

**Minutes of the Regular Meeting of the
Monmouth County Bayshore Outfall Authority
Monday, June 21, 2021 at 7:00 p.m.
MCBOA Conference Room
200 Harbor Way, Belford, New Jersey**

I. CALL TO ORDER

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

II. COMPLIANCE STATEMENT:

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

III. ROLL CALL – ATTENDANCE

Commissioners Present: Imperveduto, Kalaka, Knox, Sachs, Sodon and Lewandowski.

Commissioners Absent: Aumack, Foley and Toomey

Also Present: Gregory W. Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.
Dennis Dayback, Authority Engineer, T&M Associates
Edward Tuberton, Operations Manager

IV. Approval of Minutes – Authority Regular Meeting Held on 5/17/2021

On **Motion** by Mr. Sodon, **Seconded** by Mr. Sachs, the Minutes of the Regular meeting held on 5/17/21 were approved as presented by all Members present, no nays, two abstentions; Imperveduto and Lewandowski

**REPORT OF ADVISORS
Foreman's Monthly Report**

Edward Tuberton, MCBOA Foreman, presented his monthly report:

❖ **Monthly Highlights**

- **SRECS – \$238**
- 73 SREC's April 2021 sold @ \$238 = \$16,644
- 82 SREC's May 2021
- **Emergency repair pump #1 motor Union Beach**
- Expected installation first week July
- **Breaker repair UB emergency generator**
- **UB magnetic flowmeter received 6/8**
- **Many Mind Creek updates**
- **NJPDES draft permit received 6/7**
- Public notice in APP 6/17
- Comment period ends 7/16
- **Backflow preventers tested 6/11**
- **Belford & UB UST annual certification complete**
- **JIF safety meeting 6/11**

Office Manager's Monthly Report

Mr. Vella reported on the following items, which were some of the highlights for the month:

❖ Administrative Highlights

- Keansburg 2nd quarter payment received.
- BRSA billed for 3rd Quarter.
- NJUA JIF Insurance claim- Check for \$ 29,655.84 received from Qualynx for the remainder of the claim. Check for \$1,000.00 received from the NJUA JIF as reimbursement for the second deductible we paid as the claim was ruled to be one event.
- NJIB H20 Loan- Payment received for Payment certificate #2 & Final - \$85,458.00. Check sent to Pure Technologies in the amount of \$84,651.25.
- Please complete your financial disclosure form if you haven't already.
- Check issued April 21, 2021 for the NJUA JIF second installment of the Authority's Insurance was never received by them. Contacted bank and it was not cashed. Replacement check issued on 6/17/2021.
- Revised Voucher list included in Others section for May 2021.
- Corrections are in bold. The permit fee was actually lower than the original amount listed. Amount listed was 2020's amount.

Attorney's Report

Mr. Vella reported that he received a response from his OPRA request from the NJDEP and will be following up with the insurance company's counsel regarding what payments were made to the LSRP. Mr. Vella advised that he will keep the Board advised as this matter proceeds.

Engineer

Mr. Dayback reported that T&M has been contacted by 6 firms inquiring about the RFQ and will present the Board with this information when the RFQ is completed.

Resolutions

None

New Business

None

Approval of Vouchers

Resolution offered by Mr. Knox:

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority
List of Operating Vouchers – June 21, 2021**

<u>No.</u>	<u>Check #</u>	<u>Provider</u>	<u>Amount</u>	<u>Description</u>
1		Cablevision	\$195.96	Phone & internet Union Beach 06/1-06/30/21
2		Comcast	\$331.24	Triple Play Belford 05/26-06/25/21
3		JCP&L	\$6,281.38	Union Beach 04/28-05/27/21
4		JCP&L	\$34.71	Belford street lighting 4/20-5/19/21
5		JCP&L	\$132.27	Sandy Hook 5/6-6/4/21
6		JCP&L	\$2,107.00	Belford 05/2-6/02/21
7		New Jersey Natural Gas	\$369.82	Gas charge 4/23-5/25/21
8		NJAWC	\$61.06	Union Beach 4/24-05/25/21
9		NJAWC	\$124.44	Belford 4/24-5/21/21
10	7506	AT&T Mobility	\$117.19	Foreman's cell phone 6/5-7/4/21
11	7499	AT&T Mobility	\$117.19	Foreman's cell phone 5/5-6/4/21
12		ADP	\$148.90	Payroll services 5/13 & 5/27/21
13		Applied Analytics, Inc.	\$9,625.00	Flowmeter
14		Collins,Vella & Casello	\$624.00	May General Services
15		County of Monmouth	\$197.52	103.15 gallons of unleaded fuel April 2021
16		County of Monmouth	\$245.67	114.5 gallons of unleaded fuel May 2021
17		Garden State Labs	\$5,085.00	Outside Lab April 2021
18		Garden State Labs	\$3,935.00	Outside Lab May 2021
19		Independence Constructors	\$14,916.00	UST Investigation & Repairs
20		Industrial Cooling Corp.	\$355.00	Service call for A/C
21	7503	Jaspan Brothers South	\$442.88	Weed killer, cable ties, hardware
22		Kepwel	\$38.50	7- 5 gallon jugs of water
23		Longo Electrical	\$1,360.00	Troubleshoot VFD Motor #1 UB
24		Norwood Auto Parts	\$477.16	2 12V Batteries and Washer fluid
25		One Call Concepts	\$398.97	One call notices for May 2021
26		People's Plumbing	\$800.00	Quarterly backflow testing
27		Poster Compliance	\$100.15	Labor law posters & compliance plan
28		Quality Electrical Construction	\$6,560.00	Generator connects & disconnects
29		Sakoutis	\$95.12	June garbage pick-up
30		T&M Associates	\$2,714.00	RFQ preparation
31		W.B. Mason	\$454.54	Janitorial & Office supplies
32		Xerox	\$108.00	Monthly copier rental 05/15-6/14/21
		TOTAL	<u>\$58,553.67</u>	

**Fringe benefits and payroll processed after the May Operating Vouchers
were submitted for review and approval at the Authority Regular Meeting of 05/17/21**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Descrtion</u>
05/28/21	ADP	Employee's Payroll & Payroll Taxes	\$18,869.75	Payroll of 05/28/21
06/11/21	ADP	Employee's Payroll & Payroll Taxes	\$22,638.47	Payroll of 06/11/21
05/27/21	7501	Sun Life Financial	\$ 771.12	June long-term disability benefits ins
06/15/21	TEPS	NJSHBP	\$13,121.51	June Health & Dental Benefits
06/10/21	TEPS	PERS	\$ 4,194.25	May PERS
05/24/21	EFT	Deluxe Business Checks	\$ 350.55	Checks
06/15/21	7505	Chase	\$ 515.12	Procurement card purchases- computer
06/15/21	7504	Pure Technologies	\$84,651.25	Payment certificate #2 and final

Seconded by Mr. Sodon and on a roll call the following vote was recorded:

AYES: Impreveduto, Kalaka, Knox, Sachs, Sodon, and Lewandowski
NAYS: None
ABSENT: Aumack, Foley and Toomey
ABSTAIN: None

Public Portion

The Chairman opened the Meeting to the public. There being no one appearing to be heard, the chairman declared the public portion of the Meeting closed to the public.

Adjournment

There being no further business to come before the Meeting, on **Motion** by **Mr. Knox**, Seconded by **Mr. Sodon**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, three absent, the Meeting adjourned at 7:30 p.m.

Respectfully submitted by: _____
Gregory W. Vella, Esq.
Attorney for the Board