

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, July 19, 2021, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present : Aumack, Foley, Impreveduto, Kalaka, Knox, Sachs, Sodon & Toomey

Commissioners Absent: Lewandowski

Also Present: Gregory W. Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, Authority Engineer, T&M Associates
Edward Tuberon, Operations Manager
Barbara Vilanova, Recording Secretary

IV. Approval of Minutes – Authority Regular Meeting Held on 6/21/21

On **Motion** by Mr. Sodon, **Seconded** by Mr. Impreveduto, the Minutes of the Regular meeting held on 6/21/21 were approved as presented by all Members present, no nays, one absent, three abstain (Aumack, Foley & Toomey).

REPORT OF ADVISORS

Operations Manager's Monthly Report

Edward Tuberon, MCBOA Operations Manager, presented his monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$226- 82 SREC's sold for May 2021 @ \$226 = \$18,532
84 SREC's earned for June 2021
- Union Beach motor pump #1 installed 7/7.
- UB Bubbler system investigation.
 - ❖ Controls and PLC tested
 - ❖ Wet well cleaning needed
- Leaking drainage pipe repair- Belford.
- Tahoe air conditioning repairs.
- Belford air conditioning.
- NJPDES draft permit comment period closed 7/16.
- Employee/safety meeting held 6/26.
- Many Mind creek updates.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

❖ Financial Report

- All account balances were presented.
- TOMSA 3rd quarter payment received.
- Keansburg billed for 3rd quarter.

❖ Administrative Highlights

- 2nd Quarter unencumbered monies sent to Trustee.
- 2nd Quarter Flow of funds completed.
- 2nd quarter report of contributions (pension report) completed.
- NJUA JIF 2020 Workers' compensation audit completed.
- Reminder that all Financial Disclosure forms were due by 6/30/21. Failure to complete can result in fines from \$100-\$500.
- Request from NJ Department of Labor for all payroll and wage reports pertaining to Vanguard Energy Partners and Ferriera Construction (Solar Project) All reports have been sent.

Attorney

Mr. Vella reported that as a result of his OPRA request and the lack of information returned from the NJDEP, he sent a letter to Mr. James Lang who was the LSRP retained by Aurora for the remediation project. The Authority was billed by Aurora for numerous items pertaining to the LSRP that have not been completed or filed. Mr. Vella requested all the documentation from Mr. Lang.

Engineer

Mr. Dayback reported that T&M should have the RFQ out next week with the qualification package submitted to the Authority by mid-July. T&M will then meet with the Authority to select the firms for which we will request a cost proposal.

New Business

None.

Approval of Vouchers

Resolution offered by Mr. Knox:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – July 19, 2021**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$195.78	Phone & internet Union Beach 07/1-07/31/21
2		Comcast	\$328.41	Triple Play Belford 06/26-07/25/21
3		JCP&L	\$6,845.50	Union Beach 05/28-06/25/21
4		JCP&L	\$34.71	Belford street lighting 5/20-6/17/21
5		JCP&L	\$109.86	Sandy Hook 5/6-6/4/21
6		New Jersey Natural Gas	\$249.19	Gas charge 5/25-6/22/21
7		NJAWC	\$46.26	Union Beach 5/26-06/22/21
8		NJAWC	\$124.44	Belford 5/24-6/22/21
9		ADP	\$150.10	Payroll services 6/10 & 6/24/21
10		All American Chevrolet	\$2,310.11	Oil change,tire roate,A/C fixed in Tahoe
11		AlsoEnergy	\$2,650.00	5 yr. Solar monitoring & data migration
12		Arobone & Co.	\$9.85	Freight charge for UB alarm
13		Automatics Unlimited	\$1,005.36	Automatic gate repair- Belford
14		Collins,Vella & Casello	\$160.00	June General Services
15		Grainger	\$267.83	Backflow repair kits
16		One Call Concepts	\$183.04	One call notices for June 2021
17		Pilot Electric Company	\$409.00	1-HP 3 phase motor
18		Sakoutis	\$95.12	July garbage pick-up
20	7536	Treasurer, State of New Jersey	\$70.00	C-1 Test Fee- Daniel Feliciano
21		U.S. Postal Service	\$196.00	Annual PO Box rental fee 8/1/21-7/31/22
22		Xerox	\$108.00	Monthly copier rental 06/15-7/14/21
		TOTAL	<u>\$15,548.56</u>	

**Fringe benefits and payroll processed after the May Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 06/21/21**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
06/25/21	ADP	Employee's Payroll & Payroll Taxes	\$17,521.31	Payroll of 06/25/21
07/09/21	ADP	Employee's Payroll & Payroll Taxes	\$24,455.00	Payroll of 07/09/21
06/25/21	7535	Sun Life Financial	\$ 771.12	July long-term disability benefits ins
07/15/21	TEPS	NJSHBP	\$13,121.51	July Health & Dental Benefits
07/02/21	TEPS	PERS	\$ 3,908.40	June PERS
07/15/21	7537	Chase	\$ 12.50	Procurement card purchases-Microsoft

AYES: Aumack, Foley, Imprevduto, Kalaka, Knox, Sachs, Sodon & Toomey
 NAYS: None
 ABSENT: Lewandowski
 ABSTAIN: None

Public Portion

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion by Mr. Toomey, Seconded by Mr. Knox**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:35 p.m.

Respectfully submitted by:

Barbara Vilanova,
Recording Secretary