

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, January 09, 2023, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Members Present: Aumack, Buccellato, Foley, Imperveduto, Kalaka,, Lewandowski, Sachs, Sodon & Toomey

Members Absent: None

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
David Ksyniak, Authority Engineer, T&M Associates
Barbara Vilanova, MCBOA Administrative Assistant
Edward Tuberion, Jr. MCBOA Operations Manager

IV. Approval of Minutes – Authority Public Hearing on 2023 Budget Held on 12/12/22

On **Motion** by Mr. Sodon, **Seconded** by Mr. Buccellato, the Minutes of the 12/12/22 Public Hearing were approved as presented by all Members present, no nays, two abstain(Foley & Sachs), none absent.

V. Approval of Minutes – Authority Regular Meeting Held on 12/12/22

On **Motion** by Mr. Sodon, **Seconded** by Mr. Buccellato, the Minutes of the Regular Meeting of 12/12/22 were approved as presented by all Members present, no nays, two abstain(Foley & Sachs), none absent.

REPORT OF ADVISORS

Foreman's Monthly Report

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing - \$219.
 - 38 SREC's for November sold @ \$219= \$8,322.
 - 29 SREC's for December
- Ocean Outfall Pipe – sand & riser installation.
 - TNJ Marine - \$8,825 per day – approximately 2-3 risers per day.
 - Riser cost \$1,000 each built in house.
- T&M meeting – annual engineer's report.
- (2) Air release valves received.

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- Inventory check with auditors.
- BRSA Rose Lane/Jersey Ave pipe replacement project.
- RFP – Professional services advertised on website.
- UB Cathodic protection repairs quote.
- Safety/Employee meeting held 12/16.
- Many Mind Creek – no update.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

❖ Administrative Highlights

- All employees received a memo with their accumulated sick time.
- Employee deductions adjusted to reflect 2023 salary rate.
- 4th Quarter Pension Report of Contributions completed and payment made.
- 4th Quarter Officers report on unencumbered moneys sent to Trustee.
- New Automobile Insurance Cards & Workers Compensation Notices for 2023 received.
- Annual Consulting Engineers Report for 2022.
- Disability Insurance Company notified of new salaries.
- Three Commissioner terms expiring this year.
- NJUA JIF has decided not to release dividends this year.
- RFP's for professional services due January 25, 2023.
- Adopted budget approved by DCA.
- Adopted Budget and budget hearing notice sent to Trustee.

Attorney's Report

Mr. Vella provided the following information:

RFP's for professionals have been provided and are on the Authority's website. RFP's will be received on January 25th, 2023.

The property owner/builder of 36 Viola Avenue in Leonardo was issued a fence permit by the Township of Middletown in error. The fence has been installed and is on our easement. During negotiations to issue a license to allow the fence to stay up the owner sold. The board agreed that Mr. Vella may negotiate a license with the new owner with the understanding that nothing else can go on the easement and should the Authority need to access the area the fence will be removed and the Authority is not responsible to put it back or for any damage to the fence.

On **Motion** by Mr. Lewandowski, **Seconded** by Mr. Impreveduto the board approved the fence license agreement for 36 Viola Avenue. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, none absent.

The BRSA Resiliency Project is moving along and the Engineers have reviewed the Cost Estimate Summary. The plans will be finalized in the near future and the project will be going out to bid.

Engineer’s Report

Mr. Ksyniak provided a review of the BRSA Resiliency Cost Estimate. T&M did not find any calculation errors or other issues with the cost estimate spreadsheet provided by R3M. T&M also didn’t take objections to the methodology of distributing cost between BRSA and MCBOA.

Mr. Ksyniak also provided information on the different types of valves. The ball valve which could last 50 years cost \$110,000 each and is the most expensive. There is also the butterfly valve, the swing check valve which are around \$60 K and the plug valve which is around 20K, would last 15-20 years but would give you a higher energy bill. The board asked Mr. Ksyniak to compare all the options, estimate the work that would have to be done with each option and come up with a cost analysis.

The completed Annual report of Consulting Engineer has been provided to the Authority and each of the Commissioners.

New Business

On **Motion** by Mr. Toomey, **Seconded** by Mr. Impreveduto the Annual Consulting Engineers Report has been accepted. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, none absent.

On **Motion** by Mr. Impreveduto, **Seconded** by Mr. Lewandoski the board voted for the full slate on the NJUA JIF ballot. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, none absent.

Resolution offered by Mr. Sachs:

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – January 9, 2023**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Comcast	\$315.51	Triple Play Belford 12/26-1/25/23
2		JCP&L	\$10,344.27	Union Beach 11/29-12/27/22
3	8079	JCP&L	\$3,290.31	Union Beach 9/30-11/28/22
4	8080	JCP&L	\$39.68	Belford Street lighting – 11/18-12/16/22
5		New Jersey Natural Gas	\$1,088.49	Gas charge 11/21-12/27/22
6		NJAWC	\$107.30	Union Beach 11/29-12/27/22
7		NJAWC	\$159.00	Belford 11/24-12/22/22
8	8081	ABB	\$1,577.28	Quarterly Meter Calibrations – 4 th Quarter
9		ADP	\$154.55	Payroll services 12/8 & 12/22/22
10	8078	AT&T Mobility	\$78.83	Foreman’s cellular phone service 12/5/22-1/4/23
11		Barbara Vilanova	\$200.00	Annual Uniform Allowance
12		Collins Vella & Casello	\$1,225.00	December legal services
13	8082	Cunty of Monmouth	\$196.80	65.10 gallons of unleaded fuel - November

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14	Daniel Feliciano	\$200.00	Annual Uniform Allowance
15	Edward Tuberton	\$200.00	Annual Uniform Allowance
16	Jaspan Hardware	\$57.64	Dec. supplies- mouse traps, contractor bags
17	John Roche	\$200.00	Annual Uniform Allowance
18	Michael Dickie	\$200.00	Annual Uniform Allowance
19	NJUA JIF	\$30,051.00	1 st Installment of MCBOA 2023 Insurance
20	Noveda Technology Inc.	\$1,615.00	Annual solar system monitoring.
21	One Call Concepts	\$627.77	October and December one call notices
22	Tami Nelson	\$200.00	Annual Uniform Allowance

TOTAL \$52,128.43

Fringe benefits and payroll processed after the December Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 12/12/22

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
12/23/22	ADP	Employee's Payroll & Payroll Taxes	\$18,046.95	Payroll of 12/23/22
01/06/23	ADP	Employee's Payroll & Payroll Taxes	\$22,468.89	Payroll of 01/06/23
12/20/22	8077	Chase	\$ 1,221.91	Procurement card purchases
12/30/22	TEPS	PERS	\$ 3,896.42	December PERS
12/14/22	TEPS	NJSHBP	\$13,121.51	December health benefits

Seconded by Mr. Lewandowski and on a roll call the following vote was recorded:

AYES: Aumack, Buccellato, Foley, Imperveduto, Kalaka, Lewandowski, Sachs, Sodon & Toomey
NAYS: None
ABSENT: None
ABSTAIN: None

Public Portion

None

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Impoveduto**, Seconded by **Mr. Lewandowski**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, none absent, the Meeting adjourned at 7:40 p.m.

Respectfully submitted by: _____
Barbara Vilanova, Recording Secretary

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Actions Taken at this meeting:

Payment of Bills

Approval of Annual Consulting Engineers Report

Approval Of Fence- 36 Viola Ave.

Approval of JIF Ballot.