

**Minutes of the Regular Meeting of the  
Monmouth County Bayshore Outfall Authority  
Monday, January 11, 2021, 7:00 p.m.  
MCBOA Conference Room & Zoom  
200 Harbor Way, Belford, New Jersey**

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Gregory W. Vella, Esq. as an Attorney of the State of New Jersey administered the Oath of Office to Rocco Imperveduto and Michael Kalaka who were appointed by the Board of Chosen Freeholders as Authority Commissioners for a 5-year term, expiring on December 31, 2025.

**I. CALL TO ORDER**

Michael C. Sachs, Authority Chairman, called the Meeting to Order.

**II. COMPLIANCE STATEMENT:**

The Chairman announced that adequate notice has been given to the public and press of the date, time and place of this Meeting, in accordance with P.L. 1975, Chapter 231, "Open Public Meetings Act."

**III. ROLL CALL – ATTENDANCE**

Members Present: Aumack, Foley, Imperveduto, Kalaka, Knox, Sachs, Sodon & Toomey

Members Absent: Lewandowski

Also Present: Gregory Vella, Esq., Attorney, Collins, Vella and Casello, L.L.C.  
Dennis Dayback, P.E. Authority Engineer, T&M Associates  
Barbara Vilanova, MCBOA Administrative Assistant  
Edward Tuberion, Jr. MCBOA Operations Manager

**IV. Approval of Minutes – Authority Public Hearing on 2021 Budget Held on 12/14/20**

On **Motion** by Mr. Sodon, **Seconded** by Mr. Aumack, the Minutes of the 12/14/20 Public Hearing were approved as presented by all Members present, no nays, three abstain(Foley, Imperveduto, Kalaka), one absent.

**V. Approval of Minutes – Authority Regular Meeting Held on 12/14/20**

On **Motion** by Mr. Sodon, **Seconded** by Mr. Aumack, the Minutes of the Regular Meeting of 12/14/20 were approved as presented by all Members present, no nays, three abstain, one absent.

**REPORT OF ADVISORS**

**Foreman's Monthly Report**

Edward Tuberion, MCBOA Operations Manager, presented his monthly report:

❖ **Monthly Highlights**

- SREC's current pricing \$223.
  - 36 SREC's for November sold @ \$223= \$8,028
  - 26 SREC's for December
- Outfall pipe inspection & ACOE.
- Force main analysis report review/recommendations.

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- UB diesel pump laser alignment quote - \$2,155.
- Belford liner integrity test proposals.
- Belford UST investigation.
- Recommended work on backup generators – radiators
  - Emergency Systems = \$13, 893 (Belford) \$13,287 (UB)
  - Certified Truck Repair = \$7,314.70 each
  - 250kw generator rental excluded
- Employee/Safety Meeting held 12/18.

## Office Manager's Monthly Report

Ms. Vilanova reported on the following items:

### ❖ Administrative Highlights

- All employees received a memo with their accumulated sick time.
- Employee deductions adjusted to reflect 2021 salary rate.
- 4<sup>th</sup> Quarter Pension Report of Contributions completed and payment made.
- BRSA billed for 1<sup>st</sup> Quarter 2021
- TOMSA 1<sup>st</sup> Quarter 2021 payment received.
- 4<sup>th</sup> Quarter Officers report on unencumbered moneys sent to Trustee.
- New Automobile Insurance Cards & Workers Compensation Notices for 2021 received.
- NJUA JIF Ballot
- Annual Consulting Engineers Report for 2020.
- Disability Insurance Company notified of new salaries.
- County Clerk advised of the members whose term is up for reappointment.
- SRJ Mechanical, LLC 4<sup>th</sup> & Final Payment Certificate for Boiler project.

## Attorney's Report

Mr. Vella provided the following information:

RFP's for professionals have been provided and are on the Authority's website. RFP's will be received on January 21st, 2021.

## Engineer's Report

Mr. Dayback reported T&M completed the Annual report of Consulting Engineer and provided it to the Authority. Mr. Dayback also reported that Boiler project is completed. All punch list items have been addressed. Payment Certificate No.4 and final and the Change Order No. 1 and final have been approved for payment by T&M Engineering.

Mr. Dayback also reported that the ACOE removed the dumped dredge sand in the area of the Authority's pipe. The Authority is waiting on the submission of the video to verify.

## New Business

On **Motion** by Mr. Knox, **Seconded** by Mr. Sodon the board approved the liner inspection for Belford by Gen-tech Engineering Associates in the amount of \$8,800. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, one absent.

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On **Motion** by Mr. Knox, **Seconded** by Mr. Sachs the board accepted the 2020 Annual Consulting Engineers report. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, one absent.

On **Motion** by Mr. Knox, **Seconded** by Mr. Sodon the board authorized the recommended work on the backup generator at Belford in the amount of \$7,314.70 by Certified Truck Repair. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, one absent.

On **Motion** by Mr. Sodon, **Seconded** by Mr. Knox the board authorized the recommended work on the backup generator at Union Beach in the amount of \$7,314.70 by Certified Truck Repair. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, one absent.

On **Motion** by Mr. Knox, **Seconded** by Mr. Sachs the board voted for the full slate for the NJUJIF ballot. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, one absent.

On **Motion** by Mr. Knox, **Seconded** by Mr. Aumack the board authorized the payment of Certificate #4 and final for the boiler project to SRJ Mechanical, LLC in the amount of \$17,396.00. This matter was passed by the affirmative voice vote of all members present, no nays, no abstain, one absent.

**Resolution offered by Mr. Sodon:**

**Approval of Vouchers**

BE IT RESOLVED by the Monmouth County Bayshore Outfall Authority that the following bills or items or demands are hereby approved as amended and authorized for payment out of the appropriate funds or accounts established therefore subject to the availability of funds:

**Monmouth County Bayshore Outfall Authority  
List of Operating Vouchers – January 11, 2021**

<b>No.</b>	<b>Check #</b>	<b>Provider</b>	<b>Amount</b>	<b>Description</b>
1		Cablevision	\$180.78	Phone & internet Union Beach 1/1-1/31/21
2		Comcast	\$326.98	Triple Play Package- Belford 12/26/20-1/25/21
3		JCP&L	\$7,926.28	Union Beach 10/28-11/24/20
4		JCP&L	\$34.86	Belford Street Lighting 11/17-12/16/20
5		JCP&L	\$155.81	Sandy Hook 11/4-12/3/20
6		JCP&L	\$5,502.16	Union Beach 11/25-12/23/20
7		JCP&L	\$4,200.34	Belford 10/31-12/1/20
8		NJAWC	\$46.26	Union Beach water 11/25-12/22/20
9		NJAWC	\$124.44	Belford water 11/24-12/21/20
10		ADP	\$147.70	Payroll services 12/10/20 & 12/24/20
11	<b>7271</b>	AT&T	\$116.42	Foreman's cell phone 12/5-1/4/21
12		Barbara Vilanova	\$200.00	Uniform Allowance
13		Collins,Vella&Casello	\$688.00	General Services – December 2019
14		Edward Tuberton	\$200.00	Uniform Allowance
15		Ed's Tree Service	\$600.00	Remove 2 trees
16		Emergency Systems Services	\$4,319.56	Annual Service Agreement – Cummins Engines
17		Fischer Scientific	\$562.95	Deionized water, membranes & chlorine test for the lab
18		Daniel Feliciano	\$200.00	Publication of budget hearing notice
19		Garden State Labs	\$3,935.00	Outside Laboratory Services - November

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20	Grainger	\$229.68	Vacuum pump oil & compressor pump oil
21	Jaspan Brothers Hardware	\$170.11	Hardware, sealant, batteries, ice melt, deicer
22	John Roche	\$200.00	Uniform Allowance
23	Michael Dickie	\$200.00	Uniform Allowance
24	NJUA JIF	\$21,689.00	1 <sup>st</sup> Installment of 2021 Insurance
25	Norwood	\$20.81	Sealant, hardware
26	People's Plumbing	\$800.00	4 <sup>th</sup> Quarter Backflow Testing
27	Robert Chrzan	\$200.00	Uniform Allowance
28	Sakoutis Brothers	\$95.12	Garbage pick-up- January
29	Staples	\$21.92	Ink & Masks
30	T&M Associates	\$2,750.00	General services-December
31	T&M Associates	\$1,035.75	December – Boiler Project
32	Tami Nelson	\$200.00	Uniform Allowance
33	The Bank of New York	\$1,650.00	Annual Administrative Fee- 2005 A series
34	The Bank of New York	\$1,650.00	Annual Administrative Fee- 2005 A2 series
35	Vanguard	\$501.88	Migrate Solar to AlsoEnergy Platform
36	WB Mason	\$383.59	First aid kits, bandaids, stapler, sharpies, binders
	<b>TOTAL</b>	<b>\$61,265.40</b>	

**Fringe benefits and payroll processed after the December Operating Vouchers  
were submitted for review and approval at the Authority Regular Meeting of 12/14/20**

<b>Date</b>	<b>Check No.</b>	<b>To</b>	<b>Amount</b>	<b>Description</b>
01/11/21	ADP	Employee's Payroll & Payroll Taxes	\$21,552.52	Payroll of 01/11/21
12/23/20	ADP	Employee's Payroll & Payroll Taxes	\$17,195.46	Payroll of 12/24/20
12/18/20	7272	Chase	\$ 227.42	Procurement card purchases-permits
12/30/20	TEPS	Public Employees Retirement	\$ 4,361.21	December PERS deductions

**Seconded by Mr. Aumack** and on a roll call the following vote was recorded:

AYES: Aumack, Foley, Imperveduto, Kalaka, Knox, Sachs, Sodon & Toomey  
 NAYS: None  
 ABSENT: Lewandowski  
 ABSTAIN: None

**Public Portion**

None

**Adjournment**

There being no further business to come before the Meeting, on **Motion** by **Mr. Knox**, Seconded by **Mr. Aumack**, and passed by the affirmative voice vote of all Members present, no nays, no abstain, one absent, the Meeting adjourned at 7:34 p.m.

Respectfully submitted by: \_\_\_\_\_  
 Barbara Vilanova, Recording Secretary

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Actions Taken at this meeting:

Payment of Bills

Approval of Risk Management Consultants Agreement