

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, September 15, 2014 7:30 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aumack, Foley, Loud-Hayward, Knox, Sachs, Schoeffling, Smith & Sodon  
Members Absent: Scarano (7:50)

Also Present: Mary Krieger, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
Keith Henderson, P.E. Authority Engineer, T&M Associates  
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A.  
Barbara Vilanova, MCBOA Office Manager/Secretary  
Edward Tuberton, Jr. MCBOA Foreman

**IV. Approval of Minutes – Authority Regular Meeting Held on 8/18/14**

On **Motion** by Mr. Schoeffling, **Seconded** by Mr.Sodon, the Minutes of the Regular meeting held on 8/18/14 were approved as presented by all Members present, no nays, one absent, none abstain

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberton, MCBOA Foreman, presented his monthly report:

❖ **Monthly Highlights**

- SRECS current pricing \$155
  - 86 July generation
  - 82 August generation
  - Repair quotes – AMEC \$17,555  
JG Electric \$13,250
- FEMA projects update
  - Punch list items still remain
  - Stone Quotations – JRI \$18,500  
Precise \$18,200  
B.W.H. Contracting \$12,315
- Slump block force main repair
- Transformer fire UB pump station 9/4
- Computer back-up 8/15
- Whirl Construction
- 76 Bayside Drive- NJDEP Violation- Gabion wall without permits

- TOMSA letter regarding emergency preparedness  
**Office Manager's Monthly Report**

❖ **Monthly Highlights**

- Annual Workman's Compensation Insurance Audit.
- Keansburg 3<sup>rd</sup> quarter funds received.
- NJUA JIF Renewal Application completed online.
- Spectrotel Phone Service Proposal- board would rather stay with Verizon than use a 3<sup>rd</sup> party.
- Trustee instructed to move remaining funds from 2013 Temporary Note into 2014 Temporary Note Account.
- \$107,383.50 received from FEMA- 90% of RFR #3 \$119,315.00 for JRI Payment Certificate #4 & #5.

**Attorney's Report**

Ms. Krieger provided the following information:

Ms. Krieger reported that her office received a check for \$9,437.43 from JRI's Insurance company for the lost SREC's and additional electric cost caused by JRI damaging the Photovoltaic system.

Also, Mr. Vella heard from Amy Handlin's office regarding our permit fees and he was instructed that the Authority was double billed and will be receiving money back. The Authority will wait to see if this in fact is true or if anything will come from this.

**Engineer's Report**

• **Photovoltaic System Combiner Boxes**

Mr. Henderson reported that the Authority received quotes to perform the remaining issues with respect to the PV system. The board discussed the quotes from AMEC and JG Electric. The board feels the quotes are both high. At this time the board decided to hold off on the repair and possibly seek additional quotes.

• **Retention Pond Repairs - Super Storm Sandy**

Mr. Henderson reported that the same punch list items are still outstanding. T&M will send a letter to JRI giving him a deadline for the items to be completed otherwise the board shall seek outside contractors and deduct the cost from JRI's final payment certificate.

• **160 Ocean Boulevard Debris Removal and Slope Protection**

T&M had provided the Authority with several items that needed to be addressed prior to the contractor moving forward, however County personnel advised that the debris had been removed and equipment had accessed the area coming down from the hill rather than the trail along the Authority pipeline.

• **Pipe Stabilization in Slump Block Area**

T&M initiated preparation of a scope and fee estimate to investigate pipe stabilization in the slump block area in Atlantic Highlands and developed recommended improvements that may be implemented.

In addition, T&M also provided recommendation and support as required to the Authority staff for repair of a leaking joint in the slump block area near inspection MH #10. The joint was excavated and a weld repair was scheduled.

- **Whirl Construction**

T&M is reviewing resubmitted plans for the referenced project and will provide written report under separate cover.

**New Business**

NONE

**Old Business**

NONE

**Resolution offered by Mr. Sodon:**

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – September 15, 2014**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Avaya, Inc	\$56.88	Monthly ACS maintenance agreement-Sept.
2		Cablevision	\$129.95	Phone & Internet UB 9/1-9/30/14
3		JCP&L	\$38.39	Belford Street Lighting 7/19-8/19/14
4		JCP&L	\$6,933.63	Union Beach 7/29-8/27/14
5		JCP&L	\$1,149.07	Belford 8/2-9/02/14
6		JCP&L	\$5.65	Sandy Hook 8/5-9/4/14
7		NJAWC	\$89.73	Union Beach 7/24-8/26/14
8		NJAWC	\$103.05	Belford 7/24/-8/22/14
9		Verizon	\$15.80	Belford long distance- 8/14-9/13/14
10		Verizon	\$142.80	Belford all in one/fax – 8/14-9/13/14
11		Verizon Online	\$49.99	Broadband Service- 8/16-9/15/14
12		ADP	\$51.77	Payroll services 8/28/14
13		ADP	\$66.92	Payroll services- 8/14/14
14		Belford Auto Service	\$200.00	Replace ABS sensor & ring- Escape
15		Central Jersey Equipment	\$64.48	Cap & electrical coil for John Deere
16		Collins Vella & Casello	\$315.00	August legal fees
17		Cummins Power Systems	\$724.25	Replacement diesel engine starter
18		Dicks Auto Electric	\$150.00	Rebuild starter for Diesel
19		Grainger, Inc.	\$466.05	Hydraulic hand pump
20	<b>4894</b>	Jaspan Brothers South	\$200.43	Shovels,tools,green paint,marking wand,ties
21		Longo	\$1,088.00	Diesel pump repair-Belford
22		Longo	\$1,088.00	Troubleshoot short circuit- Union Beach diesel
23		Longo	\$2,500.00	Discharge valve, limit switch U.B. diesel
24		Miller Pipeline Corp.	\$1,900.43	2-48" WEKO seal
25		Norwood Auto Parts	\$43.95	Funnel,jack oil, oil cap, power steering fluid
26		One Call Concepts	\$192.76	One call notices for August
27		Pilot Electric	\$7,792.16	4 seal water pumps

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28	QC Laboratories	\$5,636.00	Outside Lab services 6/23-7/25/14
29	Staples	\$101.11	Dividers, HP 61 ink & HP 564 ink
30	T&M Engineering	\$259.84	General services for August
31	T&M Engineering	\$4,464.75	Slump block investigation & pipe repair
32	T&M Engineering	\$95.21	Retention Pond Certification-August
33	The Bank of New York	\$1,500.00	2014 Temporary Note Admin. Fee
34	TNJ Marine Inc.	\$8,150.00	Second repair of Joint #16
35	TOMSA	\$1,200.58	384.8 Gallons Unleaded Gas
36	Treasurer- State of New Jersey	\$410.00	Air Quality Permit- Belford boiler
37	Treasurer- State of New Jersey	\$50.00	C4 License renewal- E. Tuberion,Jr.
38	Treasurer- State of New Jersey	\$50.00	C2 License renewal – J. Roche
39	Treasurer- State of New Jersey	\$50.00	C2 License renewal- J. Mannarino
40	US Postal Service	\$21.00	Balance of Annual PO Box rental
41	W.H. Potter	\$228.00	2- 2 ½ gallons round up & grass seed.
42	Xerox	\$105.00	Monthly copier rental 7/28-8/22/14
	<b>TOTAL</b>	<b><u>\$47,880.63</u></b>	

**Fringe benefits and payroll processed after the August Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 8/18/14**

<b>Date</b>	<b>Check No.</b>	<b>To</b>	<b>Amount</b>	<b>Description</b>
08/28/14	ADP	Employee's Payroll & Payroll Taxes	\$18,846.97	Payroll of 08/28/14
09/12/14	ADP	Employee's Payroll & Payroll Taxes	\$18,626.95	Payroll of 09/12/14
09/15/14	TEPS	NJSHBP	\$15,362.34	Sept. health & dental benefits
09/04/14	4864	Sun Life Financial	\$ 740.41	Sept. long-term disability ins.

**Seconded by Mr. Scarano** and on a roll call the following vote was recorded:

AYES: Aumack,Foley, Loud-Hayward, Knox, Sachs, Scarano, Schoeffling, Smith & Sodon  
 NAYS: None  
 ABSENT: None  
 ABSTAIN: None

**Public Portion**

Chairman Sachs opened the Meeting to the public. There being no one appearing to be heard, Chairman Sachs declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Ms. Loud-Hayward**, Seconded by **Mr. Knox**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, none absent, the Meeting adjourned at 8:29 p.m.

Respectfully submitted by: \_\_\_\_\_  
 Barbara Vilanova, Recording Secretary