

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, September 16, 2019, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present: Aumack, Foley, Knox, Sachs, Schoeffling, Smith, Sodon & Toomey

Commissioners Absent: Scarano

Also Present: Gregory Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, P.E., T&M Associates
Theodore Panis, CPA, Authority Auditor, Theodore Panis CPA, LLC
Barbara Vilanova, Recording Secretary

IV. Approval of Minutes – Authority Regular Meeting Held on 8/19/19

On **Motion** by Mr. Knox, **Seconded** by Mr. Sodon, the Minutes of the Regular meeting held on 8/19/19 were approved as presented by all Members present, no nays, one absent, none abstain.

REPORT OF ADVISORS

Foreman's Monthly Report

Ms. Vilanova presented Edward Tuberion, MCBOA Foreman's, monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$224
87 SREC's earned for July 2019 to be auctioned 9/17
77 SREC's earned for August 2019
- Diesel Engine (Belford) refurbishment beginning 9/18
- Veeder Root storm damage reported to Insurance, replacement ordered.
- Flammable Storage cabinets arrived.
- Ocean Dischargers group meeting attended 9/4.
- Truck side mirror repair (minor accident) \$450 for repair
- ICC on-site 9/12 for A/C – bad motor on air handler needs replacement.
- Budget preparation
- Employee Jonathan Mannarino passed his C-4 Operator test.
- Resiliency project (BRSA) kickoff meeting 9/17.
- Quarterly Safety/Employee meeting to be held 9/20.
- Backflow preventers tested 9/5.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

❖ Financial Report

- All balances and monthly interest rate were presented.
- BRSA 3rd quarter payment received.

❖ Administrative Highlights

- UST soil remediation- additional funds have been approved by the NJUAIJF and will be paid to the Authority.
- Workman's Compensation Insurance audit schedule for 9/20/19.
- PERS Chapter 52 Annual membership certification completed.
- 2020 Preliminary budget preparation.
- Veeder Root System damage covered by Insurance Co. Check for \$8,800 will be mailed to the Authority. (\$1,000 deductible).

Attorney

Mr. Vella reported that the Memorandum of Understanding Agreement for Power Resiliency Facility between the Authority and Bayshore Regional Sewerage Authority has been signed and sent to BRSA. There is a kick-off meeting for the Resiliency project at 10:00 am on the 17th

Engineer

Mr. Dayback reported that he informed Pure Technologies that the Authority would not be paying the additional payment request for the extras that were associated with the pipe modifications. Mr. Dayback also provided the Authority with a proposal for Professional services to perform a desktop analysis of the MCBOA force main to better understand and quantify the reason for stresses and air pockets along the PCCP force main. Included in the analysis is review and evaluation of the existing surge relief valve at the Union Beach Station. The proposed fee for the desktop analysis is \$24,000.00 with an alternate cost to perform an analysis on the diesel pump for an additional \$4,200.00.

New Business

None

Old Business

None

Approval of Vouchers

Resolution offered by Mr. Schoeffling:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – September 16, 2019**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$166.87	Phone & internet Union Beach 9/1-9/30/19
2		JCP&L	\$8,796.54	Union Beach 7/27-8/27/19
3		JCP&L	\$953.14	Belford 8/1-8/31/19
4		JCP&L	\$26.37	Belford street lighting 7/19-8/19/19
5		NJAWC	\$37.33	Union Beach 7/26-8/23/19
6		NJAWC	\$131.35	Belford 7/22-8/21/19
7		ADP	\$77.95	Payroll services 9/05/19
8		ADP	\$60.50	Payroll services 8/22/19
9		Avaya, Inc.	\$312.96	Annual ACS partner agreement 8/20/19-8/19/20
10		Cerlione's	\$391.99	Weed trimmer,blade extensions & blades for UB
11		Collins, Vella & Casello, LLC	\$960.00	August general services
12		Garden State Labs	\$4,835.00	Outside laboratory services- July 2019
13		Home Depot	\$30.96	Hardware & supplies for veeder root shelf
14		Independence Constructors	\$1,130.00	Reprogramming & certification of Veeder root
15	6838	Jaspan Brothers South	\$75.99	Aug. supplies-tape,hooks,scrub brush, drill bit etc.
16		LRM, Inc.	\$1,000.90	3 rd Quarterly meter calibrations
17		Mission Communications	\$260.00	Radio/daughterboard assembly for SCADA
18		One Call Concepts	\$292.40	August one call notices
19		Sakoutis	\$70.00	September garbage pick-up
20		Staples	\$126.47	Agenda tabs, ink for lab, 5 inch binder for O&M
21	6834	Treasurer, State of New Jersey	\$50.00	E. Tuberton, license renewal
22	6836	Treasurer, State of New Jersey	\$50.00	T. Nelson, license renewal
23	6835	Treasurer, State of New Jersey	\$50.00	J. Mannarion, license renewal
24		T&M Associates	\$1,363.58	August - HVAC upgrades
25		T&M Associates	\$117.45	August- Pure Technologies project
26		TOMSA	\$688.58	324.8 gals. of gas 6/4-8/29/19
27		Xerox	\$111.65	Monthly copier rental 7/22-8/21/19
		TOTAL	\$22,167.98	

**Fringe benefits and payroll processed after the June Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 8/19/19**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
08/23/19	ADP	Employee's Payroll & Payroll Taxes	\$16,398.15	Payroll of 08/23/19
09/06/19	ADP	Employee's Payroll & Payroll Taxes	\$22,049.60	Payroll of 09/06/19
08/27/19	6837	Sun Life Financial	\$ 776.79	Sept. long-term disability benefits ins
09/13/19	TEPS	NJSHBP	\$17,011.43	September Health & Dental Benefits
09/09/19	TEPS	PERS	\$ 4,073.65	August PERS

Seconded by Mr. Sodon, and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Knox, Sachs, Schoeffling, Smith, Sodon & Toomey
 NAYS: None
 ABSENT: Scarano
 ABSTAIN: None

Public Portion

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

MCBOA Regular Meeting of September 16, 2019

There being no further business to come before the Meeting, on **Motion by Mr. Knox, Seconded by Mr. Sodon**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:17 p.m.

Respectfully submitted by:

Barbara Vilanova,
Recording Secretary