

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, July 15, 2019, 7:00 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Commissioners Present: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey

Commissioners Absent: None

Also Present: Gregory Vella, Esq., Authority Attorney, Collins, Vella and Casello, L.L.C.  
Dennis Dayback, P.E., T&M Associates  
Theodore Panis, CPA, Authority Auditor, Theodore Panis CPA, LLC  
Edward Tuberton, Operations Manager  
Barbara Vilanova, Recording Secretary

**IV. Approval of Minutes – Authority Regular Meeting Held on 6/17/19**

On **Motion** by Mr. Smith, **Seconded** by Mr. Aumack, the Minutes of the Regular meeting held on 6/17/19 were approved as presented by all Members present, no nays, none absent, none abstain.

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberton, MCBOA Foreman, presented his monthly report.

❖ **Monthly Highlights**

- SREC current pricing \$224  
134 SREC's auctioned on 6/27 @224 = \$30,016  
74 May SREC's auctioned 7/10 @225.55 = \$16,690.70  
82 SREC's earned for June 2019
- Backup generator work completed at Belford & UB
- Quotations for door replacement at Sandy Hook
- Gate repairs needed in Belford
- ACE flood wall project Union Beach- hold harmless requested.
- Semi-annual WCR sampling submitted.
- Operators attended Safety Expo 6/28.
- NJDEP compliance inspection 6/27.
- Employee safety meeting rescheduled to 7/19.
- Meeting with BRSA for Energy Resilience Project 7/16.

## Office Manager's Monthly Report

Ms. Vilanova reported on the following items, which were some of the highlights for the month.

### ❖ Financial Report

- All balances and monthly interest rate were presented.
- BRSA & Keansburg billed for 3<sup>rd</sup> Quarter.
- TOMSA 3<sup>rd</sup> quarter payment received.

### ❖ Administrative Highlights

- 2<sup>nd</sup> Quarter unencumbered monies sent to Trustee.
- 2<sup>nd</sup> Quarter flow of funds completed by Trustee.
- 2<sup>nd</sup> Quarter report of contributions completed.
- Online payment processing – Transmittal Electronic Payment System (TEPS) set up for the State Pension & Health Benefits payments.
- Documentation/Invoices ready for submittal to the NJEIT for payment.
- UST claim- working with our Risk Management Consultant Chuck Casagrande to finalize payment and reimbursement to the Authority.

### Attorney

Mr. Vella reported that Pure Technologies provided the necessary documentation proving their services are exempt from prevailing wage laws of New Jersey. Their payment certificate is now ready for submittal for payment.

Mr. Vella also reported that he, Mr. Dayback, Mr. Tuberton and Ms. Vilanova will be attending the Energy Resilience meeting at BRSA.

### Engineer

Mr. Dayback reported that the HVAC equipment is now in place and operational. The final inspections for the project have been scheduled. The system is scheduled for balancing on July 18, 2019, however, Mr. Dayback advised the contractor the Authority was not happy with that schedule and wanted the remaining work and balancing completed by Friday, July 12, 2019. The contractor is trying to move the date up.

Mr. Dayback also presented T&M's report on the Pure Technologies Pipeline Assessment Project. He requested the commissioners to review the report and Christine Ballard, P. E., will attend next month's meeting to review it with the Authority.

### New Business

On **Motion** by Mr. Scarano, **Seconded** by Mr. Schoeffling, the board authorized Payment Certificate #3 from Industrial Cooling Corp. in the amount of \$103,733.88. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, none absent.

### Old Business

None

**Approval of Vouchers**

**Resolution offered by Mr. Scarano:**

**BE IT RESOLVED** by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – July 15, 2019**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$166.87	Phone & internet Union Beach 7/1-7/31/19
2		Comcast	\$308.49	Triple Play Pack- Bel. 6/26-7/25/19
3		JCP&L	\$8,726.95	Union Beach 5/30-6/26/19
4		JCP&L	\$942.56	Belford 6/4-7/01/19
5		JCP&L	\$31.78	Belford street lighting 5/21-6/18/19
6		NJAWC	\$42.10	Union Beach 5/24-6/24/19
7		NJAWC	\$134.80	Belford 5/22-6/21/19
8		ADP	\$59.06	Payroll services 6/27/19
9		ADP	\$96.00	Payroll services 6/13/19 & 1 <sup>st</sup> quarter
10		Automatics Unlimited	\$155.00	Service call for electronic gate
11		Cerlione's	\$86.59	Repairs to chainsaw
12		Electro Maintenance Inc.	\$4,345.00	Replace ABB Breaker in Drive 2 Belford
13		Fisher Scientific	\$50.00	Lab supplies- Manganous Sulfate solution
14		Grainger	\$287.96	4 pair Ear muffs and case of synthetic grease
15	<b>6778</b>	Jaspan Brothers South	\$145.86	June supplies-broom, bug killer, bulbs, car wash
16		NJWEA	\$36.00	Workshop- Tuberion & Mannarino
17		One Call Concepts	\$168.64	June one call notices
18		Sakoutis	\$83.62	July garbage pick-up
19		Schaible's Plumbing	\$1,100.00	Quarterly backflow certification
20		T&M Associates	\$1,637.72	June - HVAC upgrades
21		T&M Associates	\$694.19	June- Pure Technologies project
22		Tom's Ford	\$45.01	Oil change-Pick-up truck
23		United States Post Office	\$194.00	Annual PO Box fee
24		W.H. Potter	\$128.00	2- 2 ½ gallon jugs of weed killer
25		Xerox	\$111.65	Monthly copier rental 5/21-6/30/19
26		Industrial Cooling Corp	\$103,733.88	HVAC Project Payment Cert. #3
		<b>TOTAL</b>	<b><u>\$123,511.73</u></b>	

**Fringe benefits and payroll processed after the June Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 6/17/19**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
06/28/19	ADP	Employee's Payroll & Payroll Taxes	\$16,355.86	Payroll of 06/28/19
07/12/19	ADP	Employee's Payroll & Payroll Taxes	\$21,237.48	Payroll of 07/12/19
06/28/19	6776	Sun Life Financial	\$ 776.79	July long-term disability benefits ins
07/15/19	TEPS	NJSHBP	\$16,205.84	July Health & Dental Benefits
07/09/19	TEPS	PERS	\$ 4,072.48	June PERS
07/12/19	6779	State of NJ, Dept. of Labor	\$ 12.00	Annual Catastrophic Illness Assess.

**Seconded by Mr. Smith**, and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Knox, Sachs, Scarano, Schoeffling, Smith, Sodon & Toomey  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Public Portion**

The chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion by Mr. Scarano, Seconded by Mr. Knox**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, none absent, the Meeting adjourned at 7:37 p.m.

Respectfully submitted by:

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Barbara Vilanova,  
Recording Secretary