

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, August 15, 2016 7:00 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Commissioners Present: Aumack, Foley (7:02), Loud-Hayward (7:03), Sachs, Scarano, Schoeffling, Smith & Sodon

Commissioners Absent: Knox

Also Present: Gregory Vella, Authority Attorney, Collins, Vella and Casello, L.L.C.  
Dennis Dayback, P.E. Authority Engineer, T&M Associates  
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A  
Barbara Vilanova, Recording Secretary

**Approval of Minutes – Authority Regular Meeting Held on 7/18/16**

On **Motion** by Mr. Schoeffling, **Seconded** by Mr. Sodon, the Minutes of Regular meeting held on 7/18/16 were approved as presented, by all Members present, no nays, one absent, one abstain (Sachs)

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Mr. Tuberon, MCBOA Foreman, presented his monthly report:

❖ **Monthly Highlights**

- SREC's – \$263 (process expected to decline RY2017)  
Inverter down July 28  
June 90 SREC's ready for auction August 17<sup>th</sup>.  
July 71 SREC's earned
- Slump block and Outfall inspection completed- 2 risers missing.
- MC Mosquito Commission- Union Beach drainage ditches
- Chlorine Analyzer replacement for Sandy Hook.
- Sump pump replacement- drywell Union Beach.
- EJIF Inspection & air permits.
- Cathodic and integrity tested completed on UST's 8/15.
- All meter calibrated 7/21.
- JIF safety meeting attended 7/21.
- July DMR.

**Office Manager's Monthly Report**

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

❖ **Administrative Highlights**

- BRSA 3<sup>rd</sup> quarter payment received.
- Current Unemployment rate sent to payroll company.
- NJUA JIF Renewal packet completed.
- Commissioner attendance updated for County Clerk.
- Authority Directory & employee contact information updated.
- Workman's compensation audit scheduled for 8/30.
- New Computer for one call notices/mark outs.
- Avaya proposal- \$235.08 for 12 months of coverage for the processor, carrier, voice mail and module- telephones are aging out of coverage. If telephone stops working the Authority can purchase one for approximately \$90.
- FEMA- Retention pond project- Clarification of fringe benefits requested by FEMA processing specialist.

**Engineer**

Mr. Dayback reported that there has been no change over the past month and no activity since the last report for the NJNG Many Mind Creek Remediation. There has been no new activity with Whirl Construction or the ACOE Port Monmouth Flood Protection Projection this month.

Mr. Dayback reported that the Authority should continue planning for the Force Main Condition Assessment and said that at last month's meeting Chairman Sachs indicated he would like to form a committee for this project. Mr. Dayback indicated he would like to serve on the committee.

Mr. Dayback also reported that the Monmouth County Parks sent over their plans for the Trail Renovations and Mr. dayback reviewed them. He prepared a memo summarizing his comments and concerns as it relates to the possible impact to the MCBOA force main which previously distributed to the Authority members. A representative from the Park System contacted Mr. Tuberton to set up a meeting to discuss the project and possible impacts. The meeting will take place on Wednesday, August 17<sup>th</sup>, with several Authority members attending as well.

**Attorney**

Mr. Vella reported on the Agenda this evening is a resolution for the MCIA to move forward with refinancing of the 2011 bond that the Authority has with them. The resolution will just begin the process. Legally the Authority needs to save 3% to participate. The final figures are not available yet. Bond Counsel will be reviewing all the documents and there will be no upfront cost to the Authority.

**Accountant**

Mr. Panis went over portions of the audit. Mr. Panis explained the new requirements for the pension reporting. At this time Mr. Panis has no recommendations for corrective action. Several commissions inquired as to whether or not Mr. Panis found any errors or anything being done incorrectly and Mr. Panis replied no. At this time no one had any questions about the Financial Statement for 2015.

On **Motion** by Mr. Scarano, **Seconded** by Mr. Schoeffling, the board voted to approve the 2015 Audit as presented, approved by all Members present, no nays, one absent, none abstain

**New Business**

Chairman Sachs requested volunteers to be a part of the Pipeline Assessment Committee. Chairman Sodon, Chairman Scarano and Chairman Aumack volunteered. Ms. Vilanova will send an email to begin the process of scheduling a date and time.

**Resolution offered by Mr. Scarano:**

**Resolution  
Of the Monmouth County Bayshore Outfall Authority  
Certifying Review of the Annual Audit Report for the Fiscal Year Ended 2015**

**WHEREAS, N.J.S.A., 40A:5A-15** requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS,** the annual audit report for the fiscal year ended December 31, 2015 has been completed and filed with the Monmouth County Bayshore Outfall Authority (MCBOA), pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS, N.J.S.A. 40A:5A-17,** requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by Resolution to the local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled “General Comments” and “Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS,** the members of the governing body have received the annual audit and have personally reviewed it, and have specifically reviewed the sections of the annual audit report entitled “General Comments” and “Recommendations”, in accordance with N.J.S.A. 40A:5A-17.

**NOW, THEREFORE, BE IT RESOLVED,** that the governing body of the Monmouth County Bayshore Outfall Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the audit report entitled “General Comments” and “Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

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**Seconded by Mr. Schoeffling** and on roll call the following vote was recorded:

AYES: Aumack, Foley, Loud-Hayward, Sachs, Scarano, Schoeffling, Smith & Sodon  
NAYS: None  
ABSENT: Knox  
ABSTAIN: None

**Resolution offered by Mr. Scarano:**

SUPPLEMENTAL BOND RESOLUTION AUTHORIZING THE ISSUANCE  
OF OUTFALL SEWER REFUNDING BONDS, SERIES 2016 OF THE  
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY

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WHEREAS, on March 23, 1972, the Monmouth County Bayshore Outfall Authority (the “Authority”), a public body corporate and politic of the State of New Jersey, reorganized and existing pursuant to the Municipal and County Utilities Authorities Law (N.J.S.A. 40:14B-1, et seq.) (the “Act”), adopted a resolution entitled, “Resolution Providing for the Issuance of Bonds of Monmouth County Bayshore Outfall Authority and for the Rights of the Holders Thereof, Determining to Construct the Initial Project of the Authority, Estimating the Cost of the Initial Project at \$14,350,000, and Authorizing Initial Bonds to Finance the Portion of Such Estimated Cost Not Paid By Or Provided for From State or Federal Grants and Advances by the County of Monmouth for the Initial Project,” as amended and supplemented (the “General Bond Resolution”) providing for the issuance of revenue bonds (the “Initial Bonds”) by the Authority and authorizing the issuance of “Additional Bonds”, as such term is defined in the General Bond Resolution, for the purposes and upon the terms and conditions set forth in the General Bond Resolution;

WHEREAS, in accordance with the provisions of Section 302 of the General Bond Resolution, the Authority issued a series of Additional Bonds of the Authority, each designated as “Outfall Sewer Bonds (Series 1994)” (the “1994 Bonds”), in an amount of \$2,465,000, and each of which 1994 Bonds is no longer Outstanding; and

WHEREAS, in accordance with the provisions of Section 302 of the General Bond Resolution, the Authority issued a series of Additional Bonds of the Authority, each designated as “Outfall Sewer Bonds (Series 2011)” (the “2011 Bonds”), in an amount of \$1,835,000; and

WHEREAS, in accordance with the provisions of Section 302 of the General Bond Resolution, the Authority wishes to authorize a series of Additional Bonds of the Authority, each to be designated as “Outfall Sewer Refunding Bonds, Series 2016” (hereinafter referred to as the “2016 Bonds”), for the purpose of raising funds to pay the cost of the 2016 Project, as such term is defined herein, in an amount not exceeding \$1,100,000, and each of which 2016 Bonds shall be of equal rank and priority as the 2011 Bonds; and

WHEREAS, the Authority desires to authorize the 2016 Bonds and to specify and determine certain terms and conditions of the 2016 Bonds hereby;

NOW, THEREFORE, BE IT RESOLVED BY THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY, and the members and commissioners thereof, as follows:

Short Title. This resolution may hereinafter be cited by the Authority and is hereinafter sometimes referred to as the “2016 Supplemental Resolution”.

Definitions. Terms which are used as defined terms herein shall, unless specifically defined herein or unless the context clearly requires otherwise, have the meanings set forth below. All other terms used as defined terms herein shall, unless the context clearly requires otherwise, have the meanings assigned thereto in Section 101 of the General Bond Resolution.

“General Bond Resolution” means the resolution of the Authority adopted March 23, 1972, as amended and supplemented, entitled, “Resolution Providing for the Issuance of Bonds of Monmouth County Bayshore Outfall Authority and for the Rights of the Holders Thereof, Determining to Construct the Initial Project of the Authority, Estimating the Cost of the Initial Project at \$14,350,000, and Authorizing Initial Bonds to Finance the Portion of Such Estimated Cost Not Paid By or Provided for From State or Federal Grants and Advances by the County of Monmouth for the Initial Project,” as same shall be amended and supplemented from time to time;

“2016 Bonds” means the Outfall Sewer Refunding Bonds, Series 2016 issued pursuant to the General Bond Resolution and this 2016 Supplemental Resolution and any supplemental resolution adopted by the Authority from time to time prior to the authentication and delivery of the 2016 Bonds;

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“2016 Project” means the refunding of all or a portion of the Authority’s Outfall Sewer Refunding Bonds, Series 2011 issued in the aggregate principal amount of \$1,865,000;

“2016 Supplemental Resolution” means this resolution, as same shall be amended and supplemented from time to time;

Authority for 2016 Supplemental Resolution. The 2016 Supplemental Resolution is adopted by virtue of the Act and pursuant to its provisions, and the Authority has ascertained and hereby determines that each and every matter and thing as to which provision is made in this 2016 Supplemental Resolution is necessary in order to carry out and effectuate the purposes of the Authority in accordance with the Act.

Determinations by Authority Regarding Purposes of Issuance of 2016 Bonds. The Authority does hereby determine to issue the 2016 Bonds as herein provided (a) to pay for the cost of the 2016 Project, (b) to provide for a deposit of funds into the Bond Reserve Fund to meet the Bond Reserve Requirement, and (c) to pay costs of issuing the 2016 Bonds.

Estimated Cost of the 2016 Project. The Authority does hereby determine that the estimated total cost of the 2016 Project is not in excess of \$1,100,000. It is hereby further determined that any provisions or reserves herein provided to be made or established by application of proceeds of the 2016 Bonds for payment or security of principal and interest on the 2016 Bonds shall constitute and be part of the estimated cost.

Resolutions to Constitute Contracts. In consideration of the purchase and acceptance of the 2016 Bonds by those who shall hold the same from time to time, the provisions of the General Bond Resolution and the 2016 Supplemental Resolution shall be deemed to be and shall constitute contracts between the Authority, the Trustee and the holders from time to time of the 2016 Bonds; and the pledge made in the General Bond Resolution and the 2016 Supplemental Resolution and the covenants and agreements herein set forth to be performed on behalf of the Authority shall be for the equal benefit, protection and security of the holders of any and all of the 2016 Bonds, all of which, regardless of the time or times of their issue or maturity, shall be of equal rank without preference, priority or distinction of any of the 2016 Bonds over any other thereof except as expressly provided herein.

Authorization. In accordance with Section 302 of the General Bond Resolution, (i) the Authority has determined to commence, proceed with and complete the 2016 Project, and (ii) bonds in the aggregate principal amount not exceeding \$1,100,000 are hereby authorized to be issued for the purpose of paying the Cost (as defined in the “Act”) of the 2016 Project.

Terms of the Outfall Sewer Refunding Bonds, Series 2016. (a) The 2016 Bonds shall be designated “Outfall Sewer Refunding Bonds, Series 2016” or such other year in which the 2016 Bonds or portion thereof are issued, and shall be issued in fully registered certificated form, without coupons, payable to the registered owners thereof. The 2016 Bonds are authorized to be sold to The Monmouth County Improvement Authority at a price to be determined by Supplemental Resolution of the Authority or certificate (the “Award Certificate”) of an Authorized Officer (as defined in Section 302(b) hereof). The 2016 Bonds shall be in substantially the form of the “Form of Bond” set forth in Section 1208 of the General Bond Resolution, together with the Certificate of Authentication contained therein, with such omissions, insertions and variations as are properly required and which are specified in this 2016 Supplemental Resolution or Supplemental Resolution of the Authority or Award Certificate. The 2016 Bonds shall be payable with respect to principal or Redemption Price, if any, and interest, in any coin or currency of the United States of America, which on the respective dates of payment thereof, is legal tender for the payment of private and public debts. In addition, the 2016 Bonds shall be subject to redemption at the Redemption Price or Prices and shall mature by virtue of serial maturities or be subject to redemption or purchase by operation of Sinking Fund Installments, in the amount and at the times determined by Supplemental Resolution of the Authority or Award Certificate. Interest on the 2016 Bonds shall be payable on the interest payment dates determined by the Supplemental Resolution or Award

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Certificate by check mailed or delivered by the Trustee to the registered owners thereof as of the Record Date, at the address of the registered owners.

(b) The Authority hereby determines that the Chairman, Vice-Chairman, Treasurer and Secretary (the "Authorized Officers") are each hereby designated as the individual who shall have the power to sell and to award the 2016 Bonds on behalf of the Authority to the Monmouth County Improvement Authority, including the power to determine, among other things, (i) the amount of 2016 Bonds to be issued, in an amount not to exceed \$1,100,000, (ii) the time and the manner of sale of the 2016 Bonds, (iii) the maturity of such 2016 Bonds which maturity shall be no later than December 1, 2027 and the provisions pertaining to redemptions thereof established therefor, (iv) the rate or rates of interest for such 2016 Bonds which shall result in a true interest cost not to exceed 3.00%, and (v) such other terms and conditions as may be necessary or related to the sale of the 2016 Bonds.

Issuance of the 2016 Bonds and Application of Proceeds of Sale. The 2016 Bonds authorized by Section 301 are hereby directed to be executed by or on behalf of the Authority and delivered to the Trustee for authentication by the Trustee, and thereupon the 1994 Bonds shall be authenticated by the Trustee, and upon fulfillment of the conditions set forth in Section 304 of the General Bond Resolution, delivered by the Trustee to the Authority or upon its order. All of the proceeds of sale of the 2016 Bonds, including accrued interest (if any) received upon delivery thereof, shall, simultaneously with the issuance of the 2016 Bonds, be paid and applied by the Authority in accordance with Section 304 of the General Bond Resolution as follows:

- To the Trustee for deposit in the Bond Service Fund, the amount stated in said written order as the amount of such proceeds, which will be paid by the Authority to the Trustee for deposit in the Bond Service Fund;
- To the Trustee, for deposit in the Bond Reserve Fund, the amount stated in said written order as the amount of such proceeds, which will be paid by the Authority to the Trustee for deposit in the Bond Reserve Fund;
- To the Trustee, for deposit in the Escrow Fund, the amount stated in said written order as the amount of such proceeds, which will be paid by the Authority to the Trustee for deposit in the Escrow Fund for Costs of the 2016 Project.

No Recourse on the 2016 Bonds. No recourse shall be had for the payment of the principal of or the interest on the 2016 Bonds or for any claim based thereon or on the 2016 Supplemental Resolution or the General Bond Resolution against any member or other officer of the Authority or any person executing the 2016 Bonds. The 2016 Bonds are not and shall not be in any way a debt or liability of the State of New Jersey or of any county or municipality and do not and shall not create or constitute any indebtedness, liability or obligation of said State or of any county or municipality, either legal, moral or otherwise.

Determination as to 2016 Bonds Being Additional Bonds. The Authority does hereby find and determine (a) that the 2016 Bonds constitute Additional Bonds pursuant to Section 301 of the General Bond Resolution; (b) that such 2016 Bonds shall be issued in accordance with the conditions set forth in Sections 303 and 304 of the General Bond Resolution; and (c) that such 2016 Bonds shall be on a parity with all Bonds including the 2011 Bonds and any Series of Additional Bonds issued pursuant to the General Bond Resolution.

Approval of Bond Purchase Agreement. The execution, delivery and performance by the Authority of the Bond Purchase Agreement relating to the sale of the 2016 Bonds, in substantially the form presented to this meeting is hereby approved. The Authorized Officers are hereby authorized to execute the Bond Purchase Agreement on behalf of the Authority in substantially the form approved herein, with such changes, revisions, insertions and modifications therein as may be approved by the Authorized Officers, said approval to

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be conclusively evidenced by the execution thereof, and the Authorized Officers are hereby authorized to deliver the Bond Purchase Agreement to the Monmouth County Improvement Authority.

Approval of Continuing Disclosure Agreement. The execution, delivery and performance by the Authority of the Continuing Disclosure Agreement relating to the sale of the 2016 Bonds, in substantially the form presented to this meeting is hereby approved. The Authorized Officers are hereby authorized to execute the Continuing Disclosure Agreement on behalf of the Authority in substantially the form approved herein, with such changes, revisions, insertions and modifications therein as may be approved by the Authorized Officers, said approval to be conclusively evidenced by the execution thereof, and the Authorized Officers are authorized to deliver the Continuing Disclosure Agreement.

Appointment of Fiduciaries. Pursuant to Article XI of the General Bond Resolution, The Bank of New York Mellon, Woodland Park, New Jersey is hereby appointed to serve as Paying Agent for the 2016 Bonds. The Paying Agent shall accept its appointment and shall acknowledge and shall carry out its duties and obligations in accordance with Article XI of the General Bond Resolution.

Miscellaneous.

Any terms and conditions relating to the authorization of the 2016 Bonds not determined by the 2016 Supplemental Resolution or by a Supplemental Resolution shall be determined in accordance with such terms and the conditions set forth in the General Bond Resolution. Prior to issuance of the 2016 Bonds, the Authority may modify or amend any of the terms or provisions of the 2016 Bonds.

The Secretary of the Authority is hereby authorized, empowered and directed to cause a copy of this 2016 Supplemental Resolution to be filed for public inspection in the office of the Clerk of the Board of Chosen Freeholders of the County of Monmouth, New Jersey, and in the office of the Secretary of the Authority.

The Secretary of the Authority is hereby authorized, empowered and directed to cause to be published, after completion of the filing of copies of this 2016 Supplemental Resolution as directed in (b) above, in a newspaper published or circulating in the Authority's district, a notice in substantially the following form:

PUBLIC NOTICE is hereby given that the following resolution entitled:

“SUPPLEMENTAL BOND RESOLUTION AUTHORIZING THE ISSUANCE OF OUTFALL SEWER REFUNDING BONDS, SERIES 2016 OF THE MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY”

was adopted by the Monmouth County Bayshore Outfall Authority on August 15, 2016; that copies of such resolution have been filed with and are available for public inspection in the office of the Authority and in the office of the Clerk of Board of Chosen Freeholders of the County of Monmouth, New Jersey, and that any action or proceeding of any kind or nature in any court questioning the validity of the creation and establishment of the Authority, or the validity or proper authorization of bonds provided for by such resolution, or the validity of any covenants, agreements or contracts provided for by such resolution must be commenced within twenty (20) days after the first publication of this Notice.

THIS NOTICE is published pursuant to the Municipal and County Utilities Authorities Law (N.J.S.A. 40:14B 28), constituting Chapter 183 of the Pamphlet Laws of 1957, of the State of New Jersey, as amended and supplemented.

The date of first publication of this Notice is August \_\_, 2016.

/s/ Michael C. Sachs

Chairman

The Authorized Officer is hereby authorized, empowered and directed to take such other action, in consultation with Bond Counsel to the Authority, as may be necessary or appropriate in order to consummate the transactions contemplated hereby, including negotiation of a purchase contract with The Monmouth County Improvement Authority in connection with the sale of the 2016 Bonds and the preparation and delivery of information to The Monmouth County Improvement Authority for purposes of disclosure.

Effective Date. The resolution shall take effect immediately

**Seconded by Ms. Loud-Hayward** and on roll call the following vote was recorded:

AYES: Aumack, Foley, Loud-Hayward, Sachs, Scarano, Schoeffling, Smith & Sodon  
 NAYS: None  
 ABSENT: Knox  
 ABSTAIN: None

**Approval of Vouchers**

**Resolution offered by Mr. Aumack:**

**BE IT RESOLVED** by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
 List of Operating Vouchers – August 15, 2016**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Avaya, Inc	\$65.58	Monthly ACS agreement
2		Cablevision	\$140.54	Union Beach phone & internet 8/1-8/31/16
3		Comcast	\$230.45	Belford, triple play 7/26-8/25/16
4		JCP&L	\$25.96	Belford Street Lighting 6/18-7/20/16
5		JCP&L	\$511.84	Belford 7/1-8/1/16
6		JCP&L	\$5,049.26	Union Beach 6/28-7/27/16
7		JCP&L	\$211.79	Sandy Hook 7/7-8/3/16
8		JCP&L	\$68.91	Sandy Hook 6/3-7/6/16
9		NJAWC	\$116.06	Belford 6/23-7/25/16
10		NJAWC	\$36.27	Union Beach 6/25-7/27/16
11		ADP	\$72.25	Payroll services 7/14/2016
12		ADP	\$55.93	Payroll services 7/28/16
13		AT&T	\$103.55	Foreman's cell phone 7/5-8/4/16
14		Collins, Vella & Casello	645.00	General services - July
15		Commercial Diving	\$6,275.00	Ocean Outfall Inspection
16		Commercial Diving	\$10,490.00	Slump block inspections 8/10 & 8/11/16
17		Emergency Systems Services	\$562.34	Replace oil drain hose on generator - Belford
18		Garden State Fire & Security	\$270.00	Fire alarm monitoring 9/1-11/30/16
19		Garden State Laboratories	\$4,596.00	Outside lab costs -July
20		Garden State Laboratories	\$3,806.00	Outside lab costs- June
21		Jaspan Hardware	\$20.36	Supplies for July-Wiper Fluid



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22	Norwood Auto Parts	\$18.36	Headlight for Escape & fix a flat
23	One Call Concepts	\$202.50	One call notices-July
24	Sakoutis Brothers	\$70.00	August garbage pick-up
25	Staples	\$26.54	Scan, Print & digital of trail repair plans
26	Staples	\$474.98	Lap top for mark outs & one calls
27	W.b. Mason	\$410.54	Janitorial & Office supplies
28	W.H. Potter & Son	\$125.90	2- 2 ½ gals. Of weed killer
29	Xerox	\$111.65	Copier rental 6/30-7/20/16
30	T&M Engineering	\$1,069.75	July general services
	<b>TOTAL</b>	<b><u>\$35,863.31</u></b>	

**Fringe benefits and payroll processed after the July Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 7/18/16**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
07/29/16	ADP	Employee's Payroll & Payroll Taxes	\$18,168.47	Payroll of 7/29/16
08/12/16	ADP	Employee's Payroll & Payroll Taxes	\$19,414.19	Payroll of 8/12/16
08/01/16	5649	GE Life Assurance Co.	\$ 760.49	Aug long-term disability benefits ins.
08/01/16	5650	State of New Jersey, Dept. of Labor	\$ 12.00	Catastrophic illness fund

**Seconded by Mr. Scarano** and on roll call the following vote was recorded:

AYES: Aumack, Foley, Loud-Hayward, Sachs, Scarano, Schoeffling, Smith & Sodon  
NAYS: None  
ABSENT: Knox  
ABSTAIN: None

**Public Portion**

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion by Mr. Schoeffling, Seconded by Ms. Loud-Hayward**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 8:06 p.m.

Respectfully submitted by:

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Barbara Vilanova,  
Recording Secretary