

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, August 20, 2018 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present: Foley, Loud-Hayward, Knox (7:03) Sachs, Scarano, Schoeffling, Smith & Sodon

Commissioners Absent: Aumack

Also Present: Gregory Vella, Authority Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, P.E. Authority Engineer, T&M Associates
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A
Edward Tuberion, Jr. MCBOA Foreman
Barbara Vilanova, Recording Secretary

Approval of Minutes – Authority Regular Meeting Held on 7/16/18

On **Motion** by Mr. Schoeffling, **Seconded** by Mr. Sodon, the Minutes of Regular meeting held on 7/16/18 were approved as presented, by all Members present, no nays, one absent, two abstain (Loud-Hayward & Scarano)

REPORT OF ADVISORS

Foreman's Monthly Report

Mr. Tuberion presented his monthly report:

❖ **Monthly Highlights**

- SREC's – \$207
May 62 SREC's auctioned at June 17 @ \$207.50 = \$12,865.00
June 76 SREC's earned
July 84 SREC's earned
- 2006 Dodge Durango auction sold for \$2,600
- Slump Block inspection completed 8/2 & 8/3- no changes
- Outfall pipe inspection completed 8/7- Sand build-up
- Solar panel replacement update-should be installed next week
- UST repair quotations-
Independence Constructors - \$30,496
- Fuel polishing quotation for UB generator \$1,336
- 10 Hour OSHA class rescheduled for 10/25 & 11/1
- NJUA JIF Inspection 8/1

Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

❖ **Administrative Highlights**

- TOMSA billed for 4th Quarter
- Current Unemployment rate sent to Payroll Company.
- NJUA JIF Renewal due September 10th.
- Workman’s compensation audit scheduled for 8/20.
- Affidavit of Audit Publication sent to DCA>
- Mr. Panis provided DCA with the Authority’s audit.
- Audit sent to NJIB (formerly NJEIT)

Engineer

Mr. Dayback reported that there has been no change over the past month and no activity since the last report for the NJNG Many Mind Creek Remediation, Whirl Construction, the Port Monmouth Flood Protection Project or the BRSA Emergency Power project.

Mr. Dayback reported that one bid was received from Pure Technologies in the amount of \$1,423,195.00 for the pipeline assessment project. Mr. Vella has reviewed the proposal. Mr. Vella has also discussed the funding with Bond Counsel. If the Authority awards the bid Bond Counsel will schedule the closing and we will have funds shortly. Funding is for \$3 million, \$1.4 for the project and the remainder for repairs if needed. Based upon Pure Technologies findings and recommendations the Authority can determine immediate repairs, no repairs needed and also develop a long term plan. If there is an expert in the field for the PCCP the Authority could get them to review the report.

Mr. Dayback reported the HVAC design plans are 90% complete and were submitted to the Authority for review and comment. A meeting is tentatively scheduled for August 23, 2018 to review the plans and any concerns or comments the Authority may have.

New Business

None

Old Business

None

Resolutions

Resolution offered by Mr. Schoeffling:

**RESOLUTION
OF THE
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY
AWARDING BID TO PURE TECHNOLOGIES U.S., INC.**

WHEREAS, Monmouth County Bayshore Outfall Authority (“MCBOA”) published a

Notice To Bidder for Internal Inspection of Force Main to be opened and read in public at MCBOA, 200 Harbor Way, Belford, New Jersey on July 11, 2018 at 10:00 a.m.; and

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WHEREAS, on July 11, 2018 at 10:00 a.m., bids for an Internal Inspection of the Force Main were open and read; and

WHEREAS, at the August 20, 2018 meeting, the Commissioners of MCBOA determined that Pure Technologies U.S., Inc. was the lowest responsible bidder with a base bid of One Million Four Hundred Twenty Three Thousand One Ninety Five Dollars (\$1,423,195.00); and

WHEREAS, MCBOA has approval a Note Resolution to pay for the Contract; and

WHEREAS, the Commissioners of MCBOA have determined it is in the best interest of MCBOA to award the Contract for the Base Bid to Pure Technologies U.S., Inc.

NOW THEREFORE, BE IT RESOLVED, that MCBOA hereby awards the contract for the Internal Inspection of the Force Main to Pure Technologies U.S. Inc, as the lowest responsible bidder, and authorizes Michael C. Sachs, Chairman to execute any and all documents necessary to enter into a Contract for the Internal Inspection of the Force Main as set forth in the bid documents.

Seconded by Mr. Knox and on roll call the following vote was recorded:

AYES: Foley, Loud-Hayward, Knox,Sachs, Scarano, Schoeffling, Smith & Sodon
NAYS: None
ABSENT: Aumack
ABSTAIN: None

Approval of Vouchers

Resolution offered by Mr. Knox:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – August 20, 2018**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$160.58	Phone & internet Union Beach 8/1-8/31/18
2		Comcast	\$304.62	Triple Play Package- Belford 7/26-8/25/18
3		Constellation Energy	\$8.97	Belford Street Lighting 6/20-7/19/18
4		JCP&L	\$7,515.01	Union Beach 6/28-7/26/18
5		JCP&L	\$865.14	Belford 6/30-7/31/18
6		JCP&L	\$144.55	Sandy Hook 6/5-7/5/18
7		JCP&L	\$170.33	Sandy Hook 7/6-8/2/17
8		JCP&L	\$26.67	Belford Street Lighting 6/20-7/19/18

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9		NJAWC	\$50.17	Union Beach 6/26-7/25/18
10		NJAWC	\$138.04	Belford 6/21-7/23/18
11		ADP	\$75.10	Payroll services 7/12/18
12		ADP	\$59.04	Payroll services 7/26/18
13		ADP	\$75.10	Payroll services 8/09/18
14	6392	AT&T Mobility	\$114.74	Foreman's cell phone 7/5-8/4/18
15		Barbara Vilanova	\$162.35	Petty cash reimbursement
16		Central Jersey Equipment	\$97.78	Blades, belt, oil& filter for John Deere
17		Collins, Vella & Casello, LLC	\$800.00	General services July 2018
18		Collins, Vella & Casello, LLC	\$320.00	General services June 2018
19		Commercial Diving Services	\$5,125.00	Ocean Outfall Inspection
20		Fisher Scientific	\$93.48	Lab supplies
21		Gannett Newspapers	\$169.95	Annual Publication of Audit
22		Garden State Labs	\$3,960.00	Outside Laboratory services June
23		Grainger Inc.	\$20.00	Fuses
24		Home Depot	\$42.55	Duct tape, gorilla tape, pvc/supplies, cement
25	6395	Jaspan Brothers South	\$96.99	July supplies- @ fans, batteries, trimmer line, bug spray
26		Kepwel	\$30.00	6-5 gallon jugs of water
27		LRM, Inc.	\$1,000.90	3 rd quarter Meter calibrations
28		One Call Concepts	\$198.75	July one call notices
29		Panis & Attner, P.A.	\$19,250.00	Annual audit
30		Sakoutis Brothers	\$76.02	Garbage pick-up- September
31		Sakoutis Brothers	\$76.02	Garbage pick-up- August
32		Semcor	\$136.50	Discharge hoses
33		Select Security	\$270.00	Fire alarm monitoring 9/1-11/30/18
34		T&M Associates	\$5,069.00	General Services- June
35		T&M Associates	\$2,909.25	HVAC upgrades-June
36		T&M Associates	\$1,472.00	General Services- July
37		T&M Associates	\$7,865.05	HVAC upgrades- July
38		TOMSA	\$75.00	3 rd Quarter Sewer
39		TNJ Marine	\$10,200.00	Slump Block Inspection
40		Treasurer, State of NJ	\$70.00	C4 Test application fee- J. Mannarino
41		W.B. Mason	\$468.96	Janitorial & Office supplies
42		Xerox	\$111.65	Monthly copier rental 6/30-7/20/18
		TOTAL	<u>\$69,875.26</u>	

Fringe benefits and payroll processed after the July Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 7/16/18

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/27/18	ADP	Employee's Payroll & Payroll Taxes	\$16,543.30	Payroll of 07/27/18
08/07/18	ADP	Employee's Payroll & Payroll Taxes	\$20,554.51	Payroll of 08/07/18
08/16/18	6421	Sun Life Financial	\$ 772.08	Aug. long-term disability benefits ins.
08/15/18	TEPS	NJSHBP	\$16,624.66	Aug. Health & Dental Benefits
07/19/18	6393	Treasurer, State of NJ	\$ 12.00	Catastrophic Illness fund
07/19/18	6391	Chase	\$ 75.00	Procurement card purchases
08/16/18	6396	Chase	\$ 356.27	Procurement card purchases

Seconded by Mr. Scarano and on roll call the following vote was recorded:

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AYES: Foley, Loud-Hayward, Knox Sachs, Scarano, Schoeffling, Smith & Sodon
NAYS: None
ABSENT: Aumack
ABSTAIN: None

Public Portion

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion by Ms. Loud-Hayward, Seconded by Mr. Scarano**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:49 p.m.

Respectfully submitted by:

Barbara Vilanova,
Recording Secretary