

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, August 16, 2021, 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present : Aumack, Foley, Impreveduto, Kalaka, Knox, Lewandowski, Sachs,
Sodon & Toomey

Commissioners Absent: None

Also Present: Gregory W. Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, Authority Engineer, T&M Associates
Edward Tuberon, Operations Manager
Barbara Vilanova, Recording Secretary

IV. Approval of Minutes – Authority Regular Meeting Held on 7/19/21

On **Motion** by Mr. Sodon, **Seconded** by Mr. Knox, the Minutes of the Regular meeting held on 7/19/21 were approved as presented by all Members present, no nays, none absent, one abstain (Lewandowski).

REPORT OF ADVISORS

Operations Manager's Monthly Report

Edward Tuberon, MCBOA Operations Manager, presented his monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$227- 84 SREC's sold for June 2021 @ \$227 = \$19,068
78 SREC's earned for July 2021
- UB Bubbler system
 - ❖ Wet well cleaning & surge valve.
- Leaking drainage pipe repair- Belford.
- Solar panel weather station repair.
- Belford air conditioning.
- NJPDES draft permit update.
- JA Montgomery insurance inspection 8/5.
- Meter calibrations 6/28.
- JIF safety meeting 8/13.
- Many Mind creek updates.

Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

❖ Administrative Highlights

- NJUA JIF 2021 Renewal meeting held July 29.
- New Jersey Infrastructure Bank – NJIB charging interest on funds drawn down on short-term loan effective July 1.
- Reminder that all Financial Disclosure forms were due by 7/31/21. Failure to complete can result in fines from \$100-\$500.
- 2020 Audit update- Auditors still waiting on the state for the NJ GASB-75 numbers.
- Two checks were never received by the Trustee. Working with Flett Exchange and the Insurance Company to get them replaced.

Attorney

Mr. Vella reported that he has yet to receive a response from Mr. James Lang who was the LSRP retained by Aurora for the remediation project. The Authority was billed by Aurora for numerous items pertaining to the LSRP that have not been completed or filed. Mr. Vella requested all the documentation from Mr. Lang and hasn't received a response. Mr. Vella will continue to try to find out if the requested documentation was ever completed or filed by Aurora or Mr. Lang.

Engineer

Mr. Dayback reported that the RFQ for the repairs identified in the hydraulic analysis report was issued on August 5, 2021 and are due September 9, 2021. The RFQ will provide the qualifications of the firm as well as their technical approach to the repairs. After receipt of the RFQ's T&M will meet with the Authority to select the firms for which we will request a cost proposal.

New Business

On **Motion** by Mr. Knox, **Seconded** by Mr. Toomey, the board authorized Mr. Tuberton to move forward with the surge valve repair work at a cost not to exceed \$5,000. The affirmative voice vote of all members present, no nays, no abstain, none absent.

Approval of Vouchers

Resolution offered by Mr. Knox:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

Monmouth County Bayshore Outfall Authority List of Operating Vouchers – August 16, 2021

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$195.78	Phone & internet Union Beach 08/1-08/31/21

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2		Comcast	\$78.44	Triple Play Belford 07/26-08/25/21
3		JCP&L	\$5,970.26	Union Beach 06/26-07/27/21
4		JCP&L	\$34.71	Belford street lighting 6/18-7/19/21
5		JCP&L	\$153.65	Sandy Hook 7/7-8/4/21
6		New Jersey Natural Gas	\$249.19	Gas charge 6/22-7/23/21
7		NJAWC	\$56.75	Union Beach 6/23-07/25/21
8		NJAWC	\$134.76	Belford 6/23-7/23/21
9		AT&T Mobility	\$121.39	Foreman's cell phone 7/5-8/4/21
10		ADP	\$148.90	Payroll services 7/08 & 7/22/21
11		Collins, Vella & Casello	\$784.00	July general services
12		Cooper Electric	\$40.54	12V 5AH SLH batteries
13		County of Monmouth	\$254.48	115.7 gallons of unleaded fuel June 2021
14		Electro Maintenance	\$480.00	Fix Remote display for wet well in UB
15		Fisher Scientific	\$386.46	2 cases of deionized water
16		Garden State Labs	\$3,810.00	Outside Lab June 2021
17		Grainger	\$89.88	Flow meter w/SS valve
18	7562	Jaspan Brothers South	\$728.37	Round up, hardware, boots, gloves, soap
19	7559	Jaspan Brothers South	\$112.60	Nozzle, flex tape, paste, floodlights, batteries, bug spray
20		Jersey Mail Systems, LLC	\$117.65	Ink cartridge for postage meter
21		Longo Electrical	\$66,608.00	Motor #1 removal, repair & reinstallation
22		One Call Concepts	\$178.75	One call notices for July 2021
23		One Call Concepts	\$231.66	One call notices for April 2021
24		Oswald Enterprises	\$2,600.00	Vactoring grit from wet well in UB
25		People's Plumbing	\$1,850.67	Remove & replace section of cast iron pipe
26		Pumping Services, Inc.	\$1,429.00	6" pump and hose rental for wet well
27		Sakoutis	\$95.12	August garbage pick-up
28		T&M Associates	\$2,024.00	July General Engineering
29		TOMSA	\$80.00	3 rd quarter sewer
30		W.B. Mason	\$120.26	Office supplies- report covers, agenda tabs & in
31		Xerox	\$108.00	Monthly copier rental 05/15-6/14/21
		TOTAL	<u>\$89,273.27</u>	

**Fringe benefits and payroll processed after the July Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 07/19/21**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/23/21	ADP	Employee's Payroll & Payroll Taxes	\$17,946.65	Payroll of 07/23/21
08/06/21	ADP	Employee's Payroll & Payroll Taxes	\$22,023.66	Payroll of 08/06/21
07/26/21	7560	Sun Life Financial	\$ 771.12	August long-term disability benefits ins
08/13/21	TEPS	NJSHBP	\$13,121.51	August Health & Dental Benefits
08/09/21	TEPS	PERS	\$ 3,909.05	July PERS

Seconded by Mr. Sodon, and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Impreveduto, Kalaka, Knox, Lewandowski, Sachs, Sodon & Toomey
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Public Portion

MCBOA Regular Meeting of August 16, 2021

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion by Mr. Knox, Seconded by Mr. Aumack**, and passed by the affirmative voice vote of all Members present, no nays, none abstain, none absent, the Meeting adjourned at 7:33 p.m.

Respectfully submitted by:

Barbara Vilanova,
Recording Secretary