

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, July 15, 6:30 p.m.  
MCBOA Conference Room  
200 Harbor Way, Belford, New Jersey**

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**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aumack, Foley, Loud-Hayward, Sachs, Schoeffling, Smith & Sodon

Members Absent: Knox (6:34 p.m.) & Scarano

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
John McKelvey, P.E., Authority Engineer, T&M Associates  
Theodore Panis, CPA, Authority Accountant, Panis & Attner, P.A.  
Nicole Sachs, MCBOA Administrative Assistant  
Edward Tuberion, Jr. MCBOA Foreman

**IV. Approval of Minutes – Authority Regular Meeting Held on 6/17/13**

On **Motion** by Ms. Loud-Hayward, **Seconded** by Mr. Sodon, the Minutes of the Regular meeting held on 6/17/13 were approved as presented by all Members present, no nays, one absent, Smith abstain.

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberion, MCBOA Foreman, presented his monthly report:

❖ **Monthly Highlights**

- SRECS current pricing \$125, 39 available for auction
  - June generation – 38; available for auction August 1<sup>st</sup>; will auction all SRECS then
- FEMA projects update
  - Commercial Diving's original price changed; must go to bid because over bid threshold limit
  - FEMA wants cost estimate by the end of the month; T&M to complete cost estimate ASAP
- Air handler heat coil repair/replacement
  - Cannot use boiler currently
  - Have one quote but over threshold limit; Foreman to obtain other quotes
- UST inventory system repair
  - Passed, but fuel leak in piping (leak is contained)
  - Union Beach tank cleaning needed due to algae in fuel; cost of filtering fuel between \$2,000 and \$3,000

- CNA insurance infrared scan to check for hotspots to be completed on 8/20
- PT employee rate suggested at \$12.50/hour; all Board members in agreement
- Employee Safety Meeting held June 26, 2013
- Backflow preventers tested June 20 and passed
- June 2013 DMR

### **Office Manager's Monthly Report**

#### **❖ Monthly Highlights**

- Cablevision update: underground wiring must be completed before installation
  - No conduit
  - No disconnect fee for Verizon
- DEP visit July 1
- 2<sup>nd</sup> Quarter unencumbered monies sent to Trustee
- BRSA and Keansburg billed for 3<sup>rd</sup> Quarter
- New Pension and Medical deductions for employees taking effect July 1
- Document shredding request mailed
- JIF renewal application completed and mailed
- Payroll access now available to Admin. Assistant and Foreman

### **Attorney's Report**

Mr. Vella provided the following information:

Mr. Vella informed the board that Vanguard has been presented with five company options to perform the independent party investigation, and has rejected them all. Mr. Vella suggested that the Authority total all lost money and put it against Vanguard's bond. Mr. Vella added that he has the CV of a firm and will look to proceed with them. He anticipates a cost estimate and inspection within 45 days.

### **Engineer's Report**

#### **▪ Photovoltaic System Combiner Boxes**

Mr. McKelvey reported that Vanguard is continuing to be uncooperative as of the date of the meeting, on selection of a company to perform independent party investigation of the system to identify problems and causes of below expected efficiency.

#### **▪ Retention Pond Repairs - Super Storm Sandy**

Mr. McKelvey reported that the bids for the retention pond project were received again on July 9, 2013. The low bid was provided by James R. Ientile, Inc. in the amount of \$1,561,150 base bid and \$243,000 for the sludge removal alternate bid. A recommendation of award and bid summary was provided to the Commissioners.

#### **▪ Super Storm Sandy Mitigation**

As previously reported the Authority prepared a Letter of Intent describing proposed outfall mitigation and anticipated costs and submitted same to the County Office of Emergency Management. This group is reviewing applications for mitigation funds and MCBOA is awaiting response on its application.

- **Belford Retention Basin Liner Permit**

As reported at the May meeting, under the NJDEP’s authorization to operate a lined surface impoundment facility, the Authority is required to do an integrity test on the Belford Retention Basin. The testing is required to confirm that the basin meets the requirements of permeability no greater than 10<sup>-7</sup> cm/second. In early June, T&M solicited quotes for acquiring samples and testing permeability of the basin liner and this work was authorized at the Authority’s June Meeting. Samples were obtained on June 26, 2013. Four of six permeability test results were received by the meeting date, all of which were higher than DEP’s requirements of permeability.

- **Outfall Repairs**

Based on discussions with FEMA, the project worksheet for the outfall will be written for a damaged facility rather than debris removal. The result is that FEMA funding will be provided for removal of sand at the 11 diffusers impacted by Sandy, and because it is a damaged facility project, some limited mitigation funds may be available for extending the diffusers if the Authority desires. The Authority foreman is handling receipt of informal quotes for the removal and installation of the 11 risers.

**Accountant**

NONE

**New Business**

NONE

**Old Business**

NONE

**Resolution offered by Mr. Schoeffling:**

**RESOLUTION  
OF THE  
MONMOUTH COUNTY BAYSHORE OUTFALL AUTHORITY  
AWARDING BID TO JAMES R. INTILE, INC.**

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**WHEREAS**, Monmouth County Bayshore Outfall Authority (“MCBOA”) published a Notice To Bidder to repair the Retention Basins in Union Beach and Belford and alternate bid for Sludge Removal for the Belford Retention Basin to be opened and read in public at MCBOA, 200 Harbor Way, Belford, New Jersey on July 9, 2013 at 10:00 a.m.; and

**MCBOA Regular Meeting of June 17, 2013**

**WHEREAS**, on July 9, 2013 at 10:00 a.m., bids to repair the Retention Basins in Union Beach were open and read at MCBOA; and

**WHEREAS**, at the July 15, 2013 meeting of MCBOA, the Commissioners determined that James R. Intile, Inc. was the lowest responsible bidder with a base bid of One Million Five Hundred Sixty One Thousand One Hundred Fifty Dollars (\$1,561,150.00) an alternate bid of Two Hundred Forty Three Thousand Dollars (\$243,000.00), thus a Total Bid of One Million Eight Hundred Four Thousand One Hundred Fifty Dollars (\$1,804,150.00); and

**WHEREAS**, MCBOA has approval from the Local Finance Board to sell a Note to pay for the Contract; and

**WHEREAS**, MCBOA will be reimbursed 90% of the project costs from FEMA as a result of Super storm Sandy; and

**WHEREAS**, Commissioners of MCBOA have determined it is in the best interest of MCBOA to award the Contract for the Base Bid and Alternate Bid to James R. Intile, Inc.

**NOW THEREFORE, BE IT RESOLVED**, that MCBOA hereby awards the repair, subject to the Sale of Local Financing Approved Note, the Retention Basins in Union Beach and Belford and alternate bid for Sludge Removal for the Belford Retention Basin to James R. Intile, Inc. as the lowest responsible bidder and authorizes Michael C. Sachs, Chairman to execute any and all documents necessary to enter into a Contract for the repair the Retention Basins in Union Beach and Belford and alternate bid for Sludge Removal for the Belford Retention Basin as set forth in the bid documents.

DATED:

\_\_\_\_\_  
MICHAEL C. SACHS, CHAIRMAN

**CERTIFICATION**

I hereby certify that the foregoing is a true copy of the Resolution adopted by the Monmouth County Bayshore Outfall Authority, at a meeting held on July 15, 2013.

\_\_\_\_\_  
NICOLE SACHS, SECRETARY

**Seconded by Mr. Knox** and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Loud-Hayward, Knox, Sachs, Schoeffling, Smith & Sodon  
 NAYS: None  
 ABSENT: Scarano  
 ABSTAIN: None

**Resolution offered by Mr. Knox:**

Approval of Vouchers

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
 List of Operating Vouchers – July 15, 2013**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Avaya, Inc	\$49.26	Monthly ACS maintenance agreement-July
2		Hess	\$4,776.51	Union Beach 5/30-6/27/13
3		JCP&L	\$37.98	Belford Street Lighting 5/21-6/19/13
4		JCP&L	\$2,458.49	Union Beach 5/30-6/27/13
5		JCP&L	\$1,285.40	Belford 6/4-7/3/13
6		JCP&L	\$199.82	Sandy Hook 6/6-7/8/13
7		NJAWC	\$96.65	Union Beach 5/22-6/20/13
8	4387	Verizon	\$49.99	Broadband service 6/16-7/15/13
9	4389	Verizon	\$85.63	Union Beach 6/17-7/16/13
10	4385	Verizon	\$143.95	Belford 6/14-7/13/13
11	4388	Verizon	\$15.58	Belford long distance 6/23-7/22/13
12		ADP	\$48.74	Payroll services 6/20/13
13		ADP	\$63.97	Payroll services 7/5/13
14		ATS Environmental	\$460.27	UST functionality inspection
15		AT&T Mobility	\$90.06	Foreman's cell phone 6/5-7/4/13
16		Collins Vella & Casello	\$1,665.00	June general services
17		Garden State Labs, Inc.	\$5,070.00	Outside laboratory fees – June
18		Grainger	\$106.00	STD cap pleated filter

**MCBOA Regular Meeting of June 17, 2013**

19		Home Depot	\$299.00	Echo gas bpk blower
20		Irven Bob Miller, Inc.	\$1,066.90	Repair AC unit
21	4390	Jaspan Brothers South	\$104.58	Hardware
22		John T. Lane Jr.	\$1,320.00	Legal services in regards to 1 <sup>st</sup> bid
23		NJWEA	\$15.00	Ed - protecting assets seminar
24		NJWEA	\$126.00	Ed & Ed Sr. – Hands on instrument seminar
25		Norwood Auto Parts	\$32.32	APW 345 sub zero 19oz
26		One Call Concepts	\$239.40	One call notices for June
27		Sakoutis Brothers Disposal	\$70.00	Monthly trash pick-up - August
28		Schaibles Plumbing	\$1,000.00	2 <sup>nd</sup> quarter backflow testing
29		Staples	\$27.90	8-tab inserts
30		Ted Hall	\$217.00	Arrow entry, extra key, strike plate
31		T&M Engineering	\$2,843.17	June General Services
32		Witt O’Brien’s LLC	\$995.18	Fees for the period ended May 2013
33		Xerox	\$105.00	Monthly copier rental 5/31-6/24/13
		<b>TOTAL</b>	<b><u>\$25,164.75</u></b>	

**Fringe benefits and payroll processed after the June Operating Vouchers were submitted for review and approval at the Authority Regular Meeting of 6/17/13**

<b>Date</b>	<b>Check No.</b>	<b>To</b>	<b>Amount</b>	<b>Description</b>
06/21/13	Ceridian	Employee’s Payroll & Payroll Taxes	\$10,218.18	Payroll of 06/21/13
07/05/13	Ceridian	Employee’s Payroll & Payroll Taxes	\$19,833.06	Payroll of 7/05/13
06/17/13	4310	Chase	\$122.99	Procurement card purchases
07/11/13	4391	Chase	\$51.75	Procurement card purchases
06/25/13	4383	Sun Life Financial	\$752.71	July long-term disability benefits ins.
06/25/13	4382	Delta Dental	\$1,093.71	Dental premium July

**Seconded by Mr. Sodon** and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Loud-Hayward, Knox, Sachs, Schoeffling, Smith & Sodon  
 NAYS: None  
 ABSENT: Scarano  
 ABSTAIN: None

**Public Portion**

Chairman Sachs opened the Meeting to the public. There being no one appearing to be heard, Chairman Sachs declared the public portion of the Meeting closed to the public.

**Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Ms. Foley**, Seconded by **Mr. Knox**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:17 p.m.

Respectfully submitted by: \_\_\_\_\_

Nicole Sachs, Recording Secretary