

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, June 20, 2022, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

The Chairman called the Meeting to order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act." Pledge of Allegiance & Moment of Silence

III. ROLL CALL – ATTENDANCE

Commissioners Present: Aumack, Foley, Knox, Sachs, Imperveduto, Lewandowski, Sodon & Toomey
Absent: Kalaka

In addition to the Members of the Authority hereinabove stated, also present at the Meeting were:

Gregory Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.
David Kysniak, P.E., Authority Engineer, T&M Associates
Edward Tuberon, MCBOA Operations Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 5/16/2022

On **Motion** by Mr. Sodon, **Seconded** by Mr. Knox, the Minutes of the 5/16/2022 Public Meeting were approved as presented by all Members present, no nays, and no abstain.

**REPORT OF ADVISORS
Foreman's Monthly Report**

Edward Tuberon, MCBOA Foreman, presented his monthly report.

❖ **Monthly Highlights**

- **SRECS – \$227**
75 SREC's April 2022 sold @ \$227 = \$17,025
77 SREC's May 2022
- **Belford HVAC**
SRJ Mechanical high temp limit switch installed on boiler
A/C & Air handler annual service completed 5/25
- **Re-bids for slump block Inspection**
Scofield \$30,033
TNJ Marine \$31,150
Randive \$15,000
- **Re-bids for ocean outfall inspection**
Scofield \$22,937
TNJ Marine \$15,850
Randive \$27,500
- **BRSA pipe replacement Rose Lane & Jersey Ave UB**
- **Union Beach surge valve update**
- **NJDEP inspection 5/26**

- **Backflow testing completed 6/17**
- **NJUAJIF Safety Expo attended 6/7**
- **Compton's Creek flood wall ACOE – no updates**
- **Many Mind Creek – no updates**

Office Manager’s Monthly Report

❖ **Monthly Highlights**

- 2020 Audit Summary published in newspaper. Affidavit of publication sent to DCA.
- 2020 Audit sent to Trustee, NJIB and customer authorities.
- BNY Mellon has requested that our customers and Flett Exchange pay via ACH payment from their banks directly to BNY. Due to Covid BNY Mellon doesn’t want paper checks. Currently working with each facility to implement.
- 100% completion for Financial Disclosure Forms. Thank you!

New Business

None

Approval of Vouchers

Resolution offered by Mr. Knox:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds: **Seconded** by Mr. Imperveduto and on a roll call the following vote was recorded:

Monmouth County Bayshore Outfall Authority List of Operating Vouchers –June 20, 2022

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$220.39	Phone & Internet UB 6/1-6/30/22
2		Comcast	\$350.05	Triple Play Package- Belford 5/26-6/25/22
3		JCP&L	\$37.08	Belford Street Lighting 4/20-5/19/22
4		JCP&L	\$67.11	Sandy Hook 4/6-5/5/22 JCP&L only
5		JCP&L	\$234.06	Sandy Hook 4/6-5/5 & 5/6-6/6/22
6		JCP&L	\$991.11	Belford 5/4-6/2/22
7		JCP&L	\$4,351.79	Union Beach 3/29-4/27/22 JCP&L only
8		JCP&L	\$12,835.45	Union Beach 3/29-4/27 & 4/28-5/27.
9		NJAWC	\$81.76	Union Beach 4/27-5/23/22
10		NJAWC	\$167.54	Belford 4/23-5/20/22
11		ABB	\$1,575.00	2 nd Quarter meter calibrations
12		ADP	\$148.90	Payroll services 5/12 & 5/26/22
13		All American Chevrolet	\$1,347.13	Fuel Injector repair on Tahoe
14		All American Chevrolet	\$1,834.97	A/C repair on Tahoe
15	7872	AT&T Mobility	\$78.73	Foreman’s Cellular Phone 5/5-6/4/22
16		Brinks Home	\$1,230.16	Cell service Installation for fire alarm UB
17		Brinks Home	\$1,068.60	Cell service installation for fire alarm Belford
18		Brinks Home	\$557.58	Fire alarm monitoring 6/1-8/31/22
19		Collins,Vella & Casello LLC	\$1,137.50	May general services

20	Crown Tire	\$543.90	Two new front tires for Pick-up truck
21	Garden State Labs	\$5,292.00	Outside Lab costs April 2022
22	Gannett NJ Newspapers	\$256.76	Publication of Audit Synopsis
23	HutchinsHVAC Inc.	\$330.00	Service call for AC
24	Independence Constructors	\$1,000.00	Annual UST Tank monitoring certifications
25	7876 Jaspan Brothers South	\$484.13	May supplies- weed killer, trimmer line, floodlights
26	K&R Electric	\$215.00	Troubleshoot outlets at Sandy Hook
27	Monmouth County	\$429.23	132.75 gallons of unleaded fuel- April
28	Monmouth County.	\$385.84	112.95 gallons of unleaded fuel - March
29	Monmouth County	\$274.61	106.85 gallons of unleaded fuel- December
30	Moye Handling Systems, Inc.	\$749.64	Annual Hoist Inspections
31	NJ Natural Gas	\$333.88	Gas charge 4/25-5/24/22
32	Norwood Auto Parts	\$7.47	Self-fusing silicone
33	One Call Concepts	\$203.06	May one call notices
34	Republic Services	\$95.12	Garbage pick-up June
35	Treasurer, State of New Jersey	\$1,850.00	Annual site remediation fee
36	U.S. Postal Service	196.00	Annual PO Box rental fee
37	Xerox	\$108.00	Monthly copier rental 5/15-6/15/22
	TOTAL	<u>\$41,069.55</u>	

**Fringe benefits and payroll processed after the May Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 5/16/22**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
05/27/22	ADP	Employee's Payroll & Payroll Taxes	\$18,439.11	Payroll of 05/27/22
06/10/22	ADP	Employee's Payroll & Payroll Taxes	\$22,663.31	Payroll of 06/10/22
06/02/22	7875	Sun Life Financial	\$ 790.50	June long term disability ins. w/adj.
05/27/22	TEPS	Public Employees Retirement System	\$ 3,595.69	May PERS payment
06/15/22	TEPS	NJSHBP	\$13,610.24	June Health Insurance
06/14/22	7877	Chase	\$ 1,393.69	Procurement card purchases

Seconded by Mr. Imperveduto and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Resolution

Resolution authorizing entering into a contract with Rondive for \$15,000.00 for slump block inspection, subject to confirmation with DEP approving remote video.

Motion Mr. Sodon, Seconded by Mr. Knox

AYES: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey
 NAYS: None
 ABSENT: Mr. Kalaka

ABSTAIN: None

Resolution authorizing entering into a contract with TNJ Marine for \$15,850 for Ocean Outfall Inspection.

Motion Mr. Sodon, Seconded by Mr. Knox

AYES: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey
NAYS: None
ABSENT: Mr. Kalaka
ABSTAIN: None

Public Portion

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion by Mr. Knox, Seconded by Mr. Imperveduto** and passed by the affirmative voice voter of all members present no nays, no abstain, one absent the Meeting adjourned at 7:15 p.m.

Respectfully submitted by:

Barbara Vilanova
Recording Secretary