

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, August 19, 2019, 7:00 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Commissioners Present: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey

Commissioners Absent: None

Also Present: Gregory Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.  
Dennis Dayback, P.E., T&M Associates  
Christine Ballard, P.E., T&M Associates  
Theodore Panis, CPA, Authority Auditor, Theodore Panis CPA, LLC  
Edward Tuberton, Operations Manager  
Barbara Vilanova, Recording Secretary

**IV. Approval of Minutes – Authority Regular Meeting Held on 7/15/19**

On **Motion** by Mr. Sodon, **Seconded** by Mr. Knox, the Minutes of the Regular meeting held on 7/15/19 were approved as presented by all Members present, no nays, none absent, none abstain.

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberton, MCBOA Foreman, presented his monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$224  
82 SREC's earned for June 2019 sold 8/14 @\$230.00 + \$18,860  
87 SREC's earned for July 2019
- Backup generator work completed at Belford & UB
- Door repair update Sandy Hook
- Gate repairs completed at Belford
- Veeder Root (UST Inventory system) storm damage
- SCADA system radio upgrades
- Meters calibrated 7/19
- Computers backed up 7/29
- Safety/Employee meeting held 7/19
- JIF safety committee meeting attended 8/9
- JIF inspection 8/8 and recommendations

## Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

### ❖ Financial Report

- All balances and monthly interest rate were presented.
- TOMSA billed for 4th quarter.

### ❖ Administrative Highlights

- Current unemployment rate notice from state sent to payroll company.
- All invoices and documentation for the pipeline assessment project were submitted to the State on 7/23.
- August bond payments completed by Trustee.
- NJUA JIF Policy renewal review with Mr. Casagrande & staff on 8/14.
- UST claim- reviewed with our Risk Management Consultant Mr. Casagrande
- Veeder Root System damage reported to Insurance Co.

## Attorney

Mr. Vella presented and discussed the Memorandum of Understanding Agreement for Power Resiliency Facility between the Authority and Bayshore Regional Sewerage Authority. The agreement is the starting point for the project and the terms. Once the overall cost of the system, the cost of the infrastructure needs for MCBOA and the percentage of KW usage is determined a more detailed agreement will be made.

## Engineer

Mr. Dayback introduced Ms. Ballard from T&M Engineering. Mr. Ballard went through her evaluation on the Pure Technologies Outfall Pipe Assessment. Ms. Ballard stated that there are some regions of concern however MCBOA's pipe exhibits a 1.3 percent distress rate which is lower than the national average of 4 percent for PCCP pipelines as observed by Pure Technologies. Ms. Ballard reported that 30 broken wires in a section of pipe is the breakeven point for the pressure in the pipe. If pressure limit in pipe is increased it limits the amount of broken wires the pipe should have. She recommends doing a simulated analysis using data with operational pressures, diesel engine pressure and pipe sizes to gather additional information to see if the broken wires are having an impact. Ms. Ballard also recommends investigating the negative pressures that were observed at the Union Beach pump station and mitigation options such as air release/vacuum valve maintenance or pump performance should be discussed. A potential solution includes Pump checks' opening and closure timing control and/or valve replacement with proper type and size. Surge relief may also be used if pump check control is not deemed sufficient. The primary concern with testing and mitigating is to extend the life expectancy of the pipe and prevent catastrophic failure. Ms. Ballard recommends redoing the pipeline assessment in 10 years.

T&M will provide a fee schedule for the additional data collection and analysis of the pipe.

Mr. Dayback discussed the Pure Technologies request for the extras for the additional work associated with the pipe modification. All invoicing and documentation that was reviewed and approved by T&M Associates and Mr. Vella has been submitted to the NJEITF.

## New Business

The Commissioners discussed the payment of the additional funds requested by Pure Technologies. The board agreed unanimously against paying the additional funds. These expenses were never discussed or presented to the board until after the fact. In one of the project meetings Pure Technologies informed the Authority there would be no additional expenses for the additional inspection run Pure requested to do because of the unique pipe the Authority has. There was not a change order indicating there would be additional expenses.

The Board also discussed the AEA's call to action letter requesting help to ensure that local, regional and county public agencies continue to have a role in the delivery of water and wastewater service in New Jersey.

**Resolution offered by Mr. Scarano:**

**RESOLUTION OF THE  
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY  
APPROVING MEMORANDUM OF UNDERSTANDING AGREEMENT WITH  
BAYSHORE REGIONAL SEWAGE AUTHORITY FOR POWER RESILIENCY  
FACILITY**

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**WHEREAS**, Monmouth County Bayshore Outfall Authority ("MCBOA") and Bayshore Regional Sewage Authority ("BRSA") have been in discussion with including MCBOA as part of BRSA's planned Power Resiliency Project. The project is to install gas generators at BRSA to provide continued power to their facility in case of power failure; and

**WHEREAS**, the project would be expanded to include additional generator or generators and appropriate connections to allow MCBOA's Union Beach Pump Station access to these gas generators and provide continued power to MCBOA's Union Beach Pump Station in case of power failure; and

**WHEREAS**, the project is being funded under FEMA's 406 Mitigation Grant Program; and

**WHEREAS**, the entities have drafted a Memorandum of Understanding for the inclusion of MCBOA in the project. This Memorandum of Understanding sets a framework for the reimbursement of the construction costs for the project and the maintenance of the system; and

**WHEREAS**, MCBOA has determined that the financial and prudent course of action would be to included in BRSA's Power Resiliency Project to provide MCBOA Union Beach Pump Station continued power in case of power failure; and

**WHEREAS**, the Commissioners of MCBOA have determined that it is in the best interest of MCBOA to enter into the Memorandum of Understanding with BRSA.

**NOW, THEREFORE, BE IT RESOLVED** that Monmouth County Bayshore Outfall Authority here-  
by authorized Michael C. Sachs, Chairman to execute the Memorandum of Understanding with BRSA.

**Seconded by Mr. Schoeffling** and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Knox,, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution offered by Mr. Sachs:**

**RESOLUTION  
OF THE  
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY  
OPPOSING SENATE BILL 3870 AND ASSEMBLY BILL 5391**

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**WHEREAS**, the mission of Monmouth County Bayshore Outfall Authority (“MCBOA”) is to provide safe, reliable and cost-effective sewer service to our community; and

**WHEREAS**, Monmouth County Bayshore Outfall Authority believes that the public has the right to vote on important community concerns such as the ownership of its sanitary sewer system; and

**WHEREAS**, Monmouth County Bayshore Outfall Authority believes that ratepayers of a sewer system should not be burdened with costs unrelated to the operation and maintenance of that system; and

**WHEREAS**, Senate Bill 3870 and Assembly Bill 5391 eliminate the public referendum currently required for the sale of a sewer system and so deprive the public of the opportunity to decide about the ownership and operation of one the most basic and important of local services; and

**WHEREAS**, Senate Bill 3870 and Assembly 5391 permit approaches to valuation of a sewer system that will unfairly inflate the sales price and burden ratepayers in the selling community and elsewhere in the State with paying for inflated cost; and

**WHEREAS**, Senate Bill 3870 and Assembly Bill 5391 tilt the playing field in favor of an investor-owned utility purchaser; and

WHEREAS, Senate Bill 3870 and Assembly Bill 5391 discourage municipalities from fully exploring the viability of other approaches to owning and maintaining a sewer system which may be less burdensome to ratepayers, such as continuing to own and operate the sewer system, regionalizing with other public units, entering into shared services agreements, or entering into a sales agreement with other public agencies such as authorities; and

NOW, THEREFORE, BE IT RESOLVED that Monmouth County Bayshore Outfall Authority calls upon all Members of the New Jersey Senate and Assembly to protect the best interests of ratepayers and preserve, for the public good, public ownership and operation of sewer systems to vote “no” on S3870/A5391.

I HEREBY CERTIFY that the foregoing is a true and accurate copy of a Resolution adopted by the Monmouth County Bayshore Outfall Authority at its meeting on August 19, 2019.

Seconded by Mr. Sodon and on a roll call the following vote was recorded:

- AYES: Aumack, Foley, Knox,, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey
- NAYS: None
- ABSENT: None
- ABSTAIN: None

**Old Business**

None

**Approval of Vouchers**

**Resolution offered by Mr. Knox:**

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – August 19, 2019**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$166.87	Phone & internet Union Beach 8/1-8/31/19
2		Comcast	\$310.55	Triple Play Pack- Bel. 7/26-8/25/19
3		JCP&L	\$8,359.74	Union Beach 6/27-7/26/19
4		JCP&L	\$942.56	Belford 7/2-7/31/19
5		JCP&L	\$36.35	Belford street lighting 6/19-7/18/19
6		JCP&L	\$181.23	Sandy Hook 6/6-7/5/19
7		JCP&L	\$171.20	Sandy Hook 7/6-8/5/19

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8		NJAWC	\$52.32	Union Beach 6/25-7/25/19
9		NJAWC	\$146.34	Belford 6/22-7/23/19
10		ADP	\$76.80	Payroll services 8/08/19
11		ADP	\$60.50	Payroll services 7/25/19
12		ADP	\$76.80	Payroll services 7/11/19
13	<b>6807</b>	All American Chevrolet	\$86.39	Oil change & tire rotation on Tahoe
14		Automatics Unlimited	\$1,296.94	Repairs to electronic gate
15	<b>6782</b>	AT&T Mobility	\$116.02	Foreman's cell phone 7/5-8/4/19
16		AT&T Mobility	\$115.75	Foreman's cell phone 8/5-9/4/19
17		Certified Truck Repair	\$3,664.62	Outdoor generator service
18		Collins, Vella & Casello, LLC	\$2,032.00	June & July general services
19		Cooper Electric	\$114.02	Balast & light fixture
20		Garden State Labs	\$4,169.00	Outside laboratory services- April 2019
21		Garden State Labs	\$4,700.00	Outside laboratory services – May 2019
22		Garden State Labs	\$3,810.00	Outside laboratory services – June 2019
23	<b>6806</b>	Jaspan Brothers South	\$69.04	July supplies-trimmer line, gloves, bug spray, l
24		Neopost	\$25.00	Return fee for postage meter
25		One Call Concepts	\$184.96	July one call notices
26		Sakoutis	\$83.62	August garbage pick-up
27		Select Security	\$270.00	Fire alarm monitoring 9/1-11/30/19
28		Staples	\$64.99	Surge protector for Veeder Root system
29		Staples	\$14.99	Case of copy paper
30		Treasurer, State of New Jersey	\$50.00	J. Roche, license renewal
31		T&M Associates	\$640.50	July – general services
32		T&M Associates	\$1,249.86	July - HVAC upgrades
33		T&M Associates	\$188.50	July- Pure Technologies project
34		TOMSA	\$80.00	3 <sup>rd</sup> quarter sewer
35		W.B. Mason	\$418.48	Janitorial & Office supplies
36		Xerox	\$111.65	Monthly copier rental 6/30-7/22/19
37		Xerox	\$111.65	Monthly copier rental 2/21-3/27/19
		<b>TOTAL</b>	<b><u>\$34,249.24</u></b>	

**Fringe benefits and payroll processed after the June Operating Vouchers  
were submitted for review and approval at the Authority Regular Meeting of 7/15/19**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/26/19	ADP	Employee's Payroll & Payroll Taxes	\$16,688.73	Payroll of 07/26/19
08/09/19	ADP	Employee's Payroll & Payroll Taxes	\$20,473.90	Payroll of 08/09/19
07/23/19	6783	Sun Life Financial	\$ 776.79	August long-term disability benefits ins
08/14/19	TEPS	NJSHBP	\$19,428.20	August Health & Dental Benefits
08/09/19	TEPS	PERS	\$ 4,073.65	July PERS

**Seconded by Mr. Aumack**, and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey  
 NAYS: None  
 ABSENT: None  
 ABSTAIN: None

**Public Portion**

**MCBOA Regular Meeting of August 19, 2019**

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion by Mr. Scarano, Seconded by Mr. Aumack**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, none absent, the Meeting adjourned at 8:07 p.m.

Respectfully submitted by:

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Barbara Vilanova,  
Recording Secretary