

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, August 21, 2017 7:00 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Commissioners Present: Aumack, Sachs, Scarano, Schoeffling, Smith & Sodon

Commissioners Absent: Foley, Knox, Loud-Hayward

Also Present: Gregory Vella, Authority Attorney, Collins, Vella and Casello, L.L.C.  
Dennis Dayback, P.E. Authority Engineer, T&M Associates  
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A  
Barbara Vilanova, Recording Secretary

**Approval of Minutes – Authority Regular Meeting Held on 7/17/17**

On **Motion** by Mr. Sodon, **Seconded** by Mr. Scarano, the Minutes of Regular meeting held on 7/17/17 were approved as presented, by all Members present, no nays, three absent, none abstain

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Ms. Vilanova, presented Mr. Tuberton's monthly report in his absence:

❖ **Monthly Highlights**

- SREC's – \$170  
June 83 SREC's auctioned at \$170.50 = \$14,151.50  
July 81 SREC's earned
  
- Liner integrity test at Union Beach- leak found  
D.S. Rodrigues Construction - \$12,000  
Pillari Bros. - \$27,000  
Esposito Construction- still waiting
  
- BRSA Resiliency Project
- VFD Preventative Maintenance
- NJDEP Compliance Evaluation
- BRSA "Sludge Bulking" Issue
- Loss Control Survey completed 8/24/17
- Boiler certification
- Riser Installation?

On **Motion** by Mr. Sachs, **Seconded** by Mr. Smith, the board authorized the preventative maintenance of the VFD's by EMA for \$4,275.00. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, three absent.

## Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

### ❖ Administrative Highlights

- TOMSA 3<sup>rd</sup> quarter payment received.
- Current Unemployment rate sent to Payroll Company.
- NJUA JIF Renewal completed.
- Commissioner attendance updated for County Clerk.
- Authority Directory & employee contact information updated.
- Workman's compensation audit scheduled for 8/28.
- Waste Removal Services bids received---  
Republic Services \$82.83 per month plus one-time fee of \$95.57- 3 years  
Sakoutis Brothers \$90 per month – 5 year (currently use @ \$70)  
Waste Management \$134.71 per month
- All journal entries completed as per Mr. Panis audit.

The board agreed to continue with Sakoutis Brothers for the waste removal pick-up.

### Engineer

Mr. Dayback reported that there has been no change over the past month and no activity since the last report for the NJNG Many Mind Creek Remediation or Whirl Construction.

The ACOE sent over revised plans for the Port Monmouth Flood Protection Projection. T&M reviewed the plans and comments were forwarded to the Authority by e-mail July 24, 2017 and forwarded to the Corps.

Mr. Dayback reported that the cost proposal from Pure Technologies was made part of the application for funding to the New Jersey Infrastructure Trust Fund. A draft copy of the application to the NJITF was submitted to the Authority for discussion this evening. Once reviewed, and if approved T&M will submit the application.

Mr. Dayback also reported that the Monmouth County Parks Trail Renovations remains as previously reported. The Authority received copies of the approved shop drawings for the Precast Concrete footbridges.

A cost proposal has been submitted for the preparation of plans and specifications and permit applications for the Diffuser repair project. T&M is waiting for authorization from the Authority to proceed.

On **Motion** by Mr. Smith, **Seconded** by Mr. Schoeffling, the board authorized T&M Engineering to submit the funding application to the New Jersey Infrastructure Trust Fund. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, three absent.

### New Business

None

### Approval of Vouchers

**Resolution offered by Mr. Schoeffling:**

**BE IT RESOLVED** by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – August 21, 2017**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$148.79	Phone & internet Union Beach 8/1-8/31/17
2		Comcast	\$269.44	Triple Play Package- Belford 7/26-8/25/17
3		Constellation Energy	\$10.30	Belford Street Lighting 6/21-7/20/17
4		JCP&L	\$8,085.47	Union Beach 6/29-7/28/17
5		JCP&L	\$934.94	Belford 7/6-8/03/17
6		JCP&L	\$133.32	Sandy Hook 6/7-7/7/17
7		JCP&L	\$136.64	Sandy Hook 7/8-8/7/17
8		JCP&L	\$28.09	Belford Street Lighting 6/21-7/20/17
9		NJAWC	\$48.00	Union Beach 6/27-7/22/17
10		NJAWC	\$132.32	Belford 6/30-7/24/17
11		ADP	\$71.19	Payroll services 7/13/17
12		ADP	\$57.49	Payroll services 7/27/17
13		ADP	\$73.15	Payroll services 8/10/17
14		AT&T Mobility	\$108.38	Foreman's cell phone 8/5-9/4/17
15		Collins, Vella & Casello, LLC	\$1,125.00	General services June & July 2017
16		Gannett Newspapers	\$196.70	Annual Publication of Audit
17		Garden State Fire Alarm	\$270.00	Fire alarm monitoring 9/1-11/30/17
18		Garden State Labs	\$3,806.00	Outside Laboratory services June
19		Garden State Labs	\$3,976.00	Outside Laboratory services July
20	<b>removed</b>	<b>Grainger Inc. paid last month</b>	\$0.00	Impact wrench & sockets
21		Hach Company	\$666.92	Laboratory supplies
22	<b>6035</b>	Jaspan Brothers South	\$106.04	July supplies-insect killer,bulbs,machete,ant traps
23		Leak Location Services	\$8,950.00	Union Beach liner inspection
24		Middletown Sewerage Authority	\$75.00	3 <sup>rd</sup> quarter sewer
25		One Call Concepts	\$221.25	July one call notices
26		Panis & Attner, P.A.	\$19,250.00	Annual audit
27		Sakoutis Brothers	\$70.00	Garbage pick-up- August
28		Semcor	\$225.61	Discharge hose and boots
29		T&M Associates	\$3,404.00	NJEIT planning doc for force main
30	<b>6026</b>	Treasurer, State of NJ	\$70.00	C4 Test fee- J. Mannarino
31		Treasurer, State of NJ	\$50.00	Annual license renewal- C4- E. Tuberton
32		Treasurer, State of NJ	\$50.00	Annual license renewal- C2- J. Roche
33		Xerox	\$111.65	Monthly copier rental 6/30-7/24/17
		<b>TOTAL</b>	<b><u>\$52,861.69</u></b>	

**Fringe benefits and payroll processed after the May Operating Vouchers  
were submitted for review and approval at the Authority Regular Meeting of 7/17/17**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/28/17	ADP	Employee's Payroll & Payroll Taxes	\$19,119.58	Payroll of 07/28/17
08/11/17	ADP	Employee's Payroll & Payroll Taxes	\$19,502.87	Payroll of 08/11/17
08/11/17	6025	Sun Life Financial	\$ 767.96	Aug. long-term disability benefits ins.

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08/15/17	TEPS	NJSHBP	\$17,402.39	Aug. Health & Dental Benefits
08/11/17	6027	Treasurer, State of NJ	\$ 12.00	Catastrophic Illness fund

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**Seconded by Mr. Scarano** and on roll call the following vote was recorded:

AYES: Aumack, Sachs, Scarano, Schoeffling, Smith & Sodon  
NAYS: None  
ABSENT: Foley, Loud-Hayward and Knox  
ABSTAIN: None

**Public Portion**

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion by Mr. Scarano, Seconded by Mr. Aumack**, and passed by the affirmative voice vote of all Members present, no nays, no abstain ,three absent, the Meeting adjourned at 7:25 p.m.

Respectfully submitted by:

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Barbara Vilanova,  
Recording Secretary