.
- Belford solar weather station repairs/calibration.
- Backflow devices tested 9/10.
- Many Mind Creek -no updates.
- Lab contract renewal bids 2022-2023.
- Budget preparation.
- JA Montgomery insurance inspection 8/5.
 - Electrical outlet installed UB office.
 - Right To Know program updated.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

❖ Administrative Highlights

- Keansburg 3rd quarter payment received.
- TOMSA & BRSA billed for the 4th quarter.
- Reminder that all Financial Disclosure forms were due by 7/31/21. Failure to complete can result in fines from \$100-\$500.
- 2020 Audit update- Auditors still waiting on the state for the NJ GASB-75 numbers. Auditors provided the Authority with the preliminary audit & journal entries.
- Current Unemployment rate sent to payroll company.
- PERS Chapter 52 Annual Membership Certification completed.
- 2022 Preliminary Budget Preparation.
- Flett Exchange replaced missing \$16,644 check. Waiting on the Insurance Company to replace the \$1,000 one.
- Open Enrollment for Health Benefits – October 1st -31st.

Attorney

Mr. Vella reported that he received a response from Aurora for the remediation project issues. The owner of Aurora said the amount of contamination in the soil was under the limit therefore the LSRP paperwork didn't need to be filed. Mr. Vella reminded Aurora that the Authority paid him for the paperwork and for it to be filed. Aurora and the LSRP will send the paperwork over for signature. Mr. Vella is addressing the other issues with Aurora for him being overpaid because the Authority and the Insurance Company sent him payments and the damage to the piping in the UST that the Authority had to have Independence Constructors repair.

Engineer

Mr. Dayback reported that the RFQ for the repairs identified in the hydraulic analysis report were returned. Five RFQ's were sent out. One company returned the qualification package. Two firms were not interested and two were still outstanding. Mr. Dayback recommended the Authority advertise the RFQ to increase the responses.

New Business

On **Motion** by Mr. Knox, **Seconded** by Mr. Lewandowski, the board authorized T&M Engineering to publicly advertise the RFQ for the pipeline repairs. The motion was approved by the affirmative voice vote of all members present, no nays, no abstain, one absent.

Approval of Vouchers

Resolution offered by Mr. Toomey:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – September 20, 2021**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$195.78	Phone & internet Union Beach 09/1-09/30/21
2		Comcast	\$335.23	Triple Play Belford 08/26-09/25/21
3		JCP&L	\$34.84	Belford street lighting 7/20-8/18/21
4		JCP&L	\$127.01	Sandy Hook 8/5-9/3/21
5		New Jersey Natural Gas	\$249.19	Gas charge 7/23-8/23/21
6		NJAWC	\$56.75	Union Beach 7/24-08/25/21
7		NJAWC	\$134.76	Belford 7/24-8/23/21
8		ADP	\$218.55	Payroll services 8/05, 8/19 & 9/2/21
9		Applied Analytics	\$1,650.00	3 rd Quarter Meter Calibrations
10		Avaya Inc.	\$378.72	Annual maintenance agreement 8/20/21-8/19/22
11		Brinks Home	\$270.00	Fire Alarm monitoring 9/1-11/30/21
12		Collins,Vella & Casello	\$528.00	August general services
13		Cooper Electric	\$53.54	12v batteries and electrical tape
14		County of Monmouth	\$275.58	120.75 gallons of unleaded fuel July 2021
15		Fisher Scientific	\$55.16	Silica Reagent powder pillows for lab
16		Fisher Scientific	\$64.67	Cobalt solution for lab
17		Garden State Labs	\$3,855.00	Outside Lab July 2021
18		Independence Contractors	\$450.00	Annual Tank monitoring certification
19		Longo Electrical	\$4,195.00	Troubleshoot & repair Bubble system- UB
20		One Call Concepts	\$174.46	One call notices for August 2021
21		People's Plumbing	\$800.00	3 rd Quarter backflow testing
22		Sakoutis	\$95.12	September garbage pick-up
23		Staples	\$235.54	Report covers,surge plug,printer & ink
24		Staples	\$244.93	Case of paper,Agenda envelopes, printer ink
25		T&M Associates	\$690.00	August General Engineering
26		T&M Associates	\$7,280.97	Outfall Rehab. Management-RFQ
27		Treasurer-State of New Jersey	\$50.00	Annual license renewal- T. Nelson
28		Treasurer-State of New Jersey	\$50.00	Annual license renewal- J. Roche
29		Treasurer-State of New Jersey	\$50.00	Annual license renewal- E. Tuberion
30		Vanguard Energy Partners	\$719.79	Solar weather station repairs
31		Xerox	\$108.00	Monthly copier rental 08/15-9/14/21
32		Zeek's	\$70.00	Metal signs
		TOTAL	<u>\$23,696.59</u>	

**Fringe benefits and payroll processed after the August Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 08/16/21**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
08/20/21	ADP	Employee's Payroll & Payroll Taxes	\$17,476.64	Payroll of 08/20/21
09/02/21	ADP	Employee's Payroll & Payroll Taxes	\$17,077.11	Payroll of 09/02/21
09/16/21	ADP	Employee's Payroll & Payroll Taxes	\$20,925.30	Payroll of 09/16/21
08/30/21	7591	Sun Life Financial	\$ 771.12	Sept. long-term disability benefits ins
09/15/21	TEPS	NJSHBP	\$13,121.51	September Health & Dental Benefits
09/08/21	TEPS	PERS	\$ 4,217.67	Aug. PERS

Seconded by Mr. Knox, and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Impreveduto, Kalaka, Knox, Lewandowski, Sodon & Toomey
NAYS: None
ABSENT: Sachs
ABSTAIN: None

Public Portion

The vice-chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion by Mr. Aumack, Seconded by Mr. Kalaka**, and passed by the affirmative voice vote of all Members present, no nays, none abstain, one absent, the Meeting adjourned at 7:26 p.m.

Respectfully submitted by:

Barbara Vilanova,
Recording Secretary