

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, April 17, 2023, 7:00 p.m.**

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**I. CALL TO ORDER**

John T. Sodon, Authority Vice-Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Vice-Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aumack, Buccellato, Foley, Impreveduto, Kalaka, Lewandowski, Sodon & Toomey  
Members Absent: Sachs

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
David Kysniak, Authority Engineer, T&M Associates  
Barbara Vilanova, MCBOA Administrative Assistant  
Edward Tuberon, Jr. MCBOA Operations Manager

**IV. Approval of Minutes – Authority Regular Meeting Held on 4/17/23**

On **Motion** by Mr. Impreveduto, **Seconded** by Mr. Buccellato, the Minutes of the Authority Regular Meeting of 04/17/23 were approved as presented by all Members present, no nays, two abstain, one absent.

**REPORT OF ADVISORS**

**Operation Manager's Monthly Report**

Edward Tuberon, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$219.
  - 42 SREC's for March 2023 @ \$219 = \$9,198
  - 60 SREC's earned for March 2023
- Ocean Outfall pipe- repair update.
- Port Monmouth flood wall ACOE update.
- UB Surge valve update.
- Air handler repair Belford – warranty repairs
- BRSA pre-bid meeting BRSA 4/23.
- Safety/Employee meeting 3/24.
- Backflow testing completed 3/9.
- Employment applications.
- Employee training attended March 27-29.

**Office Manager's Monthly Report**

Ms. Vilanova reported on the following items:

❖ **Administrative Highlights**

- TOMSA 2<sup>nd</sup> Quarter payment received.
- Belford Ferry Pump Station annual payment received.
- Keansburg 1<sup>st</sup> Quarter payment received.
- BRSA billed for second quarter.
- 1<sup>st</sup> Quarter unencumbered monies sent to Trustee.
- 1<sup>st</sup> Quarter Report of Contributions (pension report) completed and payment sent to PERS>
- Quarterly flow of funds completed by Trustee.
- Annual pension payment made.
- Certification of Audit and Resolution sent to DCA.
- Audit synopsis published in paper publication proof sent to DCA.
- CJHIF agreement and resolution for adoption.
- Resolution to leave NJSHBP.
- Annual Financial Disclosure Forms – due April 30<sup>th</sup>.
- Meeting Schedule & Professional Appointments published in newspaper.
- Sunshine notices mailed.
- Service Agreements for Professionals.
- Reminder- 2022-2023 Elected Officials Risk Management Seminar-Online seminar – complete by May 1,2023 and the Authority receives a \$250 credit towards our Insurance for each commissioner that completes it.

**Attorney's Report**

Mr. Vella discussed the butterfly valve proposal and suggested that he reach out to Bond Counsel to see what type of financing would be available to assist with the project. The Authority has a little over a year left on the temporary note and perhaps there is a program that could tie the new project and the temporary note together. The board agreed and Mr. Vella will contact Mr. Draikiwicz.

**Engineer's Report**

Mr. Kysniak provided the Authority with a proposal for Engineering Services to replace the pump station butterfly valves. The proposal includes design services and bidding assistance at a cost of \$43,500. After discussing the board decided to table the proposal until next month.

**Resolution offered by Mr. Lewandowski:**

**CENTRAL JERSEY HEALTH INSURANCE FUND  
RESOLUTION to JOIN**

**WHEREAS**, a number of public entities in the State of New Jersey have joined together to form the CENTRAL JERSEY HEALTH INSURANCE FUND, hereafter referred to as "the FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

**WHEREAS**, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

**WHEREAS**, the statutes and regulations governing the creation and operation of a joint health insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such the FUND;

**WHEREAS**, the governing body of Monmouth County Bayshore Outfall Authority, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Renew membership with the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
  - a.) Health Insurance and/or Dental Insurance and/or Prescription Coverage as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

**BE IT FURTHER RESOLVED** that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

**Seconded by Mr. Impreveduto** and on a roll call the following vote was recorded:

AYES: Aumack, Buccellato, Foley, Impreveduto, Kalaka, Lewandowski, Sodon & Toomey  
NAYS: None  
ABSENT: Sachs  
ABSTAIN: None

**Resolution offered by Mr. Imprevedutoi:**

A resolution to terminate all participation under the SHBP and SEHBP  
(including prescription drug plan and/or dental plan coverage).

**BE IT RESOLVED:** 1. The Monmouth County Bayshore Outfall Authority #160800 hereby resolves to terminate its participation in the Program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) there-

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by canceling coverage provided by the SHBP and/or SEHBP (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.

2. We shall notify all active employees of the date of their termination of coverage under the Program.
3. We understand that the New Jersey Division of Pensions & Benefits (NJDPB) will notify retired employees of the cancellation of their coverage.
4. We understand that all COBRA participants will be notified by the NJDPB and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

**Seconded by Mr. Buccellato** and on a roll call the following vote was recorded:

AYES: Aumack, Buccellato, Foley, Impeveduto, Kalaka, Lewandowski, Sodon & Toomey  
NAYS: None  
ABSENT: Sachs  
ABSTAIN: None

**Resolution offered by Mr. Lewandowski:**

**Approval of Vouchers**

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – April 17, 2023**

<b>No.</b>	<b>Check #</b>	<b>Provider</b>	<b>Amount</b>	<b>Description</b>
1		Cablevision	\$231.00	Phone & internet Union Beach 4/1/-4/30/23
2		Comcast	\$220.86	Triple Play Package- Belford 3/26-4/25/23
3		JCP&L	\$39.87	Belford Street Lighting 2/17-3/20/23
4		JCP&L	\$9,123.17	Union Beach 2/26-3/29/23
5		JCP&L	\$2,183.17	Belford 3/2-4/3/23
6		JCP&L	\$172.24	Sandy Hook 3/7-4/08/23
7		JCP&L	\$5158.61	Belford 2/2-3/1/23
8		NJAWC	\$108.45	Union Beach 2/25-3/24/23
9		NJAWC	\$159.00	Belford 2/23-3/22/23
10		ADP	\$154.55	Payroll services 3/16/23 & 3/30/23
11		Collins Vella & Casello	\$2,152.50	March legal services
12		Charlie's Garage Door	\$207.50	Repairs to Garage roller door
13		ERA	\$159.25	WPT Study
14		Fisher Scientific	\$738.77	Laboratory supplies-Buffer, silica reagent,alkaline iodide
15		Fisher Scientific	\$731.83	Laboratory supplies-deionized water, electrode solution.

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16		Fisher Scientific	\$114.32	Laboratory supplies-manganous sulfate
17		Gannett Newspapers	\$201.32	Publication of Audit
18		Garden State Labs	\$3,836.00	Outside Lab costs February 2023
19		Garden State Labs	\$4,368.00	Outside Lab costs March 2023
20		Hutchins HVAC Inc.	\$1,950.00	Biannual preventative Maintenance- HVAC spring 2023
21	<b>8181</b>	Jaspan Brothers South	\$360.69	March supplies-paint supplies,hardware, outlet tester
22		Kepwel	\$38.50	7- 5 gallon jugs of water
23		Monmouth County.	\$228.93	87.35 gallons of unleaded fuel - February
24		NJ Natural Gas	\$464.24	Gas charge 2/23-3/24/23
25		NJJIF	\$29,800.00	Second Installment of Insurance
26		One Call Concepts	\$334.62	One call notices March 2023
27		Republic Services	\$118.91	Monthly trash pick-up - April
28		Tom's Ford	\$681.98	Oil change & front brake resurfacing – Pickup
29		Treasurer, State of New Jersey	\$70,085.50	Annual permit fee
30		Xerox	\$108.00	Copier rental 3/15-4/14/23
31		W.B. Mason	\$243.95	Ink, copy paper, agenda & mailing envelopes
		<b>TOTAL</b>	<b><u>\$134,475.73</u></b>	

**Fringe benefits and payroll processed after the March Operating Vouchers  
were submitted for review and approval at the Authority Regular Meeting of 03/20/23**

<u>Date</u>	<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>Description</u>
03/31/23	ADP	Employee's Payroll & Payroll Taxes	\$21,829.54	Payroll of 03/31/23
04/14/23	ADP	Employee's Payroll & Payroll Taxes	\$21,181.57	Payroll of 04/14/23
03/28/23	8180	Sun Life Financial	\$ 778..21	Apr.. long term disability benefits ins.
03/14/23	TEPS	NJSHBP	\$15,523.26	April Health Benefit
03/28/23	TEPS	Public Employees Retirement System	\$ 4,003.90	March PERS payment
03/31/23	TEPS	Public Employees Retirement System	\$76,807.00	Annual pension payment

AYES: Aumack, Buccellato, Foley, Imprevduto, Kalaka,,Lewandowski, Sodon & Toomey  
 NAYS: None  
 ABSENT: Sachs  
 ABSTAIN: None

**Public Portion**

None

**Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Mr. Aumack**, Seconded by **Mr. Kalaka**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:30 p.m.

Respectfully submitted by: \_\_\_\_\_  
 Barbara Vilanova, Recording Secretary

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Actions Taken at this meeting:

Payment of Bills  
Resolution to leave NJSHBP  
Resolution to join CJHIF  
CJHIF agreement